

Minutes for SWE Meeting

University of Illinois
Student Section

October 25, 1960

7:00 p.m. Presby Hall

Virginia Dodd was elected Chairman, Marjorie Cabbage Vice-Chairman, Connie Mayer Secretary-Treasurer, and Lucille Kowalski as our second representative to Engineering Council.

The By-Laws were formed for the University of Illinois Student Section of the Society of Women Engineers.

Our meetings shall be held once a month on a Thursday.

A calling committee was formed to inform the members where and when the meetings shall be held. Those appointed are:

Lee Wognum
Betty Shinkevich
Lynn Hamilton

Respectfully submitted by

Connie Mayer

Connie Mayer, Secretary-Treasurer

Minutes for SWE Meeting

December 8, 1960

7:00 p.m. Evans Hall

University of Illinois
Student Section

The minutes were read and approved for the previous meeting.

A report was given from Engineering Council representative

They are going through their Constitution

They want students to write to students at the

University of Andies so they will know what to expect when they come to the University of Illinois

We decided to have a Petty Cash fund.

St. Pat's Ball

They want a candidate for the Queen contest who we shall select after Christmas.

The head of decorations is Betty Shinkevich;

she said that she would appreciate any help

The dance will be held March 11 in the Illini Union

Our next meeting shall be after Christmas.

Respectfully submitted by

Connie Mayer

Connie Mayer, Secretary-Treasurer

HOLD PAPER UP TO LIGHT.

our

Connie Mayer

OVER

University of Illinois
Student Section

Minutes for 2nd Meeting
February 23, 1961
7:00 p.m. Illinois Union

The minutes were read and approved for the previous meeting.

On January 11, 1961 we were officially recognized by the University of Illinois. We will now apply for national membership.

We decided not to nominate a Green candidate for St. Pat's Ball because the expense, \$40, would be too great for our organization. However, ISGE was interested in suggestions for a Green candidate. We decided on Kathy Miller.

We selected two candidates for the Knights (or Ladies) of St. Pat's. A 2.5 all University average is necessary. Are candidates are Virginia Dodd and Constance Mayer.

Four girls volunteered to sell hats for Engineering open house.

We are going to obtain a room for Engineering Open House. A girl from the Society will be available to talk to any girls that might be interested in engineering.

Kathy Miller was elected by acclamation as our new representative to Engineering Council. She will replace Lucy Kowalski.

We talked about suggestions for meetings. Guest speakers (Mrs. Gordon and Mrs. Chapman) How to obtain job interviews

Our next meeting will be March 9.

The meeting was adjourned at 8:30.

Respectfully submitted by

Connie Mayer, Secretary-Treasurer

Minutes for SWE Meeting

March 9, 1961

University of Illinois
Student Section

7:00 p.m.

Transportation Building Room 207

We worked on posters and other items necessary
for our display at Engineering Open House.

Our next meeting shall be Thursday, March 23,
1961.

The meeting ended at 8:00 p.m.

Respectfully submitted by

Connie Mayer

Connie Mayer, Secretary-Treasurer

Minutes for S.W.E. Meeting
March 23, 1961
7:00 p.m.
Illni Union Room 217

University of Illinois
Student Section

Mrs. Chapman of the Engineering Placement Office talked
to the society on the p/acement of women engineers.
The meeting was adjourned at 8:30.

Respectfully submitted by

Connie Mayer

Connie Mayer, Secretary-Treasurer

Minutes for S.W.E. Meeting
April 20, 1961
7:00 p.m.
E.E. Bldg. Lounge

University of Illinois
Student Section

We elected new officers. They are:

Chairman-Kathryn Miller
Vice-Chairman-Cynthia Christoffersen
Secretary-Treasurer-Mehranguiz Nikou
Honorary Chairman-Miss Grace Wilson

We approved the new Constitution for Engineering Council
as amended March, 1961.

Our next meeting shall be May 11. This will be our final
meeting for this semester.

The meeting was adjourned at 8:15.

Respectfully submitted by

Connie Mayer

Connie Mayer, Secretary-Treasurer

Minutes for S.W.E. Meeting
May 11, 1961
7:00 pm
Illini Union Room 217

University of Illinois
Student Section

We discussed suggestions made by the girls concerning possible new members for next semester and ideas for future meetings.

Mimeograph a sheet telling when meetings will be and what they will consist of.

Rotate calling committee or send out postcards for each meeting.

Have more program meetings.

Send out welcome notes to the new girls in engineering.

Start with a luncheon at the beginning of the semester.

Obtain the name, address and telephone number of any new girls in engineering when they go through the registration line.

Obtain the summer addresses of the present girls in engineering.

Tour the different labs, including the teaching machine and computers.

Talk with the various research groups.

See films on engineering or related topics.

The meeting was adjourned at 8:30.

Respectfully submitted by

Connie Mayer

Connie Mayer, Secretary-Treasurer

This is our final meeting for the semester ending June, 1961.

SECRETARY'S MINUTES

The Illinois Student Chapter of the Society of Women Engineers met Thursday October 12, 1961. Cynthia Christoffersen gave a report from Engineering Council. Lynda Nicosia was elected as our second representative to Engineering Council. Lynda Nicosia also agreed to look into possibilities for a field trip for the December 7, 1961, meeting.

Respectfully submitted,

The Illinois Student Chapter of the Society of Women Engineers met at 8:30 PM on Thursday November 9, 1961. Lynda Nicosia reported from Engineering Council. The girls unanously agreed to have Lynda vote for both a big name band and a big name entertainment at Engineering Council for St. Pat's Ball. We then voted unanimously to accept the new amendment to the Constitution of Engineering Council. A get-well card was passed around for Cynthia Christoffersen who is in the hospital.

Professor Robert Jewett was the speaker of the evening. He spoke on "Strictly Feminine."

Respectfully submitted,

The meeting was called to order by President Kathy Miller. the first order of business was to elect officers for the 1962-63 school year. They are as follows:

President--Thelma Allen

Vice-President--Connie Mayer

Secretary-Treasurer--Kathy Miller.

After a discussion, it was decided not to have an exhibit at the 1963 Engineering Open House which would require that someone be present.

It was also decided to have a get-together for all girl engineers on September 22.

The meeting was then adjourned.

Thelma Allen,
Secretary
May

Girls Present:

Thelma Allen
Sandy Collins
Marilyn Hunt
Gerry Keltner
Sandy Martinelli
Connie Mayer
Kathy Miller

Karen Murray
Lynda Nicosia
Vicki Richardson
Barbara Willi
Sharon Schneider
Pat Martin

The University of Illinois Student Section of the Society of Women Engineers October meeting was called to order by President Thelma Allen at 7 PM on October 10, 1962. The secretary's minutes were read and approved, and the treasurer's report showed a balance of \$25.67.

Since there were several new girls, Thelma asked that each one introduce themselves.

The Vice-Chairman, Connie Mayer gave a short report of the SWE national convention that was held in Chicago last June. Thelma gave a report from engineering council and announced that SWE needed another representative to the Council. Sandy Martinelli was elected.

The girls felt they would like to be in the sports tournament and Sandy Collins, Barb Willi, Pat Martin, Connie Mayer, and Thelma Allen will make up our bowling team.

Thelma brought up an amendment to Article II Section III of our constitution which had been proposed by the executive committee. It was discussed and will be voted on in the November meeting.

The college of Engineering has invited all of the girls to attend any of the functions of the Illinois Engineering Alumni Convention to be held on October 26 & 27, 1962.

They would like especially for the girls to hostess at the coffee hour at 9 AM October 27 and attend the luncheon on that same day.

Refreshments were served and 10 girls paid their dues.

Respectfully yours,

Kathy Miller
Secretary

Girls Present:

Thelma Allen
Lois Backer
Sandra Collins
Julie Hughes
Gerlins Keltner
Sue King

Patricia Martin
Kathy Miller
Vicki Richardson
Sharon Schneider
Patricia Sora
Barbara Willi

The University of Illinois Student Section of the Society of Women Engineers October meeting was called to order by President Thelma Allen at 7 PM on November 7, 1962.

The secretary's minutes were read and approved, and the treasurer's report showed a balance of \$32.48.

Connie Mayer gave a report from Engineering Council, and proposed the budget for St. Pat's Ball. It was unanimously approved. Thelma gave a report on the alumni convention. Since one of our representatives to Engineering Council, Sandy Martinelli, was elected Vice-president of that body, we elected Gerly Keltner to fill the vacated position of representative to Engineering Council.

The amendment to our by-laws that was on the floor was passed. It reads as follows:

Article II

Section 3. All student members must be enrolled in an engineering curriculum or the physical sciences (e.g., mathematics, geology, astronomy, physics, and chemistry).

(a) All engineering members shall be voting members.

(b) The non-engineering members shall be divided into voting and non-voting members. The number of voting members shall be one less than the number of engineering members. They shall be proportioned as follows: each non-engineering department represented among the members shall have one voting member, who shall be the member of longest standing in the society from that department. The other voting, non-engineering members shall be elected according to length of membership in the society, regardless of department.

NON-ENGINEERING

The speaker of the evening was Mr. John Upp from
Amphenol-Borg Electronics Corporation. His topic was "Women
Engineers in Industry".

Refreshments were served after the meeting.

*Respectfully submitted,
Kathy Miller,
Sec. treas.*

The balance is \$54.48.

Student section of the
The Society of Women Engineers at the Univ.
of Ill. met at 7 P.M. on Dec. 5, 1962.

The minutes were read and approved.
Gerry Keltner gave a report from Engineering
Council.

There will be a coffee hour registration
week in Dean Everett's office.

There is a need for a secretary for St. Pat's
Ball Band Committee.

Does SWE want to sponsor a queen for
St. Pat's Ball.

Try to
Publicity for Open House by talking
to the high schools.

Engineering Council is sponsoring
a bowling tournament early second
semester.

What is the feeling on keeping the
engineering library open on Friday
and Sat. night and Sun. afternoons?

The amendment from Engineering Council
concerning the budget of St. Pat's
Ball was approved. and also the
one making St. Pat's and Open House
chairmen members of Council.

The girls who volunteered for bowling

Sandy Collins
Connie Mayer
Pat Martin
Lathy Miller

Pat Martin was appointed ^{acting} vice chairman
until a quorum can be obtained

Gerry Keltner, Judy Hamilton, & Marilyn Hunt
volunteered for selling ^{St. Pat's Ball} tickets registration

Gerry Keltner & Connie Mayne were
chosen as our Ladies of St. Pat.

The ~~low~~ Student Section of the Society of Women Engineers met at 7 P.M. on Feb. 13, 1963. The minutes were read and approved. There was a balance of \$33.35 in the treasury.

Announcements.

Jill Haas - a prospective engineering student will be on ~~the~~ campus this weekend. Engineering Council bowling tournament ^{DAM} March 27. Richard Matthy is the band for St. Pat's Ball.

Thelma Allen left her files on her engineering subjects for anyone who would like to have them.

Professor Guffe spoke to us on photography.

Respectfully,
Kathy Miller, Sec.

Cal 322B

Eng. lib. open 2-5 Sun.

\$1 for Jill Haas to Connie.

Apr. meeting - election of officers

Jim Arnold - Mc Kean Edison - Abant Co.

The Student Section of the Society
of women Engineers met at 7 P.M.
on April 23, 1963. It was
announced that the Engineering
library will be open from 2-5 P.M.
on Sundays until finals.

Then Mr. Jim Arnold from the Graw-
Edison spoke to us about his
company.

Respectfully

Kathy Miller sec.

pal. 29.90

Minutes for S. W. E. Meeting
May 15, 1963
7:00 p.m.
141 E. E. Building

University of Illinois
Student Section

The Student Section of the Society of Women Engineers met at 7 p.m. on May 15, 1963.

The secretary's minutes were read and approved.

A plan is being set up in the basement of the Transportation Building for files for each society. The society voted to reimburse the girls who participated in the Engineering Council Bowling Tournament.

Officers were elected and are:

Miss Wilson - Honorary Advisor
Pat Martin - Chairman
Kathy Miller - Vice Chairman
Sandy Collins - Secretary-Treasurer

Connie Mayer, the chairman going out, told of her experiences in interviewing companies.

Refreshments were served.

Respectfully submitted,

Kathy Miller, Secretary-Treasurer

Treasurer's Report:

Prev
Balance \$ 47.06

Minutes for S. W. E. Meeting
September 26, 1963
7:00 p.m.
141 E. E. Building

University of Illinois
Student Section

The Student Section of the Society of Women Engineers met at 7p.m. on September 26, 1963.

Introductions were made.

The secretary's minutes were read and approved.

Officer's reports were called for; no reports were given at this time.

Miss Wilson was asked to check on the office in the basement of the Transportation Building.

Application blanks were pasted out for the Society of Women Engineers. Nominations were held for Engineering Council Representative. Volunteers for the position of Council Representatives were called for. Robin Whitney, Carole Johnson, Janice Ricker, Regina Kyker, and Julie volunteered. A written ballot was taken; Carole was elected. Meeting dates were discussed. The third Tuesday of each month was suggested. Other suggestions were called for; there were none. Tentatively the next meeting was set for October 15, 1963. Illio pictures were discussed. Kathy Miller moved that all publicity for the society be through Technograph; Carole Johnson seconded the motion. It was carried.

Engineering Council report was given by Kathy Miller.

The meeting was turned over to Dean Wakeland for a program on the College of Engineering and our society.

Refreshments were served.

Respectfully submitted,

Sandra Collins, Secretary-Treasurer

Treasurer's Report

Balances brought forward \$ 47.06

Expenditures 9.91

Balance to be carried forward \$ 37.15

Minutes for S. W. E. Meeting
October 15, 1963
7:00 p.m.
141 E. E. Building

University of Illinois
Student Section

Mr. Hal Ericson of the Ford Motor Company's Research & Engineering Center at Dearborn, Michigan, ^{presented the program} He showed slides of the Research & Engineering Center at 7 p.m. Mr. Ericson is with the Professional Placement & Recruiting Office of the Industrial Relations Department.

The Student Section of The Society of Women Engineers met at 8:00 p.m. on October 15, 1963.

The secretary's minutes were read and approved.

The Treasurer's report was given.

Engineering Council Report was given.

The next meeting was tentatively set for 8:00 p.m. on November 19, 1963. Exchanges with other schools might take place in the spring. A combined meeting with Purdue Chapter was discussed.

The basement of the Transportation Building has not as yet been vacated. The functions of Engineering Council were discussed.

The meeting was adjourned at 8:20 p.m.

Refreshments were served.

Respectfully submitted,

Sandra Collins, Secretary-Treasurer

<i>Treasurer's Report</i>	\$ 37.15
<i>Balance brought forward</i>	<i>\$ 37.15</i>
<i>Reported - dues</i>	<i>12.00</i>
<i>Expenditures - for nat'l dues</i>	<i>9.00</i>
<i>Balance to be carried forward</i>	<i>\$ 40.15</i>

MINUTES FOR S. W. E. MEETING

November 5, 1963

8:00 p.m.

141 E. E. Building

University of Illinois
Student Section

The Student Section of the Society of Women Engineers met at 8 p.m. on November 5, 1963.

The secretary's minutes were read and approved as read.

Vice-chairman's report was given. The Engineering Library will be open on Sunday afternoon. A Christmas party was suggested. A vote was taken and it carried.

The treasurer's report was given.

No old business.

No new business.

No good and welfare.

The meeting was turned over to Mrs. (Holladay) Jones, Chairman of the Chicago Section, for the Charter dedication and a talk on the Society of Women Engineers' activities in the past. She also showed slides of women in engineering.

The meeting was adjourned.

Pictures were taken and refreshments were served.

Respectfully submitted,

Sandra Collins, Secretary-Treasurer

Treasurer's Report

Balance: \$ 22.64

Minutes For S. W. E. Meeting
February 26, 1964
7:00 p.m.

University of Illinois
Student Section

The Student Section of the Society of Women Engineers met on February 26, 1964. The meeting opened at 7:00 p.m.

The secretary's minutes were read and approved as corrected. Correction to the minutes: The Engineering Library is not open on Sunday afternoon.

The Vice-chairman's report was given-- The Engineering Council Report.

The treasurer's report was given.

Old business: none.

New business:

1. The secretary-treasurer is to check on reimbursements from National.
2. Bowling team for the Engineering Council Tournament on March 21, 1964, was discussed. Kathy Miller made a motion to have the bowling team and to pay for it out of the treasury. The motion was seconded by Regina Kyker. Motion carried.
3. Our society is not eligible for an Honors Plaque from the University.
4. Letters are to be sent to the High Schools. A letter is to be sent to the high school of each member and to be signed by that member. A blanket letter is to be sent to all of the high schools in the state. Pat Martin is going to talk to Prof. Dobrovolsky about getting the letters typed.

Good and Welfare: none.

The meeting was turned over to Mrs. Connie Yang, instructor in Civil Engineering at the University of Illinois doing research on the effect of vibrations on non-homogeneous plates.

The meeting was adjourned.

Refreshments were served.

Respectfully submitted,

Sandra Collins, Secretary-Treasurer

Treasurer's Report:
Balance \$22.64

Minutes for S.W.E. Meeting

April 22, 1964

7:00 p.m.

University of Illinois

Student Section

There was no business meeting because the president, Pat Martin, and the secretary-treasurer, Sandra Collins, were unable to attend.

Mrs. Chatman of the Engineering Employment Office at the University of Illinois spoke on job interviews and employment opportunities for women from data collected from women employed through her office and surveys of companies taken by her office.

Refreshments were served.

Respectfully submitted,

Sandra Collins, Secretary-Treasurer

Minutes for S.W.E. Meeting
May 13, 1964
7:15 p.m.

University of Illinois
Student Section

The Student Section of the Society of Women Engineers met on May 13, 1964, at 7:15 p.m. in Miss Grace Wilson's home. All five members were present.

The secretary's minutes were read and approved as read.

The Vice-chairman's was called for; there was none.

The treasurer's report was given.

Old business: The treasurer reported that National had sent all the reimbursement checks up to the 1963-1964 school year.

New Business:

1. Whether or not to continue the student chapter was discussed. Miss Wilson suggested to continue as an encouragement to incoming freshmen women in engineering. Her suggestion was voted on and carried.

2. Robin Whitney suggested to improve communications among members. She suggested to notify the girls at least a week in advance of a meeting and to have a calendar of scheduled events worked up in the summer. She also suggested to have some speakers for seminar programs as well as speakers from the professions talking on women in engineering.

3. We decided to give some concrete ideas as to what we will be doing during the year.

4. The first meeting of the 1964=1965 school year will be held the first Tuesday of classes in the fall.

5. Robin Whitney volunteered to write letters to all women in engineering at the University of Illinois during the summer.

6. The picnic will be held the first Saturday after classes next fall. We decided to keep the picnic informal. Some indoor games will be planned. The introductions to the Deans and their wives will be more formal; an effort to make sure that everyone is introduced to them should be made.

7. A motion was made to elect officers for the 1964=65 school year.

The officers elect are:

President - Sandra Collins

Vice-president - Regina Kyker

Secretary-treasurer - Robin Whitney

Faculty advisor - Miss Grace Wilson

8. A questionnaire is to be mailed out during the summer to all girls eligible for the society to determine their interests.

9. The meeting was turned over to Sandra Collins.

10. The treasurer's books are not closed yet for the 1963=64 school year.

11. There will be no publicity at the picnic; it will be at the first meeting.

12. The program for next year will be further discussed at a meeting of the officers during New Student Week.
13. The first meeting of the new officers will be at Miss Wilson's home on May 28, 1964 at 7:00 p.m.
14. The secretary is to send schedule cards out early so we can set up dates for meetings.
15. For membership drive in the fall, we decided to put up large posters in Civil Engineering Hall and to have a member at a table in C.E.H. during registration to encourage girls to join the society. Application forms will be given out during registration week to be turned in at the meeting on the following Tuesday.
16. Discussed possible topics for programs for the meetings of next fall.

Good and Welfare: none.

The chapter thanked Miss Wilson for having us to her home for this meeting.

Refreshments were served during the meeting.

Kathy Miller made the motion to adjourn; it was seconded by Robin Whitney. All were in favor. The meeting was adjourned at 8:30 p.m.

Respectfully submitted,

Sandra Collins, Secretary-Treasurer

Treasurer's Report:

Balance \$14.69

Minutes for S.W.E. Meeting
Sept. 22, 1964
7:15 P.M.
278 Illini Union

University of Illinois
Student Section

The Student Section of the Society of Women Engineers met on
Sept. 22, 1964, at 7:15 P.M. in room 278, Illini Union.

Those present:	Mrs. Young	Professor Wilson
	Marsha Williksen	Regina Kyker
	Lynn Granzow	Kay Lester
	Betty Hicks Gardner	Sandra Levey
	Pat Sora	Linda Nicosia
	Robin Whitney	

Introductions were made.

The Secretary's minutes were read and approved as read.

The Vice-presidents report was called for; there was none.

Old business:

1. Robin Whitney announced her resignation from the position of Secretary-treasurer. Lynn Granzow was elected to take over this office.
2. Linda Nicosia and Pat Sora declined nominations for the Engineering Council Representative. Kay Lester was then nominated and elected unanimously.
3. We discussed our plans for Dad's Day weekend. We all agreed that we wanted to have a luncheon and buy the meals for our dads. Kay Lester moved that we reserve a part of the Colonial Room instead of going through the Cafeteria.

Good and Welfare:

It was brought up that Technograph needs help.

We then had a program designed to help entering freshmen. In the program we tried to give the freshmen the aid of our experiences.

The meeting was adjourned at 8:15 P.M.

Respectfully submitted

Lynn Granzow, Sec.-treasurer

Minutes for S.W.E. Meeting
October 13, 1964
7:00 P. M.
Electrical Engineering Building

University of Illinois
Student Section

The Student Section of the Society of Women Engineers met on Oct. 13, 1964, at 7:00 P. M. in the Electrical Engineering Building.

Dr. Peck was the guest speaker. He talked on the Alaskan earthquake.

New business:

We decided to have a table at the Engineering Open House.

Linda Young, Sandra Levey, Marsha Williksen, Carol Ann Moore, and Lynn Granzow were appointed to the Committee for the Engineering Open House.

Good and Welfare:

It was brought up that Technograph will be taking subscriptions and for each one sold by the Society they will pay fifty cents.

Respectfully submitted

Lynn Granzow
Secretary-treasurer

Minutes for S.W.E. Meeting
November 3, 1964
7:00 P.M.
165 Electrical Engineering
Building

University of Illinois
Student Section

The Student Section of the Society of Women Engineers met on Nov. 3, 1964, at 7:00 P.M. in room 165 Electrical Engineering Building.

The secretary's minutes were read and approved as read.

The Vice- chairman's report was called for; there was none.

New buisness:

1. Engineering Council will be having a luncheon for the Presidents and Advisors of the Engineering Societies. This luncheon will be to allow the societies to become acquainted. We do not as yet have all information concerning the luncheon.
2. Petions for Engineering Open House Commettee Chairman may be picked up in room 248 Electrical Engineering Building.
3. Information concerning the Illini House tutoring program can be gotten by calling at room 248 Electrical Engineering Building.
4. We have sold three subscriptions to Technograph.
5. We may have two candidates for Knights of Saint Pat. The candidates must be juniors or seniors in the College of Engineering, who are carrying a 3.5 grade average and have been active in their college and organization. Nominations will be tsken in the December meeting.
6. Open House chairmen are Marsha Williksen, literature committee, and Pat Sora, information and scrap book committee.
7. Kay Lester moved that we print sheets showing how girls are active in the College of Engineering for the Engineering Open House. Kay Lester said she had access to the equiptment necessary and it would cost about \$20.00. We decided on this and Kay Lester was appointed committee chairman.

Professor Porter talked on the legal aspects of engineering.

Refreshments were served.

The meeting was adjourned at 8:30 P.M.

Respectfully submitted,

Lynn Granzow
Secretary-treasurer

Minutes for Exutive Committee Meeting
November 17, 1964
3:15 P.M.
Sandra Levey's apartment

The by-laws of the Society were read.

Announcement that the Vice-chairman of the Society had
resigned was made.

New Vice-chairman will be elected at the December meeting.
(Kay Lester)
(will then need election of another member to Engineering Council)

Will have Exutive Committee meeting on a monthly basis.

Minutes for S.W.E. Meeting
December 8, 1964
7:00 P.M.

Miss Wilson's home

University of Illinois
Student Section

The Student Section of the Society of Women Engineers met on Dec. 8, 1964, at 7:00 P.M. in Miss Wilson's home.

The Secretary's minutes were read and approved as read.

Engineering Council Report was called for. Engineering Council has a committee looking into the University's mathematics program to see how it could be revised.

Treasurer's report was read. We have \$20.29 in the treasury.

The minutes for the Executive Committee meeting were read and approved as read.

Committee reports were called for. Pat Sora reported that the scrap book has been started for engineering open house. We will have a space in the Mechanical Engineering Building. Kay Lester reported that pictures for the sheets for Engineering Open House will be taken soon so that the sheets can be printed before the end of the semester.

Old Business:

1. Candidates for Knight's of St. Pat were elected. They are Sandra Levey and Kay Lester.

New Business:

1. Vice-chairman announced her resignation.

2. Nominations were taken for position of Vice-chairman.

Kay Lester was nominated by Lynn Granzow, Pat Sora seconded the motion.

Pat Sora was nominated Regina Kyker, the motion was seconded by Kay Lester.

A written ballot was taken and Kay Lester was elected.

3. Pat Sora was elected Engineering Council Representative by a white ballot.

4. The Executive Committee will work on revising the by-laws between semesters and during New Student Week. Will be voted on in the April meeting.

Good and Welfare;

1. Sandra Levey has been having Sunday evening dinner for a group of girls in engineering in order to allow them to get acquainted.

2. Sandra Levey and Miss Wilson attended an Engineering Council Luncheon.

3. Engineering Council needs help in the form of suggestions which may be placed in one of four suggestion boxes on campus. Suggestion boxes are in the main hall of the Civil Engineering Building, east corridor of the Electrical Engineering Building, main hall of the Transportation Building, and in the Agricultural Engineering Building.

Mrs. Chapman gave a talk on the study of women in the field of e
engineering made by Professor Parish.

Refreshments were served.

Respectfully Submitted,

Lynn Granzow
Secretary-treasurer

A list of officers follows.

Chairman	Sandra Levey
Vice-chairman	Kay Lester
Secretary- treasurer	Lynn Granzow

Meeting of student organization treasurer's
December 15, 1964, 314-A Illini Union, 4:00 p.m.

Purpose of the meeting: To give treasurers information on how the organization account is handled through the Student Organizations Fund. There is a board composed of four members elected from the student treasurers and two trustees for the account from the University.

The minutes were read from the annual meeting of 1963-64 held December 3, 1963. Also the minutes from the Board meeting of April 30, 1964 were read.

Champaign National Bank holds the Student Organization Fund account and advises on investments made in government securities, government bonds, savings and loan stock, Federal Housing Authority stock, and an advance to the U. of I. Some of the money is used for a scholarship fund.

There are more notes on the "Summary of Financial Report of / Student Organizations Fund / For the Year Ended July 31, 1964".

Respectfully,

Sandra Collins Leroy
Chairman, S.W.E.

SUMMARY OF FINANCIAL REPORT OF
STUDENT ORGANIZATIONS FUND
FOR THE YEAR ENDED JULY 31, 1964

Submitted by H. O. Farber, Treasurer
December 8, 1964

(The following information is condensed from the annual financial report which will be published in the near future and sent to all organizations.)

Total receipts of the fund for the year were \$726,368 as compared with \$561,910 for the preceding year. A total of 387 organizations operated through the fund during the past year as compared with 384 for the preceding year.

Assets of the fund on July 31, 1964 totaled \$227,303 consisting of: cash in checking account, \$2,303; investments at book value, \$193,212 *3% interest eventually; helps many students* (including an advance of \$52,000 to the University of Illinois for student loans); and investments in equipment, \$31,788.

Organization balances totaled \$184,004; reserve for losses on *moveable equipment of student organizations* investments, \$6,081; invested in fixed assets, \$31,788; and balance in service account, \$5,430.

The service account had a balance August 1, 1963 of \$7,647. Income from investments during the year amounted to \$2,729; and other additions, \$136; total additions, \$2,865. Expenses of operating the fund *for scholarships* for the year, including a scholarship grant of \$2,500, were \$5,082. This leaves a balance in the service account on July 31, 1964 of \$5,430.

Surplus built up from dropping service charge and from income from investments, University no longer requires student organization pay \$1500 per annum for office uses.

Minutes for S.W.E. Meeting
February 25, 1965
7:00 P.M.
165 E.E. Building

University of Illinois
Student Section

The Student Section of the Society of Women Engineers met on February 25, 1965, at 7:00 P.M. in room 165 Electrical Engineering Building.

The Secretary's minutes were read and approved as read.

Engineering Council Report was called for. The green hats will be available for sale again this year at Engineering Open House. These will be sold by the Engineering Societies with the profits going to Engineering Council.

Treasurer's report was read. We have \$28.29 in the treasury.

The minutes for the Executive Committee meeting were read and approved as read.

Pat Sora reported that the cover for the scrap book for Engineering Open House has been designed, and that pasting has been started. Our space will be outside of the lounge in the Mechanical Engineering Building.

Kay Lester reported that she will turn the leaflet for Engineering Open House in for publication Monday. It is written in the form of a letter to girls entering the field of engineering.

Old Business:

1. We decided that it would be a good idea to have something other than just literature at our exhibit at Engineering Open House.

New Business:

1. We have entered the exhibit contest for Engineering Societies at Engineering Open House. First prize is \$50.00 and a trophy.
2. Our candidate for St. Pat's Ball Queen, Kay Lester, has been selected as one of the finalists.
3. Copies of the old by-laws and of the proposed revisions were passed out to the girls so that they can be ready to vote on them at the next meeting.

A program on ultrasound was given by Mr. R.C. Eggleton.

Refreshments were served.

Respectfully submitted,

Lynn Granzow
Secretary- treasurer

Minutes for S.W.E. Meeting
April 6, 1965
7:00 P.M.
141 Electrical Engineering Building

University of Illinois
Student Section

The Student Section of the Society of Women Engineers met on April 6, 1965, at 7:00 P.M. 141 Electrical Engineering Building.

Dr. Ross W. Ashby spoke on cybernetics.

The Secretary's minutes were read and approved as read.

Engineering Council Report was called for. Kay Lester reported that over \$400.00 profit was made by Council on St. Pat's Ball. Petitioning is open for Engineering Open House Chairman and St. Pat's Ball Chairman.

The Treasurer's report was read. We have \$44.72 in the treasury.

Engineering Open House Report was given. We sold 97 green hats at our exhibit. Copies of our pamphlets were given to the Deans to send out to girls entering engineering.

Old Business:

1. The Technograph subscription blanks that are still out could be turned in to Miss Wilson's office by May 1.
2. Kay Lester moved that we accept the proposed by-laws in total revised form. Pat Sora Seconded the motion. The by-laws were passed unanimously.

New Business:

1. Officers to take office at next meeting were elected. Pat Sora nominated Kay Lester for President and Lynn Granzow seconded the motion. Marsha Williksen nominated Sandra Levey. Sandra declined the nomination. Pat Sora moved that the nominations be closed and Kay Lester be elected by a white ballot. Marsha Williksen seconded the motion. Marsha Williksen nominated Pat Sora for Vice-President. Lynn Granzow seconded the motion. Kay Lester nominated Lynn Granzow. Marsha Williksen Seconded the motion. Kay Lester moved that nominations be closed and Marsha Williksen seconded the motion. Pat Sora was elected by a written ballot. Marsha Williksen nominated Lynn Granzow for Secretary-treasurer and Kay Lester seconded the nomination. Pat Sora nominated Marsha Williksen. Marsha declined the nomination. Kay Lester moved that nominations be closed and Pat Sora seconded the motion. Lynn Granzow was elected by a white ballot.
2. We should be thinking of ideas for meetings for next year.

The meeting was adjourned.

Refreshments were served.

Respectfully submitted,

Lynn Granzow
Secretary-treasurer

Minutes for Exutive Committee meeting
May 19, 1965
7:00 p.M.
Mis. Wilson's home

University of Illinois
Student Section

The duties of the officers as stated in the revised Constitution were read.

Possible programs for next year were discussed.

1. We will hold a picnic on Saturday Oct. 2, 1965, at Miss Wilson's home. The purpose of this picnic will be to allow the girls to become acquainted with one another.
2. We will hold a joint meeting and luncheon with the Purdue Student Section of the Society of Women Engineers on University Dad's Day weekend. We will be able to provide room for ten girls to stay.
3. We can possible make tours of some research plants and industries.
4. We will have a panel discussion to show freshmen girls what engineering has to offer them.

We will try to have a display at Activity Day, Sept. 25, 1965. The display will have the purpose of allowing people to become acquainted with our society.

Election of Faculty advisor.

Sandra Levey nominated Miss Wilson and Pat Sora seconded the nomination. Sandra Levey moved the we elect Miss Wilson by a white ballot, Pat Sora seconded the motion. The motion was carried.

The Meeting was adjourned.

Refreshments were served.

Respectfully submitted,

Lynn Granzow
Secretary- treasurer

Minutes for S.W.E. Meeting
September 21, 1965
7:00 P. M.
134 Electrical Engineering Building

University of Illinois
Student Section

The Student Section of the Society of Women Engineers met on September 21, 1965, at 7:00 P.M. in room 134 Electrical Engineering Building.

Introductions were made.

We will have a display September 25 and 26 at Activities Day at the Union. We will have the same display that we used last year for Engineering Open House. Work shifts were decided on ~~on~~ filled.

A possible tour of the Magnavox plant was discussed. We decided that we would like to make the tour and would like to go on a Saturday afternoon if it is possible.

Engineering Open House will be in March and we should be thinking about a display. If anyone has any ideas they should contact Kay Lester. A brief explanation of the purpose and a description of Engineering Open House was given.

Refreshments were served while a panel discussion was held.

Respectfully submitted,

Lynn Granzow
Secretary-treasurer

Minutes for S.W.E. Meeting

October 26, 1965

8:00 P.M.

134 Electrical Engineering Building

University of Illinois
Student Section

The Student Section of the Society of Women Engineers met on October 26, 1965, at 8:00 P. M. in 134 Electrical Engineering Building.

The Secretary's minutes were read and approved as read.

The Treasurer report was read. To have \$49.50 in the treasury. The Illio space and photographers fee have not been paid yet.

Old Business:

1. Election of Engineering Council Representative.

Pat Sora told us what the Engineering Council Representative's duties are.

Nominations were opened.

Lynn Granzow nominated Marsha Williksen and Allison Chamberlin seconded the nomination.

Sandra Levey nominated Allison Chamberlin and Marsha Williksen seconded the nomination.

Pat Sora nominated Suzanne Wildhagen and Marsha Williksen seconded the nomination.

Each girl who was nominated told a little about herself.

A written ballot was taken and Suzanne Wildhagen was elected.

2. Magnovox does have a full shift working in the evenings or on Saturday but they will be glad to arrange a tour for us.

We decided that we would like to go on November the 13th. We should have about 20 girls to go.

New Business:

1. Prints of the pictures taken for the Illio can be purchased for \$1.00 each. It would be nice if the picture could be put in hometown newspapers.

2. Our Engineering Open House display will be based on the production and design of a sewing machine. Pat Sora is in charge of obtaining a space. Sandra Levey is in charge of publicity. Allison Chamberlin is display chairman.

3. Engineering Council Report was given. Pat Sora will be glad to voice any complaints that you give her at the Engineering Council. We should be thinking about candidates for Ladies of St. Pat and a Queen contestant.

4. A possible informal dance at which we would have a membership booth was discussed. We will be willing to help if the dance is planned.

Professor Bernt Larsen from the General Engineering Department talked on the BUILD program.

Refreshments were served.

Respectfully submitted,

Lynn Granzow
Secretary-treasurer

Minutes for S. W. E Meeting

December 14, 1965

8:00 P. M.

Miss Wilson's home

University of Illinois

Student Section

The Student Section of the Society of Women Engineers met on December 14, 1965, at 8:00 P. M. at Miss Wilson's home.

The Secretary's minutes were read and approved as read.

The Treasurer's report was read. We have \$19.50 in the treasury.

Before the end of the week Kay Lester will pick up the prints of the pictures that we ordered. The girls that ordered these pictures should pay Lynn Granzow for them.

Old Business:

Maynavox called and said that they can arrange a tour on any Monday or Wednesday evening. We decided by a vote that we would rather wait and go some time next semester. We will have to go on a Wednesday, because the University does not allow Society meetings to be held on Monday nights. We would like to go on the first Wednesday next semester.

New Business:

1. The Engineering Open House report was given by Allison Chamberlain. The theme of the display will be "A Women's Touch for Women of the Future!" Our display will be some piece of equipment loaned to us by the company and a cartoon story of a woman engineer from her college life to her career. If you have any ideas for a cartoon turn in a sketch or the idea to Allison.
2. The Engineering Council report was given by Kay Lester. A class in the use of the slide rule is being proposed. Each Society will turn in one problem that has a different type of slide rule procedure. The night of the class the Society that's problem is being used will act as assistants to the instructor.
3. We applied for money from the vending machines and should know shortly after Christmas if we will receive some money and what amount.
4. We decided unanimously that we would like to sponsor a candidate for Queen of St. Pats and that we will have a meeting in order to select our candidate.
5. There will be an Activity Day next semester. We decided by a vote that we do not wish to participate in this program.

The meeting was adjourned. Dr. Parrish and Mrs. Chapman gave a program.

Refreshments were served.

Respectfully submitted,

Lynn Granzow
Secretary-treasurer

Minutes for S. W. E. Meeting

February 22, 1966

7:00 P. M.

134 Electrical Engineering Building

University of Illinois
Student Section

The Student Section of the Society of Women Engineers met on February 22, 1966, at 7:00 P. M. in room 134 Electrical Engineering Building.

New Business:

Suzanne Wildhagen asked what had been done at the last two meetings that at been held on short notice. It was reported that at the last meeting we had selected our candidate for Queen of St. Pat's Ball.

Engineering Council report

There is a possibility that the terms of the Engineering Council Representatives may be changed. The proposed change would state that one representative would be elected at the beginning of the school year and the other would be elected at the beginning of the second semester. This would allow the overlapping of the terms of the representatives and therefore would aid Engineering Council.

Old Business:

Allison Chamberlin reported that for Engineering Open House we will have an Electronic oven from General Electric and 5000 cookies to bake for Pillsbury. The cookies will be delivered either to the University Food Store or to the IGA so that we will not have the problem of storing them.

We will need help to complete the cartoons for Engineering Open House. We will work on Saturday mornings and Wednesday evenings. Once the cartoons are drawn we can color them at home.

Engineering Open House will be from 9:00 A.M. to 9:00 P.M. Friday March 11, and from 9:00 A.M. to 5:00 P. M. on Saturday. All engineering classes will be cancelled on those days. Sheets were passed around so that we could sign up for the times that we would like to work on the Display at Engineering Open House.

Pat Sera reported that our display will be in room 50E Electrical Engineering Building.

A discussion of the Society of Women Engineers was given by Mrs. Holladay.

Refreshments were served.

Respectfully submitted,

Lynn Granzow
Secretary-treasurer

Society of Women Engineers
May 4, 1966
6:45 P. M.
134 Electrical Engineering Building

University of Illinois
Student Section

The Society of Women Engineers met May 4, 1966, at 6:45 P. M. in room 134 Electrical Engineering Building.

The money for the prints of the pictures that will be in the Illio has collected.

Old Business: Kay Lester expressed her thanks to everyone who helped with the Engineering Open House Exhibit.

New Business :

1. Proposed amendments to the Constitution.
 - a) Change the term of office of the Vice-president so that she will be elected at the December and take office at the February meetings. The President, Secretary-treasurer, and the Engineering Council Representative would be elected in April and take office in May.
 - b) Change the term of office of the Engineering Council Representative to run from February to February.
 - c) There will be a meeting May 11, at 8:15 P. M. in the Green Street Hall of the Physics Building. This meeting will be to vote on the proposed amendments to the Constitution.
2. Kay Lester will send letters to the entering freshman girls in engineering. She will tell them who this years President will be and send a Thumbnail Sketch of Engineering activities. This letter will be sent in the early part of the summer.

Later in the summer the new President will write to the girls and send them a copy of the Engineering Coer at Illinois.

Each entering freshman should be contacted personally and invited to attend the first meeting with one of the upper classmen.

3. Programs for next year.
Engineering Open House
Pal program for the underprivileged in the area.

Election of officers.

President

nominations: Sandra Levey

Sandra was elected by a white ballot.

Vice-president

nominations: Lynn Granzow

Lynn was elected by a white ballot.

Secretary-treasurer:

nominations: Bonnie Rowe and Mary Lynn Cipriano

Mary Lynn was elected by a written ballot.

Engineering Council Representative

nominations: Alison Chamberlin

Alison was elected by a white ballot.

Honarary Advisor;

nominations : Miss Wilson

Miss Wilson was elected unanimously.

The meeting was adjourned.

Respectfully Submitted,

Lynn Granzow

Lynn Granzow, Sec-treas.

Minutes for S.W.E. Meeting
May 11, 1966
8:15 P.M.
Center Hallway- Physics Building

University of Illinois
Student Section

The Student Section of the Society of Women Engineers met on May 11, 1966, at 8:15 P.M. in the Physics Building.

Old Business:

Voting on the amendment to change the bylaws to comply with Engineering Council's suggestion of having one representative to Council take office in the spring semester.

Article IV
Officers and Duties
Sections c. & d

Original: c. All Officers, except the Engineering Council Representative, shall be elected in April to take office at the last meeting of the school year.

d. The representative to the Engineering Council shall be elected at the first meeting in the fall and shall take office immediately.

Revision A: c. All Officers, except the vice-president, shall be elected in April to take office at the last meeting of the school year.

d. The vice-president shall be elected at the December meeting and shall take office at the first meeting of the spring semester.

Revision B: c. Same as original

d. The representative to Engineering Council shall be elected at the December meeting and shall take office at the first meeting of the spring semester.

Vote was by secret ballot and Revision A was passed unanimously.

New Business:

1. Sandra Levey presented a rough outline of possible activities for next semester's meetings. She asked for the ideas and preferences of the members.
2. We talked about the Freshman Initiation Program. We decided that there should be a more personal contact between Freshmen and members. We will assign specific people to a group of Freshmen. We also discussed the PAL Program. No progress reported.

Respectfully submitted,

Mary Lynn Cipriano
Secretary - treasurer

Society of Women Engineers
September 21, 1966

7:00 P.M.

Mechanical Engineering Building lounge

University of Illinois
Student Section

The Student Section of the Society of Women Engineers met on September 21, 1966, at 7:00 P.M. in the lounge of the Mechanical Engineering Building.

The Treasurer's report was read. There is a total of \$126.70 in the treasury.

The Secretary's minutes were read and approved as read.

Old Business:

Sandra Levey announced that the Pal Program could not be initiated this year but may be possible next year.

Engineering Council report:

Alison Chamberlin reported that there would be a meeting in the auditorium on September 22. Kool-aid, coffee, and doughnuts would be served.

Luncheons open to all engineers would be held on October 12 and on December 14 from 12:00 to 2:00 P.M. The cost is \$1.75.

A booklet containing the evaluation of courses and instructors might be made available to the students before they register.

A survey is being taken on societies. Important facts are the number of people at the meetings, the number of members, and the refreshments served.

The council will sponsor society organized bowling teams which would form a league. No interest was shown.

New Business:

Open House report:

Liz Koranyi reported that the Open House project would deal with tracing the history of computers. Small pieces of equipment will be borrowed for the display.

Mary Lynn Cipriano resigned as secretary-treasurer. Nominations for office were opened. Alison Chamberlin nominated Gloria Caban. Mary Lynn nominated Liz Koranyi. Alison moved that the nominations be closed and the motion was seconded. Gloria Caban was elected by a written ballot.

A panel discussion about the social, religious, and scholastic life of the woman engineer was given by Mrs. Everitt, Sandra Levey, Lynn Granzow, Alison Chamberlin, Liz Koranyi, and Gloria Caban.

The next meeting will be held on October 11 at 7:00 P.M. in 134 Electrical Engineering Building. Dean Hill and Dean Wakeland will be guest speakers.

Mrs. Everitt and Professor Jewett were guests.

The meeting was adjourned and refreshments were served.

Respectfully submitted,

Gloria Caban

Gloria Caban

Secretary-treasurer

Society of Women Engineers

October 11, 1966

7:00 P.M.

134 Electrical Engineering Building

University of Illinois

Student Section

The Student Section of the Society of Women Engineers met on October 11, 1966, at 7:00 P.M. in room 134 Electrical Engineering Building.

The meeting was called to order by Sandra Levey.

The minutes of the Engineering Council Meeting of September 29, 1966 were read.

New Business:

Engineering Open House was discussed. An IBM representative will come to discuss materials and ideas for Open House. A suggestion was made that we should buy prime time on a mass communications media such as WLS in order to reach high school students in all parts of Illinois. Dorothy Martorano will inquire about this.

A joint meeting with the Purdue Chapter is being planned for February 17 and 18. A tentative schedule is as follows:

1. Friday-evening dinner and recreation
2. Saturday-a morning meeting, luncheon at Miss Grace Wilson's home, the Purdue-Illinois basketball game

Miss Jean Hill and Dean Howard Wakeland were guests and answered questions.

The meeting was adjourned and refreshments were served.

Respectfully submitted,

Gloria Caban

Gloria Caban
Secretary-treasurer

Society of Women Engineers
November 8, 1966
8:30 P.M.
Transportation Building lounge

University of Illinois
Student Section

The Student Section of the Society of Women Engineers met on November 8, 1966, at 8:30 P.M. in the lounge of the Transportation Building.

The meeting was called to order by Sandra Levey.

The Secretary's minutes were read and approved as read.

The Treasurer's report was read and approved. There is a balance of \$87.07 in the treasury.

New Business:

A motion passed that we contribute ten dollars to the Dean Pierce Memorial Fund.

We voted not to act on the Clabaugh Act.

Open House report:

Miss Margaret Long, a former systems engineer for I.B.M., talked to Liz Koranyi about obtaining time on a computer from Chicago.

Engineering Council Report:

Engineering Council has three committees; the educational affairs concerned with teacher evaluation and the pass-fail system, the communications committee, and the operation profile committee. A speaker talked on engineers and management.

Dean Turner will come to speak on Open House.

The next meeting is December 7.

The meeting was adjourned and refreshments were served.

Respectfully submitted,

Gloria Caban

Gloria Caban
Secretary-treasurer

Society of Women Engineers
December 7, 1966
7:00 P.M.
Miss Wilson's home

University of Illinois
Student Section

The Student Section of the Society of Women Engineers met on December 7, 1966, at 7:00 P.M. at Miss Grace Wilson's home.

The meeting was called to order by Sandra Levey.

The Secretary's report was read and approved as read.

The Treasurer's report was given. There is a balance of \$77.07 in the treasury.

Old Business:

Engineering Council report:

Council is still discussing its three committees. The profile committee will study the first two years in the engineering curriculum. The communications committee will study communications between the student and faculty and between student and student.

New Business:

Open House report:

There has been one Open House Committee meeting. The themes for Open House deal with the life of the engineering student, the centennial, and engineering in general. The names of women graduates and their pictures might be used in our display on the history of engineering and computers. Cartoons will also be used.

Dr. Chow will give a demonstration of simulated rainfall on February 18 at 9:30 A.M. in the hydraulics laboratory.

Alison Chamberlin was elected unanimously as our St. Pat's ball queen candidate.

Election of officers:

Lynn Granzow became president when Sandra Levey left office.

The nominations for vice-president were Alison Chamberlin and Jana Sue Florin. Alison was elected.

The nominations for Engineering Council representative were Jana Florin, Vivian Brosey, and Kay Eash. Kay was elected.

Lynn Granzow was nominated for the Knights of St. Pat.

There will be no meeting next month.

Slides of women in various fields of engineering were shown by Miss Wilson.

The meeting was adjourned and refreshments were served.

Respectfully submitted,

Gloria Caban
Gloria Caban
Secretary-treasurer

Society of Women Engineers
February 25, 1967
9:00 A.M.
Physics Building lounge

University of Illinois
Student Section

The Student Section of the Society of Women Engineers met on February 25, 1967, at 9:00 A.M. in the lounge of the Physics Building.

The meeting was called to order by Lynn Granzow.

The Secretary's minutes were read and approved as read.

New Business:

Open House Report:

It was decided that the title of our Open House project would be Coeds-Past and Present-Engineers-Today and Tomorrow.

Lynn Granzow was not accepted by the Knights of St. Pat because she was active in only one organization.

The meeting was adjourned.

We were given a demonstration of the simulated rain machine, the turbidity machine, and the wave machine, in the Hydraulics Laboratory. The demonstrations were arranged by Professor Chow.

Respectfully submitted,

Gloria Caban

Gloria Caban
Secretary-treasurer

Society of Women Engineers

April 20, 1967

7:00 P.M.

165 Electrical Engineering Building

University of Illinois

Student Section

The Student Section of the Society of Women Engineers met on April 20, 1967, at 7:00 P.M. at 165 Electrical Engineering Building.

The meeting was called to order by Lynn Granzow.

The Secretary's report was read and approved as read.

Old Business:

Engineering Council report:

Next fall representatives from each society will be on the joint society meeting committees which will consist of teacher and course description and evaluation.

Council is investigating complaints about engineering mathematics. If it is too theoretical, there may be special sections for engineers. The Mechanical Engineering department is changing the curriculum. Chemistry for engineers may also be changed. Some undergraduate research opportunities are available in all fields.

The Big Brother program for freshmen engineers will be instituted next year. Twenty dollars has been appropriated for the program. There will be a campaign for workers on April 28.

Workers are needed to set up rules and regulations for choosing a teacher to receive an award for outstanding work.

Council wants to write a newsletter. There will be a combined society meeting on the first Thursday of each month next semester.

Professor Babcock proposed that Engineering Open House be changed to the week-end that ends the centennial year and that St. Pat's Ball be made university wide. We are not interested in either proposal.

We won second prize in the Engineering Open House society division.

New Business:

Election of officers:

Miss Wilson is the faculty adviser.

Lynn Granzow was elected president on a white ballot.

Gloria Caban and Nancy Barker were nominated for secretary-treasurer. Nancy was elected.

Melba McCallister and Jana Florin were nominated for

council representative. Melba was elected.

Gloria Caban was elected Open House chairman on a white ballot.

The meeting was adjourned.

Respectfully submitted,

Gloria Caban

Gloria Caban
Secretary-treasurer

May 23, 1967
134 Electrical Eng. Bldg.
7:00 p.m.

suggested Changes for Open House
High school pupils go to classes here.
College student go ~~to~~ around campus
with high school student

Planning for next year

Letters to freshmen engineers

Picnic - first Sunday after classes begin
food
games

Programs - visit more labs

Panel discussion - first meeting

Society of Women Engineers
September 19, 1967
7:00 P.M.
Room 134 Electrical Engineering Building

University of Illinois
Student section

The Student Section of the Society of Woman Engineers met on September 19, 1967, at 7:00 P.M. in room 134 Electrical Engineering Building.

The meeting was called to order by Lynn Granzow.

An introduction of old and new members lead the order of events for the evening.

Lynn asked for the report on the Open House plans for this year. Gloria said as of yet she had no definite plans. Suggestions were asked for, but no solid plans were made.

A panel discussion followed. Melba McCallister, Gloria Caban, Liz Koranyi, Alison Chamberlin, and Sandra Levey talked on subjects of interest to the girls. The main of the subjects were the religious, scholastic, and financial aides available to the girls.

The meeting was adjourned and refreshments were served.

Respectfully submitted,

Nancy Barker

Nancy Barker
Secretary-treasurer

Society of Women Engineers
October 12, 1967
7:00 P.M.
Room 317 Illini Union

University of Illinois
Student Section

The Student Section of the Society of Women Engineers met on October 12, 1967, at 7:00 P.M. in room 317 Illini Union.

The meeting was called to order by Lynn Granzow. The minutes were read and approved as read.

Lynn asked for a report on Open House. There were no plans available for Alison had plans and was not present.

The next thing of order was the election of a new vice-president. Jana Florin and Linda Lindroth were nominated. Jana was elected.

Lynn told of a planned meeting of the presidents of the engineering societies to find reasons for lack of interest in the societies by so many people on campus. She asked for discussion.

Pictures for the Illio were taken.

The meeting was adjourned.

Respectfully submitted,

Nancy Barker
Nancy Barker
secretary-treasurer

Treasurer report

balance brought forward

\$99.03

50 Postcards \$2.00

balance to date \$97.03

Society of Women Engineers
November 16, 1967
7:00 P.M.
Engineering Research Lab.

University of Illinois
Student Section

The Student Section of the Society of Women Engineers met on November 16, 1967, at 7:00 p.m. in the Engineering Research Lab.

The meeting was called to order by Miss Wilson.

The Secretary's minutes were read and approved as read.

The Treasurer's report was read and approved. There is a balance of \$97.03 in the treasury.

Engineering Council Report:

Council is worried about the feeling of apathy among the engineers on campus. The council discussed the budget for St. Pat's Ball and the requirement for nominee's. The queen nominations must be in by the first of the year. Open House was discussed. People are needed to work on encouraging high schoolers to come to Open House. The council is in the red as far as funds go. Wanted societies to vote on whether or not they would pay dues to the council. There was a planned tribute to Dean Everitt, who is retiring this year. This was a three fold plan consisting of asking him to be guest speaker at commencement, presenting him an honorary from the university and naming a new engineering library after him. Remind students that the teacher awards are coming up.

Open House Report:

The Open House project is going to be on synthetic foods. Gloria is in touch with people from General Mills.

We voted to give Engineering Council \$10.00.

The meeting was then turned over to Prof. Lyman, who introduced the Plato Project. After her introduction, we adjourned to the labs, where the girls present learned to use the teaching computers.

Decided to have a Christmas Party at Miss Wilson's December 13.

Respectfully submitted,

Nancy Barker

Nancy Barker
Secretary-treasurer

97.03 balance

MINUTES OF THE ANNUAL STUDENT ORGANIZATION FUND TREASURERS MEETING

Date: December 5, 1967
Time: 4 p.m.
Place: 314 Illini Union (S)

The meeting was called to order by Mr. Lyle Dahlenburg, Acting Treasurer, representing Mr. Farber. Present were 85 treasurers. Mr. Dahlenburg explained the purpose of the meeting.

EXECUTIVE BOARD REPORT

Mr. Hampton read the minutes of the two meetings held last year.

TREASURER'S REPORT

Mr. Dahlenburg passed out a summary of the financial report of the Student Organization Fund for the year ended July 31, 1967, submitted by Mr. Farber. It was moved and seconded that the report be accepted.

MOTION CARRIED

ELECTIONS OF MEMBERS FOR THE STUDENT ORGANIZATIONS FUND FINANCIAL BOARD

Seven nominations were presented for consideration for membership on the Board. Allen Chapman (Sachem), Kay Sloan (Torch), Sybil Anderson (L.A.S. Council), Bill Sterrett (Student Senate) were elected to the Board, with Miss Sloan being elected Chairman by virtue of the outstanding number of votes. Tim Fass (Terrapin) was elected as an alternate member.

LACK OF A QUORUM

Mr. Hampton explained that 101 representatives were necessary for a quorum and, because a quorum was not present, a copy of the minutes would be mailed to all treasurers for confirmation of the action taken at this meeting.

ADJOURNMENT

The meeting was adjourned at 5 p.m.

Respectfully submitted,

V. J. Hampton

V. J. Hampton
Secretary

VJH:ge

Society of Women Engineers
December 13, 1967
7:00 p.m.
Miss Wilson's home

University of Illinois
Student Section

The Student Section of the SWE met on December 13, 1967 at 7:00p.m. in the home of Miss Wilson.

The meeting was called to order by Lynn.

The Secretary's minutes were read and approved as read.

The treasurer's report was read and approved.

Lynn asked for an engineering council report. Jana reported future plans to raise money for council consisted of a button sale and dues from the various societies on campus. We plan to give \$5.00 to council. She also reported plans for a booklet to help entering freshmen and transfer students. All agreed it was a good idea if the money for it could be obtained.

The Open House report followed. Gloria said that the idea for a synthetic food display was not possible. General Mills wouldn't be able to send necessary supplies and there were no other possible places to send off to and hope to get results in time for the Open-House. There was another suggestion to consider the subject of oceanography.

We decided that we would sponsor a queen candidate for St. Pat's Ball. The floor was open for nominations. Linda Lindroth and Liz Koranyi were nominated. Liz was selected as the society's queen candidate.

The society's nominations for knights of St. Pat were Lynn Granzow and Liz Koranyi.

The election of vice-president was the next order of business. Jana Florin was elected on a white ballot.

Lynn then announced that the Open House committee wanted volunteers to speak to high schools about Open House. Names of persons wanting to do so were taken.

The meeting was adjourned and refreshments were served.

Respectfully submitted,
Nancy Barker
Nancy Barker
Secretary-treasurer

Previous balance \$97.03
dues collected 8.00 +
post cards 2.50 -
ILLIO picture 35.00 -
present balance \$67.53

SOCIETY OF WOMEN ENGINEERS
APRIL 30, 1968
165 ELECTRICAL ENGINEERING BUILDING

UNIVERSITY OF ILLINOIS
STUDENT SECTION

The Student Section of the Society of Women Engineers met on April 30, 1968, at 7:00 P. M. in 165 Electrical Engineering Building.

The meeting was called to order by Lynn Granzow. Lynn submitted the minutes of the previous meeting and they were approved as read.

The treasurer's report was given. The society had a balance of \$90.21 in the treasury.

OLD BUSINESS:

Engineering Council Report

Council is still considering the booklet on the evaluation of the courses offered in engineering. The council is going to put out a booklet for freshmen. Asked the society to give some social adjustments the freshmen would have to make when coming to a large university.

Technograph needed people to work on circulation for next fall. Kay Whitlock and Liz Koranyi volunteered to be circulation managers.

NEW BUSINESS:

The main thing on the program was the election of officers for next year. Liz Koranyi was elected to the office of president on a white ballot. Linda Lindroth and Kay Whitlock were nominated for the office of vice-president. Kay was elected. Kathy Koral and Nancy Barker were nominated for the office of secretary-treasurer. Nancy was elected. Kathy Koral was elected as council representative by a white ballot. The faculty advisers remained the same, Miss Wilson and Mrs. Lyman, by unanimous agreement. Melba McCallister was elected Open-House chairman by a white ballot.

The society decided ^{that} having a picnic at the start of next year to acquaint the new girls with the university was a good idea. The tentative date and place was September 22 at Mrs. Lyman's.

The meeting was adjourned and refreshments were served.

Respectfully submitted,

Nancy Barker

Nancy Barker
Secretary-treasurer

Society of Women Engineers
September 17, 1968
165 Electrical Engineering Building

University of Illinois
Student Section

The Student Section of the Society of Women Engineers met on September 17, 1968, at 6:30 p.m. in 165 Electrical Engineering Building. The meeting was called to order by Liz Koranyi. No minutes were read. Liz introduced John Barra, circulation manager for Technograph. He was there to inform the girls of the plans for selling Technograph subscriptions to the engineering faculty. Don Hanson, editor of Technograph, told of the commission for SWE for selling the subscriptions.

The meeting then went into a panel discussion. Gloria Caban talked on the value of study time used wisely. Kay Whitlock informed the group of the musical organizations on campus. Kathy Kral advised the members to join engineering organizations in their own fields. Ruth Male told of the services available to students at McKinley Hospital and the Student Services Building. Nancy Barker gave a report on the financial aides available to students. The discussion ended with a report on the religious organizations on campus by Melba MacCalister.

The meeting was adjourned and refreshments were served.

Respectfully submitted,

Nancy Barker
Nancy Barker
Secretary-treasurer

The Student Section of the Society of Women Engineers of the University of Illinois held its second meeting on Thursday, October 17 at 7 p.m. in the Electrical Engineering Building Lounge (165 E.E.B.).

A guest speaker, Professor James W. Byrne of the mechanical Engineering Department who explained and demonstrate a new electrical teaching device - VERB.

The Illis picture was taken.

Respectively submitted,
Nancy Barker
Secretary-Treasurer

The University of Illinois (Urbana) Student Section of the Society of Women Engineers met on December 11, 1968 at 7 P.M. at Prof. Grace Wilson's house. Kay Whitlock was re-elected as vice president; Kathy Kral was nominated for queen candidate for St. Pat's Ball; Elizabeth Koranyi and Melba McCallister were chosen to be candidates for Knights of St. Pat.

Following the meeting, Prof. Wilson showed slides from her trip to Europe. Refreshments were served.

Respectfully submitted,

Elizabeth Koranyi
President

The University of Illinois (Urbana) Student Section of the Society of Women Engineers met on February 4, 1969 in 154 Mechanical Engineering Building at 7 P.M..

An announcement was read about the 1969 SWE Convention. It was decided that we will try to arrange a picnic with ASME at the State Park in Danville. The secretary of Engineering Council asked for donations to the Dean Everitt Gift Fund.

Our speaker was Prof. C. E. Bowman of the Department of Theoretical and Applied Mechanics. He spoke on the biomechanical research that is currently being performed by the T. A. M. and the Veterinary Medicine Departments. An informal discussion with Prof. Bowman and refreshments followed the meeting.

Respectfully submitted,

Elizabeth Koranyi
President

The University of Illinois (Urbana) Student Section of the Society of Women Engineers met on March 1, 1969 to build our Engineering Open House Exhibit. The exhibit demonstrated how the University uses computerized meal planning. We built a simple circuit board. People coming to see the exhibit chose one item from the following categories - likes and dislikes, economics, and type of diet desired, and a light lit up under one of ten menus on the board.

SWE received 2nd place for this exhibit.

Respectfully submitted,

Elizabeth Koranyi
President

The University of Illinois (Urbana) student section of the Society of Women Engineers met on April 12, 1969. On this day, we had a joint picnic with the University of Illinois Student Section of the American Society of Mechanical Engineers at Kickapoo State Park in Danville, Illinois. Our guests were Dr. and Mrs. J. Dickel, both members of the astronomy department, who gave us a tour of the University's Radio Astronomy Site located in the Park.

Respectfully submitted,

Elizabeth Koranyi
President

The Student Section of the Society of Women Engineers (University of Illinois) met May 6, 1969 at 7:30 PM in room 165 Electrical Engineering Building.

Election of officers for the year 69-70.

Ruth Male was elected Chairman, Pam Caluetti was elected Secretary-Treasurer, Mrs. Elizabeth Lyman was elected Faculty Advisor, Carol Bauer was elected council representative to the Engineering Council, and Mrs. Grace Wilson was elected counselor.

It was decided to have a get acquainted picnic at the start of the fall semester. Probably September 14th.

The meeting was adjourned. (Last meeting of the year.)

Respectively submitted,
Nancy Barker
Secretary-Treasurer



MINUTES OF THE STUDENT ORGANIZATION EXECUTIVE BOARD MEETING

Date: December 11, 1968

Time: 4:00 P.M.

Place: 278 Illini Union (S)

Present: Robert Ward, Chairman, Joan M. Murphy, Richard Ahern, Richard Akin, Mr. Robert Parker, representing Mr. Farber, and Dean V.J. Hampton, representing Dean Millet.

DISTRIBUTION OF MINUTES

It was moved, seconded and approved that the Minutes of the Executive Board meetings be distributed to all treasurers.

EMERGENCY FUND FOR STUDENT ORGANIZATIONS

Mr. Hampton reviewed the action taken by the Organizations Fund Executive Board on July 6, 1968, which set up an Emergency Fund of \$2,500 from the Student Organization Fund Surplus Funds. The minutes of that meeting indicated that the members of the Board felt that such a fund would be desirable to make small grants to organizations for emergency purposes and for new organizations and for special educational projects of organizations. All grants from this fund must be approved by the Student Organization Fund Executive Board.

Mr. Hampton explained the existence of a similar fund which exists under the control of the Student Senate. One-third of the Student Senate's share of the Vending Machine profits goes into this Fund, and the Student Senate allocates these funds out to student organizations once or twice each year. The policy which the Student Senate Allocation Committee has followed is to notify all organizations of the existence of this fund and inviting the organizations to make a request for a grant from this fund with an explanation of the need for the funds, what they will be used for, as well as an indication of other sources of income of the organization and what the other funds of the organization are used for. All requests are received by the Student Senate Allocation Committee and reviewed at one time and the requests are then approved, denied, or approved in part with all funds being disposed of from the Student Senate Vending Machine account.

The question was raised as to whether the Student Organization Executive Board Fund and the Student Senate Fund might be combined in some way in order to provide a large fund and perhaps serve a better purpose. One question then arose as to who would be responsible for allocations from such a combined fund. The consensus of the Executive Board was that the Student Organization Emergency Fund should not be disposed of all at one time but should remain intact in order that organizations with Emergency problems or special needs might be able to make requests throughout the year.

The consensus of the Executive Board was that some criteria must be set up as a guideline for the Executive Board in approving or disapproving requests for grants from this fund, and it was decided that the members would give further thought to a criteria and review this matter at its next meeting to be held either after the Christmas Holidays or at the start of the second semester.

Views were expressed as to different types of limitations that should be placed on grants from this Fund, and these suggestions varied from such items as grants for a particular "once a time" project, grants not being made for social programs, or continuing projects, service projects being high on the priority list, as well as having a criteria that would provide for helping organizations who run into unexpected expenses which might arise from a project

for which the organization did not anticipate needing any outside help.

It was suggested that the fund might be partially restricted as a means to help keep an organization going that was having temporary financial difficulties. Other questions were whether or not the funds should be used to help organizations buy equipment for their own membership use or help pay for an organization's publication or propaganda literature and should the number of people being served by the project be a consideration.

It was agreed that the big difficulty in setting up a criteria for administering such a fund as this Emergency Fund is anticipating what type of problems an organization might face and how to decide which requests were justified and which were not. It was moved and seconded that a questionnaire be designed and sent to all treasurers requesting a return of the questionnaire with an indication from the different treasurers as to what type of purposes they would suggest this fund be used for. The motion was carried.

Mr. Ward and Mr. Akin agreed to draw up a questionnaire to be sent to all treasurers at the start of the second semester.

It was moved and seconded that a report be given to the Executive Board by the Accounting Division as to the use made of any grants approved by the Executive Board from this Emergency Fund. The motion was carried.

The Board discussed further the general philosophy of funding for student organizations at the University of Illinois and the fact that through the years student organizations have been voluntary organizations at the initiative of the students and could be started and dissolved by the students themselves, and as a result in general have had to be self-supporting. This philosophy seems to have resulted in a very strong student organization operation at the University, and it was suggested that if activities and student organizations were subsidized to any great extent such a program might actually weaken the student organization program at the University of Illinois. No final conclusions were reached as to a definite criteria for approving grants or loans from this Emergency Fund.

VETERANS ASSOCIATION REQUEST FOR \$50.00 FROM THE EMERGENCY FUND

The Secretary presented a request from the Veterans Association. The Veterans Association is a new organization which plans to serve approximately 750 veterans on the campus in various ways and in its initial stages indicated a need for financial help to cover items such as stationery, postage, publicity expenditure and for office supplies. The Veterans Association indicated that it feels that as soon as the organization gets through its initial stages that it will have a very sufficient membership and will have no problem being self-supporting. This request was accompanied by a recommendation for approval from Dean Robert Brown, Dean Perrino and Dean Millet.

It was moved, seconded and approved to grant \$50.00 to the Veterans Association from the Emergency Fund.

The meeting adjourned at 5:30 P.M.

Respectfully submitted,

V. J. Hampton
V.J. Hampton
Secretary

Society of Women Engineers
Sept. 18, 1969
165 E. E. Building

University of Illinois
Student Section

The Student Section of SWE met for the first meeting on Sept. 18, 1969, at 7 p. m. in 165 E. E. Building. The meeting was called to order by Ruth Male. No minutes were read.

Tentative plans were made for an October meeting and picnic at the radio telescope in Danville. The meeting then went into a panel discussion. Melba Hanson spoke on campus religious organizations. Pam Calvetti talked about Engineering Open House.

The meeting was adjourned and refreshments were served.

Respectfully submitted,

Pam Calvetti
Secretary-treasurer

Society of Women Engineers
Oct. 19, 1969
Radio Telescope, Danville

University of Illinois
Student Section

An informal picnic combined with a meeting was held this afternoon at the University of Illinois's radio telescope south of Danville. Dr. and Mrs. J. Dickel, both professors of Radio Astronomy, gave us a tour of the facilities. Later they provided a picnic supper for all those present.

Kay Whitlock and Carol Bauer reported on the Engineering Council meeting. The Council is investigating the possibility of having a St. Pat's Ball. They are also considering Engineering Open House and the SITE program.

The members present were reminded that dues should be paid as soon as possible.

Ruth Male, our present chairman, is going to call Liz ^{mitofsky,} ~~Koranyi,~~ our immediate past chairman, to see if she can be our guest for the November meeting.

Respectfully submitted,

Pam Calvetti
Secretary-treasurer

Society of Women Engineers
Nov. 15, 1969
Miss Wilson's home

University of Illinois
Student Section

This month the Society had a luncheon meeting at Miss Wilson's home. The chairman, Ruth Male, reported that a group of engineering students are sponsoring a "clean up the Boneyard" campaign later this week and they would like a large turnout of people to support their efforts. Plans for a Christmas meeting in December are being made. *A* After the luncheon, Liz Mitofsky, a past chairman of the Society, spoke to us. She told us about her job, about how she went about getting the job, and about how her co-workers felt about a woman engineer. An informal question and answer session followed.

Respectfully submitted,

Pam Calvetti
Secretary-treasurer

** Addition*

We have been asked to nominate two members for consideration as Knights of St. Pat.

Society of Women Engineers
Dec. 11th 1969
Miss Wilson's home

University of Illinois
Student Section

On Thursday, Dec. 11, 1969, the Student Section SWE met at the home of Miss Grace Wilson for the annual Christmas meeting. Carol Bauer reported that Engineering Council is proceeding with plans for St. Pat's Ball in March which will feature a band composed of engineering students and booths built by the various societies. She reported that Council had ratified a new constitution. The Council also has distributed instructor and course evaluation sheets to the various departments which are to be filled out by students as a means of evaluating and improving the quality of engineering education at the University of Illinois. Pam Calvetti reported on the annual meeting of the treasurers of the Student Organizations Fund on Dec. 9, 1969. The remainder of the meeting was devoted to discussing what sort of role we could have in Engineering Open House. Suggestions made were: usher at the SITE orientation meeting, man the information booth, have a booth at St. Pat's Ball, revise last year's exhibit, and have a coffee hour for the girl participants in SITE. The meeting was adjourned and refreshments of cookies and eggnog were served by Miss Wilson and Mrs. Lyman.

Respectfully submitted,

Pam Calvetti
Secretary, SWE

Society of Women Engineers
Feb. 19, 1969
Illini Union

University of Illinois
Student Section

On Thursday, Feb. 19, 1969, the Student Section of SWE met in the Illini Union for a business meeting. Cheryl Skov is our candidate for queen of St. Pat's Ball. We have been working on our exhibit for Engineering Open House and several work sessions have been scheduled during the next two weeks. Our exhibit is called Career-O-Matic. By dialing certain combinations of aptitudes, hobbies, and desired salary, one is led to a career in engineering. After the meeting, we were invited by Mrs. Pauline Chapman, of the Engineering Placement Office, to a mock interview and meeting at which she explained what is expected of an engineer when he or she is looking for a job.

Respectfully submitted,

Pam Calvetti
Secretary, SWE

Society of Women Engineers
May 13, 1970
165 E. E. Building

University of Illinois
Student Section

The meeting of the U. of I. Student Branch of SWE was called to order by Chairman Ruth Male. The following officers were elected for the coming year:

Chairman- Ruth Male

Vice-chairman and Council Representative (elected in Feb.)
Karen Kerans

Secretary-treasurer- Cheryl Skov

Council Representative- Carol Bauer

It was decided to have a get-acquainted picnic next fall. It will probably be held on the Sunday before classes begin. The meeting was adjourned for refreshments. This was the last meeting of the year.

Respectfully submitted,

Pam Calvetti
Secretary, SWE

Society of Women Engineers
October 10, 1970
Miss Wilson's homes

University of Illinois
Student Section

The Student Section of S.W.E. held its October meeting at a luncheon at Miss Wilson's home on October 10, 1970 at 12:30 P.M. Guest Speakers were Kay Whitlock and Nancy Barker, 1970 graduates of engineering from the University of Illinois. Lunch was served. Ruth Male spoke of plans for a November exchange meeting with I.S.G.E. The meeting adjourned at 2:45 P.M.

Respectfully submitted

Margaret O'Reilly
Margaret O'Reilly
Secretary - Treasurer

Society of Women Engineers
November 18, 1970
Illini Union

University of Illinois
Student Section

The Student Section of S.W.E. held its November meeting at 7:30 p.m. on November 18, 1970 in the General Lounge of the Illini Union. It was a joint meeting with the Illinois Society of General Engineers. The guest speakers were representatives from the Women's Liberation Movement. Ruth Male and Pamela Calveltti were nominated as candidates for "Knights of St. Pat. " Plans for the Christmas party were made. Refreshments were served and the meeting adjourned at 9:30 p.m.

Respectfully submitted,

Margaret O'Reilly
Secretary-Treasurer

Society of Women Engineers
December 10, 1970
Mrs. Lymans Home

University of Illinois
Student Section

The Student Section of S.W.E. held its annual Christmas party at Mrs. Lymans home at 7:00 p.m. December 10, 1970. Business concerned Engineering Open House and Engineering Council. The remainder of the meeting was informal. A game was played and cookies, egg nog and punch was served by Mrs. Lyman. The party ended at 10 p.m.

Respectfully submitted,

Margaret O'Reilly
Secretary-Treasurer S.W.E.

Society of Women Engineers
February 16, 1971
165 E.E. Building

University of Illinois
Student Section

The Student Section of S.W.E. held its
February meeting at 7:00 P.M. in 165
E.E. Building on February 16, 1971.

Karen Kerans was elected new Vice
President. Carol Murins was elected
representative to Engineering Council.
Margaret O'Reilly and Karen Bruster were
nominated as candidates for Queen of St.
Pat's Ball. Karen Kerans was nominated
as alternate candidate in the event that
Karen Bruster could not be reached to
accept the nomination before the deadline
of Feb, 17, 1971. The Information Booth
at Open House was discussed and girls signed
up to work 2 hour periods. Mrs. Lyman
served refreshments and the meeting was
adjourned at 8P.M.

Respectfully submitted

Margaret O'Reilly
Secretary Treasurer

Society of Women Engineers

University of Illinois

April 30, 1971

Student Section

Illini Union

The April meeting of the Student Section of S.W.E. was a banquet held at the Illini Union on April 30, 1971 at 6:00 p.m. Mrs. Barbara C. Johnson from North American Rockwell was guest speaker. The meeting adjourned at 8:30 p.m.

Respectfully submitted,

Margaret O'Reilly

Secretary Treasurer.

Society of Woman Engineers

University of Illinois

May 11, 1971

Student Section

165 E.E. Building

The Student Section of S.W.E. held its final meeting of the year at 7:00 pm in 165 E.E. Building on May 11, 1971. Officers for 1971-1972 term were elected. Pam Calvetti was elected Chairman; Nancy Jakse, vice-chairman; Patricia Winters, Secretary-Treasurer and Diane DeMarco, Engineering Council Representative. Plans for next year's agenda were discussed. Refreshments were served and the meeting was adjourned at 8:30 p.m.

Respectfully submitted,

Margaret O'Reilly

Secretary Treasurer

Society of Women Engineers
September 20, 1972
165 E. E. Building

University of Illinois
Student Section

The Student Section of SWE held its first meeting on September 20, 1972 at 7:00 p. m. in 165 E. E. Building. The meeting was called to order by Carolyn Kinney. No minutes were read. Introductions were made.

The goals of the national organization were read and explained to the new members. It was also announced that the specific goals of SWE for this year were to "enhance its image by affiliation with other professional and technical engineering groups and, where appropriate, affiliation with other professional women's organizations."

A schedule of planned activities for the year was made available to members and this schedule was discussed. These activities include the Oct. 10 tour of the USI Tuscola plant, the Oct. 25 evening meeting at which recruiters will be present, the Nov. 11 speech by Dr. Heinz Von Foerster, the March 15 and 16 SITE program, and the March 16 and 17 Engineering Open House. Other activities for which no definite date has yet been determined include the Dec. Christmas party, the Feb. tour of Kato, the April tour of the nuclear reactor, and the May luncheon.

Adrienne Hodanick, Carolyn Kinney, Vera Fedayevich, Sue Mitchell, and Betty Richards talked about their engineering-related summer jobs.

The meeting was adjourned and refreshments were served.

Respectfully submitted,

Betty Richards
Secretary-treasurer

Society of Women Engineers
October 25, 1972
141 E. E. Building

University of Illinois
Student Section

The student section of the Society of Women Engineers held a meeting October 25, 1972 at 7 p.m. in 141 E. E. Building. The meeting was called to order by Carolyn Kinney. The minutes were read and corrected, and attendance was taken.

The USI tour of October 10, 1972, was discussed. During a bus tour of the plant the group visited the Tubular Water Reactor to observe the production of polyethylene resins. The tour included visits to pilot laboratories where aluminum was bonded to plastic and paper.

Information concerning the special activities of other organizations this month was made available to members, and they were encouraged to become involved with North of Green after being shown a sample copy.

It was announced that the next meeting would be held November 14. At that time Dr. Heinz Von Foerster will speak on "The New Engineer and the Old Responsibilities."

Luarne Beinke reported on Engineering Council. The Engineering Open House theme for 1973 is "Engineering Makes a World of Difference."

Those people who would be willing to visit high schools to encourage students to enter engineering were told to contact Doris Wilmor from Speaker's Bureau.

Carolyn Kinney read an excerpt from the SWE newsletter commending the U. of I. section and ranking it in the top seven student sections in the country.

Lillian Gilbreth Scholarship applications were given to interested sophomores and juniors.

In order to raise money to send a representative to the national conference in June, 1973, in San Francisco, the society decided to sell green hats to deans and other societies for Engineering Open House and St. Pat's Ball. Illinois Bell Telephone Company has been contacted in reference to becoming a travelling sponsor.

Miss Wilson discussed the possibility of compiling a brochure listing all the women engineering students interested in summer work and distributing this to various industries.

Ron Carr, Keith Mosley, Bob Seldon, and Bob Wyman, recruiters from Lawrence Livermore Laboratory in San Francisco, California were the guest speakers. They discussed their plant, the opportunities available there, and affirmative policy of affirmative action. This included an explanation of laser fusion. They also discussed trends in engineering and opportunities in general for women.

The meeting was adjourned and refreshments were served.

Respectfully submitted,

Elizabeth Dickson

Society of Women Engineers
November 14, 1972
165 E. E. Building

University of Illinois
Student Section

The Student Section of SWE held a joint meeting with the Society of General Engineers at 7:30 p.m. in 165 E. E. Building. No business was discussed.

Dr. Heinz Von Foerster, a professor of electrical engineering at the U. of I., spoke on "The New Engineer and the Old Responsibilities."

The meeting was adjourned and refreshments were served.

Respectfully submitted,

Betty Richards
Secretary-treasurer

Society of Women Engineers
March 6, 1973
351 CERL

University of Illinois
Student Section

The student section of the Society of Women Engineers held a meeting March 6, 1973, at 7 p.m. in 351 CERL. The meeting was called to order by Carolyn Kinney.

The minutes of Engineering Council meetings were abstracted. An address list of all university women engineering students compiled by Miss Wilson was distributed. It was announced that the April meeting would consist of election of officers and a guest speaker. Karen Dowd has been organizing a May luncheon for members and their mothers to coincide with Mother's Day Weekend. Plans to send a representative to the national convention in June were discussed, and it was announced that a \$300 check had been received from Caterpillar to establish a travelling fund specifically for this purpose. The members were informed that Kathy Stuart is compiling a pamphlet on women graduates in the College of Engineering.

A discussion of the Engineering Open House Activities (March 16 and 17) was held. Chris Daley has organized a green hat sale for Open House as a fund-raising activity for SWE. Members were informed about SITE and encouraged to participate. The society has nominated three candidates for queen of St. Pat's Ball. The discussion of the SWE project for Open House was conducted by Myra Radoyevich. She and co-chairman Diane DeMarco announced dates and times for workshops to be held to prepare posters and a slide show summarizing the research being done in all the various engineering departments with respect to pollution control.

The business meeting was adjourned.

Mrs. Lyman and (Mrs.) Pam Van Blaricum demonstrated PLATO.

The meeting was adjourned and refreshments were served.

Respectfully submitted,

Elizabeth Richards

Minutes for S.W.E. Meeting
August 28, 1973
7:00 P.M.
University of Illinois
Student Section

The Student Section of The Society of Women Engineers met on August 28, 1973, at 7:00 P.M. in the Electrical Engineering Building.

Betty Richards, President of SWE, introduced the sponsors, officers, and briefly told the objectives of SWE.

The October conference of 200 to 300 high school future women engineers was discussed and volunteers were assigned duties as hostesses.

Betty Richards discussed last summers National Convention in California and announced that next years Convention will be held in Texas.

Engineering Open House will be held in March and everyone is now thinking about a topic for a display. A brief explanation of the purpose and a description of Engineering Open House was given.

The meeting was adjourned and refreshments were served.

Respectfully submitted,

Barbara Myers
Secretary

Minutes for S.W.E. Meeting
September 25, 1973
7:00 P.M.
University of Illinois
Student Section

The Student Section of the Society of Women Engineers met on September 25, 1973, at 7:00 P.M. in the Electrical Engineering Building.

It was announced that Proctor and Gamble has donated a check for \$253 to help us send a representative to the National S.W.E. Convention.

A tour of the GM plant in Danville was discussed and the date of November 14th was agreed on.

Betty Richards, President of S.W.E., thanked those who donated their time to call high schools concerning the October conference, and requested volunteers for Wednesday, Thursday and Friday.

B

Betty Richards asked for volunteers to help on Engineering Open House. Volunteers are to contact chairman Larry Kienzler.

Teresa Joe and Luanne Bienke gave a report on Engineering Council.

Charmaine Wisniewski and Linda Aberle reported progress made on the October conference.

Dr. John B. Parrish, Professor of Economics at the University of Illinois, was guest speaker. The speech concerned employment opportunities for women in professional fields.

The meeting was adjourned and refreshments were served.

Respectfully submitted,

Carol Woodyard
Secretary

Minutes for S.W.E. Meeting
October 10, 1973
7:00 P.M.
University of Illinois
Student Section

The Student Section of the Society of Women Engineers met October 10, 1973, at 7:00 P.M. in the Electrical Engineering Building.

The meeting was for the orientation of hostesses for the October conference.

Betty Richards announced the Student Paper Contest sponsored by National S.W.E. with an award of a round trip airline ticket for the Dallas National Convention in 1974.

It was announced that Mrs. Beth Buehlmann, Illinois State College, Normal, is conducting her PhD research on attitudes of women preparing for professions. Five to ten upperclassmen women engineering students are needed to volunteer to take a thematic apperceptive test October 22nd at 7:00 P.M. in 330 Armory.

Betty Richards announced that there will be a new General Engineering class for Spring, 1974, which ~~will be a new General Engineering~~ deal with business environment of practicing engineers. Comment sheets were passed out & opinions asked for.
Paula Keck & Sandra Andrews were elected S.W.E. Engineering Council Reps. Nancy Jakse, was voted to be member at large.

Charmaine Wisniewski conducted the conference orientation.

The meeting was adjourned.

Respectfully submitted,

Carol Woodyard
Secretary

SWE Student Section
University of Illinois
1600 West Bradley B34
Champaign, Illinois 61820
October 31, 1973

Society of Women Engineers
345 East 47th Street
New York, New York 10017

Subject: Payment of National dues

You will soon be receiving a check for \$75.00 from the University of Illinois. This is National dues for the following girls:

New members (Applications enclosed)

Kay Osowski
Sharon Weglowski
Debra Kay Schreiber
Sandra Lynn Nesheim
Mary Leber
Paula Jane Keck
Nancy Jakse
Karen Flieth
Dale Christine Coulias
Sandra J. Andrews
Linda Rberle
Charmaine Wisniewski
Carol Woodyard

Old members

Campus Address

Home Address

Elizabeth Richards

URR Wardall 1010
Urbana, Ill. 61801

401 Springfield Rd.
Gillespie, Ill. 62033

Christine Daley

URR Van Doren 127
Urbana, Ill. 61801

1158 S. Lombard
Oak Park, Ill. 60304

Sincerely,

Carol Woodyard
Secretary

Minutes for S.W.E. Meeting
November 14, 1973
7:00 P.M.
University of Illinois
Student Section

The Student Section of the Society of Women Engineers met on November 14, 1973, at 7:00 P.M. in the Electrical Engineering Building.

It was announced that we received a book on the First International Conference from National. There was a motion that the book be donated to the Engineering Library. The motion was passed.

A Bulletin concerning fellowships was passed for all graduates to look at.

The placement office has bulletins up for summer employment.

Betty Richards, chair'n, announced the S.W.E. Lillian M. Gilbreth Scholarship for \$500 and the Hutchins Scholarship for \$250; funded by RCA are three scholarships for \$800.

Betty Richards again mentioned the SWE paper contest, "Engineering Frontiers" with a prize of a free trip to the Dallas convention.

Betty Richards announced that the secretary, Barb Myers, had to resign. Pam Van Blaricum nominated Carol Woodyard. Charmaine Wisniewski seconded the motion. There were no other nominations.

The eligible members for nomination to the Knights of St. Pat was read. Nominated were Linda Aberly, Luane Bienne, Charmaine Wisniewski, and Myra Radoyevich. Nominated were Charmaine Wisniewski and Myra Radoyevich.

The theme for Open House has been changed to "It's a Man Made World. Volunteer co-chairmen are Charmaine Wisniewski and Luane Bienne. Volunteer for Green Hat Sales is Carol Woodyard.

Betty Richards read the summary of the 1973 conference, and asked for suggestions for next year. Suggestions were that it be held on campus, on semester break, have some local speakers, have university students not high school. The deci
decision for a 1974 conference will be made at the next meeting.

Betty Richards gave a choice on subjects for our next meeting - ethics, law or energy. Ethics will be the topic of our next speakers and Professor Jewett is to be contacted as a possible speaker.

The meeting was adjourned.

Respectfully submitted,

Carol Woodyard
Secretary

Minutes for S.W.E. Meeting
January 23, 1974
7:00 P.M.
University of Illinois
Student Section

The Student Section of the Society Of Women Engineers met on January 23, 1974, at 7:00 P.M. in the Electrical Engineering Building.

It was "Men's Night." Chairman Betty Richards welcomed all men in attendance.

Green Hat Sales for EOH were discussed and a volunteer to help run sales ~~were~~ asked for. Carol Woodyard volunteered.

Karen Dodd volunteered to be an alternate to Engineering Council.

Volunteers for contacting dorm women in engineering are needed. There were no volunteers. Rich Steel asked for volunteers for the basketball team; no one volunteered.

It was decided that we will have a quiz for high school students for our Engineering Open House exhibit. Use of the Carrer-O-Matic was suggested. Cheryl Westra volunteered to work with Dean Wakeland on it.

Job opportunities for summer were mentioned.

Professor Jewett gave a speech on Engineering Ethics.

The meeting was adjourned. Refreshments were served.

Respectfully submitted,

Carol Woodyard
Secretary

Minutes for S.W.E. Meeting
February 6, 1974
7:00 P.M.
University of Illinois
Student Section

The Student Section of the Society of Women Engineers met
Jointly with IEEE on February 6, 1974 at 7:00 P.M.

Dr. Ben Williams gave a speech on "Efforts in Bioengineering."
The talk concerned the use of the Plato System to record
information from a physical exam and to display data.

The meeting was adjourned.

Respectfully submitted,

Carol Woodyard
Secretary

Society of Women Engineers
Sept. 18, 1969
165 E. E. Building

University of Illinois
Student Section

The Student Section of SWE met for the first meeting on Sept. 18, 1969, at 7 p. m. in 165 E. E. Building. The meeting was called to order by Ruth Male. No minutes were read.

Tentative plans were made for an October meeting and picnic at the radio telescope in Danville. The meeting then went into a panel discussion. Melba Hanson spoke on campus religious organizations. Pam Calvetti talked about Engineering Open House.

The meeting was adjourned and refreshments were served.

Respectfully submitted,

Pam Calvetti
Secretary-treasurer

Society of Women Engineers
Oct. 19, 1969
Radio Telescope, Danville

University of Illinois
Student Section

An informal picnic combined with a meeting was held this afternoon at the University of Illinois's radio telescope south of Danville. Dr. and Mrs. J. Dickel, both professors of Radio Astronomy, gave us a tour of the facilities. Later they provided a picnic supper for all those present.

Kay Whitlock and Carol Bauer reported on the Engineering Council meeting. The Council is investigating the possibility of having a St. Pat's Ball. They are also considering Engineering Open House and the SITE program.

The members present were reminded that dues should be paid as soon as possible.

Ruth Male, our present chairman, is going to call Liz ^{mitofsky,} ~~Koranyi,~~ our immediate past chairman, to see if she can be our guest for the November meeting.

Respectfully submitted,

Pam Calvetti
Secretary-treasurer

Society of Women Engineers
Nov. 15, 1969
Miss Wilson's home

University of Illinois
Student Section

This month the Society had a luncheon meeting at Miss Wilson's home. The chairman, Ruth Male, reported that a group of engineering students are sponsoring a "clean up the Boneyard" campaign later this week and they would like a large turnout of people to support their efforts. Plans for a Christmas meeting in December are being made. *A* After the luncheon, Liz Mitofsky, a past chairman of the Society, spoke to us. She told us about her job, about how she went about getting the job, and about how her co-workers felt about a woman engineer. An informal question and answer session followed.

Respectfully submitted,

Pam Calvetti
Secretary-treasurer

** Addition*

We have been asked to nominate two members for consideration as Knights of St. Pat.

Society of Women Engineers
Dec. 11, 1969
Miss Wilson's home

University of Illinois
Student Section

On Thursday, Dec. 11, 1969, the Student Section SWE met at the home of Miss Grace Wilson for the annual Christmas meeting. Carol Bauer reported that Engineering Council is proceeding with plans for St. Pat's Ball in March which will feature a band composed of engineering students and booths built by the various societies. She reported that Council had ratified a new constitution. The Council also has distributed instructor and course evaluation sheets to the various departments which are to be filled out by students as a means of evaluating and improving the quality of engineering education at the University of Illinois. Pam Calvetti reported on the annual meeting of the treasurers of the Student Organizations Fund on Dec. 9, 1969. The remainder of the meeting was devoted to discussing what sort of role we could have in Engineering Open House. Suggestions made were: usher at the SITE orientation meeting, man the information booth, have a booth at St. Pat's Ball, revise last year's exhibit, and have a coffee hour for the girl participants in SITE. The meeting was adjourned and refreshments of cookies and eggnog were served by Miss Wilson and Mrs. Lyman.

Respectfully submitted,

Pam Calvetti
Secretary, SWE

Society of Women Engineers
Feb. 19, 1969
Illini Union

University of Illinois
Student Section

On Thursday, Feb. 19, 1969, the Student Section of SWE met in the Illini Union for a business meeting. Cheryl Skov is our candidate for queen of St. Pat's Ball. We have been working on our exhibit for Engineering Open House and several work sessions have been scheduled during the next two weeks. Our exhibit is called Career-O-Matic. By dialing certain combinations of aptitudes, hobbies, and desired salary, one is led to a career in engineering. After the meeting, we were invited by Mrs. Pauline Chapman, of the Engineering Placement Office, to a mock interview and meeting at which she explained what is expected of an engineer when he or she is looking for a job.

Respectfully submitted,

Pam Calvetti
Secretary, SWE

Society of Women Engineers
May 13, 1970
165 E. E. Building

University of Illinois
Student Section

The meeting of the U. of I. Student Branch of SWE was called to order by Chairman Ruth Male. The following officers were elected for the coming year:

Chairman- Ruth Male

Vice-chairman and Council Representative (elected in Feb.)
Karen Kerans

Secretary-treasurer- Cheryl Skov

Council Representative- Carol Bauer

It was decided to have a get-acquainted picnic next fall. It will probably be held on the Sunday before classes begin. The meeting was adjourned for refreshments. This was the last meeting of the year.

Respectfully submitted,

Pam Calvetti
Secretary, SWE

Society of Women Engineers
October 10, 1970
Miss Wilson's homes

University of Illinois
Student Section

The Student Section of S.W.E. held its October meeting at a luncheon at Miss Wilson's home on October 10, 1970 at 12:30 P.M. Guest Speakers were Kay Whitlock and Nancy Barker, 1970 graduates of engineering from the University of Illinois. Lunch was served. Ruth Male spoke of plans for a November exchange meeting with I.S.G.E. The meeting adjourned at 2:45 P.M.

Respectfully submitted

Margaret O'Reilly
Margaret O'Reilly
Secretary - Treasurer

Society of Women Engineers
November 18, 1970
Illini Union

University of Illinois
Student Section

The Student Section of S.W.E. held its November meeting at 7:30 p.m. on November 18, 1970 in the General Lounge of the Illini Union. It was a joint meeting with the Illinois Society of General Engineers. The guest speakers were representatives from the Women's Liberation Movement. Ruth Male and Pamela Calveltti were nominated as candidates for "Knights of St. Pat. " Plans for the Christmas party were made. Refreshments were served and the meeting adjourned at 9:30 p.m.

Respectfully submitted,

Margaret O'Reilly
Secretary-Treasurer

Society of Women Engineers
December 10, 1970
Mrs. Lymans Home

University of Illinois
Student Section

The Student Section of S.W.E. held its annual Christmas party at Mrs. Lymans home at 7:00 p.m. December 10, 1970. Business concerned Engineering Open House and Engineering Council. The remainder of the meeting was informal. A game was played and cookies, egg nog and punch was served by Mrs. Lyman. The party ended at 10 p.m.

Respectfully submitted,

Margaret O'Reilly
Secretary-Treasurer S.W.E.

Society of Women Engineers
February 16, 1971
165 E.E. Building

University of Illinois
Student Section

The Student Section of S.W.E. held its February meeting at 7:00 P.M. in 165 E.E. Building on February 16, 1971. Karen Kerans was elected new Vice President. Carol Murins was elected representative to Engineering Council. Margaret O'Reilly and Karen Bruster were nominated as candidates for Queen of St. Pat's Ball. Karen Kerans was nominated as alternate candidate in the event that Karen Bruster could not be reached to accept the nomination before the deadline of Feb, 17, 1971. The Information Booth at Open House was discussed and girls signed up to work 2 hour periods. Mrs. Lyman served refreshments and the meeting was adjourned at 8P.M.

Respectfully submitted

Margaret O'Reilly
Secretary Treasurer

Society of Women Engineers

University of Illinois

April 30, 1971

Student Section

Illini Union

The April meeting of the Student Section of S.W.E. was a banquet held at the Illini Union on April 30, 1971 at 6:00 p.m. Mrs. Barbara C. Johnson from North American Rockwell was guest speaker. The meeting adjourned at 8:30 p.m.

Respectfully submitted,

Margaret O'Reilly

Secretary Treasurer.

Society of Woman Engineers

University of Illinois

May 11, 1971

Student Section

165 E.E. Building

The Student Section of S.W.E. held its final meeting of the year at 7:00 pm in 165 E.E. Building on May 11, 1971. Officers for 1971-1972 term were elected. Pam Calvetti was elected Chairman; Nancy Jakse, vice-chairman; Patricia Winters, Secretary-Treasurer and Diane DeMarco, Engineering Council Representative. Plans for next year's agenda were discussed. Refreshments were served and the meeting was adjourned at 8:30 p.m.

Respectfully submitted,

Margaret O'Reilly

Secretary Treasurer

Society of Women Engineers
September 20, 1972
165 E. E. Building

University of Illinois
Student Section

The Student Section of SWE held its first meeting on September 20, 1972 at 7:00 p. m. in 165 E. E. Building. The meeting was called to order by Carolyn Kinney. No minutes were read. Introductions were made.

The goals of the national organization were read and explained to the new members. It was also announced that the specific goals of SWE for this year were to "enhance its image by affiliation with other professional and technical engineering groups and, where appropriate, affiliation with other professional women's organizations."

A schedule of planned activities for the year was made available to members and this schedule was discussed. These activities include the Oct. 10 tour of the USI Tuscola plant, the Oct. 25 evening meeting at which recruiters will be present, the Nov. 11 speech by Dr. Heinz Von Foerster, the March 15 and 16 SITE program, and the March 16 and 17 Engineering Open House. Other activities for which no definite date has yet been determined include the Dec. Christmas party, the Feb. tour of Kato, the April tour of the nuclear reactor, and the May luncheon.

Adrienne Hodanick, Carolyn Kinney, Vera Fedayevich, Sue Mitchell, and Betty Richards talked about their engineering-related summer jobs.

The meeting was adjourned and refreshments were served.

Respectfully submitted,

Betty Richards
Secretary-treasurer

Society of Women Engineers
October 25, 1972
141 E. E. Building

University of Illinois
Student Section

The student section of the Society of Women Engineers held a meeting October 25, 1972 at 7 p.m. in 141 E. E. Building. The meeting was called to order by Carolyn Kinney. The minutes were read and corrected, and attendance was taken.

The USI tour of October 10, 1972, was discussed. During a bus tour of the plant the group visited the Tubular Water Reactor to observe the production of polyethylene resins. The tour included visits to pilot laboratories where aluminum was bonded to plastic and paper.

Information concerning the special activities of other organizations this month was made available to members, and they were encouraged to become involved with North of Green after being shown a sample copy.

It was announced that the next meeting would be held November 14. At that time Dr. Heinz Von Foerster will speak on "The New Engineer and the Old Responsibilities."

Luarne Beinke reported on Engineering Council. The Engineering Open House theme for 1973 is "Engineering Makes a World of Difference."

Those people who would be willing to visit high schools to encourage students to enter engineering were told to contact Doris Wilmer from Speaker's Bureau.

Carolyn Kinney read an excerpt from the SWE newsletter commending the U. of I. section and ranking it in the top seven student sections in the country.

Lillian Gilbreth Scholarship applications were given to interested sophomores and juniors.

In order to raise money to send a representative to the national conference in June, 1973, in San Francisco, the society decided to sell green hats to deans and other societies for Engineering Open House and St. Pat's Ball. Illinois Bell Telephone Company has been contacted in reference to becoming a travelling sponsor.

Miss Wilson discussed the possibility of compiling a brochure listing all the women engineering students interested in summer work and distributing this to various industries.

Ron Carr, Keith Mosley, Bob Seldon, and Bob Wyman, recruiters from Lawrence Livermore Laboratory in San Francisco, California were the guest speakers. They discussed their plant, the opportunities available there, and affirmative policy of affirmative action. This included an explanation of laser fusion. They also discussed trends in engineering and opportunities in general for women.

The meeting was adjourned and refreshments were served.

Respectfully submitted,

Elizabeth Dickson

Society of Women Engineers University of Illinois
November 14, 1972 Student Section
165 E. E. Building

The Student Section of SWE held a joint meeting with the Society of General Engineers at 7:30 p.m. in 165 E. E. Building. No business was discussed.

Dr. Heinz Von Foerster, a professor of electrical engineering at the U. of I., spoke on "The New Engineer and the Old Responsibilities."

The meeting was adjourned and refreshments were served.

Respectfully submitted,

Betty Richards
Secretary-treasurer

Society of Women Engineers
March 6, 1973
351 CERL

University of Illinois
Student Section

The student section of the Society of Women Engineers held a meeting March 6, 1973, at 7 p.m. in 351 CERL. The meeting was called to order by Carolyn Kinney.

The minutes of Engineering Council meetings were abstracted. An address list of all university women engineering students compiled by Miss Wilson was distributed. It was announced that the April meeting would consist of election of officers and a guest speaker. Karen Dowd has been organizing a May luncheon for members and their mothers to coincide with Mother's Day Weekend. Plans to send a representative to the national convention in June were discussed, and it was announced that a \$300 check had been received from Caterpillar to establish a travelling fund specifically for this purpose. The members were informed that Kathy Stuart is compiling a pamphlet on women graduates in the College of Engineering.

A discussion of the Engineering Open House Activities (March 16 and 17) was held. Chris Daley has organized a green hat sale for Open House as a fund-raising activity for SNE. Members were informed about SITE and encouraged to participate. The society has nominated three candidates for queen of St. Pat's Ball. The discussion of the SNE project for Open House was conducted by Myra Radoyevich. She and co-chairman Diane DeMarco announced dates and times for workshops to be held to prepare posters and a slide show summarizing the research being done in all the various engineering departments with respect to pollution control.

The business meeting was adjourned.

Mrs. Lyman and (Mrs.) Pam Van Blaricum demonstrated PLATO.

The meeting was adjourned and refreshments were served.

Respectfully submitted,

Elizabeth Richards

Minutes for S.W.E. Meeting
August 28, 1973
7:00 P.M.
University of Illinois
Student Section

The Student Section of The Society of Women Engineers met on August 28, 1973, at 7:00 P.M. in the Electrical Engineering Building.

Betty Richards, President of SWE, introduced the sponsors, officers, and briefly told the objectives of SWE.

The October conference of 200 to 300 high school future women engineers was discussed and volunteers were assigned duties as hostesses.

Betty Richards discussed last summers National Convention in California and announced that next years Convention will be held in Texas.

Engineering Open House will be held in March and everyone is now thinking about a topic for a display. A brief explanation of the purpose and a description of Engineering Open House was given.

The meeting was adjourned and refreshments were served.

Respectfully submitted,

Barbara Myers
Secretary

Minutes for S.W.E. Meeting
September 25, 1973
7:00 P.M.
University of Illinois
Student Section

The Student Section of the Society of Women Engineers met on September 25, 1973, at 7:00 P.M. in the Electrical Engineering Building.

It was announced that Proctor and Gamble has donated a check for \$253 to help us send a representative to the National S.W.E. Convention.

A tour of the GM plant in Danville was discussed and the date of November 14th was agreed on.

Betty Richards, President of S.W.E., thanked those who donated their time to call high schools concerning the October conference, and requested volunteers for Wednesday, Thursday and Friday.

B

Betty Richards asked for volunteers to help on Engineering Open House. Volunteers are to contact chairman Larry Kienzler.

Teresa Joe and Luanne Bienke gave a report on Engineering Council.

Charmaine Wisniewski and Linda Aberle reported progress made on the October conference.

Dr. John B. Parrish, Professor of Economics at the University of Illinois, was guest speaker. The speech concerned employment opportunities for women in professional fields.

The meeting was adjourned and refreshments were served.

Respectfully submitted,

Carol Woodyard
Secretary

Minutes for S.W.E. Meeting
October 10, 1973
7:00 P.M.
University of Illinois
Student Section

The Student Section of the Society of Women Engineers met October 10, 1973, at 7:00 P.M. in the Electrical Engineering Building.

The meeting was for the orientation of hostesses for the October conference.

Betty Richards announced the Student Paper Contest sponsored by National S.W.E. with an award of a round trip airline ticket for the Dallas National Convention in 1974.

It was announced that Mrs. Beth Buehlmann, Illinois State College, Normal, is conducting her PhD research on attitudes of women preparing for professions. Five to ten upperclassmen women engineering students are needed to volunteer to take a thematic apperceptive test October 22nd at 7:00 P.M. in 330 Armory.

Betty Richards announced that there will be a new General Engineering class for Spring, 1974, which ~~will be a new General Engineering~~ deal with business environment of practicing engineers. Comment sheets were passed out & opinions asked for.
Paula Keck & Sandra Andrews were elected S.W.E. Engineering Council Reps. Nancy Jakse, was voted to be member at large.

Charmaine Wisniewski conducted the conference orientation.

The meeting was adjourned.

Respectfully submitted,

Carol Woodyard
Secretary

SWE Student Section
University of Illinois
1600 West Bradley B34
Champaign, Illinois 61820
October 31, 1973

Society of Women Engineers
345 East 47th Street
New York, New York 10017

Subject: Payment of National dues

You will soon be receiving a check for \$75.00 from the University of Illinois. This is National dues for the following girls:

New members (Applications enclosed)

Kay Osowski
Sharon Weglowski
Debra Kay Schreiber
Sandra Lynn Nesheim
Mary Leber
Paula Jane Keck
Nancy Jakse
Karen Flieth
Dale Christine Coulias
Sandra J. Andrews
Linda Rberle
Charmaine Wisniewski
Carol Woodyard

Old members

Campus Address

Home Address

Elizabeth Richards

URR Wardall 1010
Urbana, Ill. 61801

401 Springfield Rd.
Gillespie, Ill. 62033

Christine Daley

URR Van Doren 127
Urbana, Ill. 61801

1158 S. Lombard
Oak Park, Ill. 60304

Sincerely,

Carol Woodyard
Secretary

Minutes for S.W.E. Meeting
November 14, 1973
7:00 P.M.
University of Illinois
Student Section

The Student Section of the Society of Women Engineers met on November 14, 1973, at 7:00 P.M. in the Electrical Engineering Building.

It was announced that we received a book on the First International Conference from National. There was a motion that the book be donated to the Engineering Library. The motion was passed.

A Bulletin concerning fellowships was passed for all graduates to look at.

The placement office has bulletins up for summer employment.

Betty Richards, chair'n, announced the S.W.E. Lillian M. Gilbreth Scholarship for \$500 and the Hutchins Scholarship for \$250; funded by RCA are three scholarships for \$800.

Betty Richards again mentioned the SWE paper contest, "Engineering Frontiers" with a prize of a free trip to the Dallas convention.

Betty Richards announced that the secretary, Barb Myers, had to resign. Pam Van Blaricum nominated Carol Woodyard. Charmaine Wisniewski seconded the motion. There were no other nominations.

The eligible members for nomination to the Knights of St. Pat was read. Nominated were Linda Aberly, Luane Bienne, Charmaine Wisniewski, and Myra Radoyevich. Nominated were Charmaine Wisniewski and Myra Radoyevich.

The theme for Open House has been changed to "It's a Man Made World. Volunteer co-chairmen are Charmaine Wisniewski and Luane Bienne. Volunteer for Green Hat Sales is Carol Woodyard.

Betty Richards read the summary of the 1973 conference, and asked for suggestions for next year. Suggestions were that it be held on campus, on semester break, have some local speakers, have university students not high school. The deci
decision for a 1974 conference will be made at the next meeting.

Betty Richards gave a choice on subjects for our next meeting - ethics, law or energy. Ethics will be the topic of our next speakers and Professor Jewett is to be contacted as a possible speaker.

The meeting was adjourned.

Respectfully submitted,

Carol Woodyard
Secretary

Minutes for S.W.E. Meeting
January 23, 1974
7:00 P.M.
University of Illinois
Student Section

The Student Section of the Society Of Women Engineers met on January 23, 1974, at 7:00 P.M. in the Electrical Engineering Building.

It was "Men's Night." Chairman Betty Richards welcomed all men in attendance.

Green Hat Sales for EOH were discussed and a volunteer to help run sales ~~were~~ asked for. Carol Woodyard volunteered.

Karen Dodd volunteered to be an alternate to Engineering Council.

Volunteers for contacting dorm women in engineering are needed. There were no volunteers. Rich Steel asked for volunteers for the basketball team; no one volunteered.

It was decided that we will have a quiz for high school students for our Engineering Open House exhibit. Use of the Carrer-O-Matic was suggested. Cheryl Westra volunteered to work with Dean Wakeland on it.

Job opportunities for summer were mentioned.

Professor Jewett gave a speech on Engineering Ethics.

The meeting was adjourned. Refreshments were served.

Respectfully submitted,

Carol Woodyard
Secretary

Minutes for S.W.E. Meeting
February 6, 1974
7:00 P.M.
University of Illinois
Student Section

The Student Section of the Society of Women Engineers met
Jointly with IEEE on February 6, 1974 at 7:00 P.M.

Dr. Ben Williams gave a speech on "Efforts in Bioengineering."
The talk concerned the use of the Plato System to record
information from a physical exam and to display data.

The meeting was adjourned.

Respectfully submitted,

Carol Woodyard
Secretary

Minutes for S.W.E. Meeting
March 26, 1974
7:00 P.M.
University of Illinois
Student Section

The Student Section of the Society of Women Engineers met on March 26th, 1974, at 7:00 P.M. in the Electrical Engineering Building.

Chairman Betty Richards announced that Zsu Uli Almassy, a fourth year student at the University of Budapest, was made an honorary member of our student section. Ms. Almassy is studying air conditioning, heating and ventilation.

Sandra Andrews gave a report on Engineering Open House progress. Volunteers are needed to make posters and to help during Open House, March 29th and 30th.

Carol Woodyard gave a report on Green Hat sales, which are taking place Monday thru Thursday at the University Union, and also will be during Engineering Open House.

Our S.W.E. student section will give away a calculator during Open House to a Junior or Senior high school girl. To sign up, participants must take a quiz.

Both of our nominees to the Knights of St. Pat were chosen by the college. The knights-elect are Myra Rudoyevich and Charmaine Wisniewski.

Sandra Andrews is our queen nominee to St. Pat's Ball.

The annual Mon's Day Luncheon will be held April 20th at 314 B Illini Union. Ruth Male Mabey will be the speaker. Price of tickets will be between \$3.50 and \$4.00 a plate.

New officers were elected. Carol Woodyard was elected chairman on a white ballot. Lynn Richards was elected vice-chairman on a white ballot. Paula Keck was elected secretary on a white ballot. Sandra Andrews was elected treasurer on a white ballot. It was decided to save election of Engineering Council representative until next year.

Applications from the Atomic Energy Commission for summer and full-time employment are available.

Nancy Jakse, senior in General Engineering and member of S.W.E. for the past four years, presented the program of the evening. Mrs. Jakse gave a speech and showed slides on her year in Germany as a Munich Exchange Student.

The meeting was adjourned. Refreshments were served.

Respectfully submitted,

Carol Woodyard
Secretary

Thought the following item might be suitable for Student
Section News---

The University of Illinois at Urbana-Champaign, College
of Engineering, held it's annual Engineering Open House on
March 29-30th. The theme of Open House was "A Man-Made
World."

The S.W.E. Student Section's display, "It's a Woman-Made
World, Too," won first place of the Student Societies displays.

St. Pat's Ball was held March 30th. Both nominees from
the S.W.E. student section were initiated as Knights of
St. Pat. The Knights-elect are Myra Radoyevich and Charmaine
Wisniewski. The S.W.E. Student Section's candidate for
queen of St. Pat's Ball, Sandy Andrews, was 1st runner up.

Thank you,

Carol Woodyard
Secretary

Minutes for S.W.E. Meeting

August 27, 1974

7:00 P.M.

University of Illinois

Student Section

The Student Section of the Society of Women Engineers met on August 27, 1974, at 7:00 P.M. in the Electrical Engineering Building.

This was the first meeting of the year. Several of the members gave small talks about their summer job experiences. This summer Louann Beinke worked with a company in Rock Island, Mary Liber was with Natural Gas Pipeline in Joliet, Kay Lander- Department of Transportation, Martha Garman- Natural Gas Pipeline, Betty Richards-Bell Laboratories.

It was mentioned that Corning wants to give money to our local section of S.W.E., and we must decide what to do with the money. Suggestions are:

- 1) Hold a convention next year.
- 2) Form a grant for a girl in engineering for next fall.
- 3) Use money to send incoming chairmen, or possibly more people, to the National Convention.

Elected new representatives for Engineering Council. They are: Donna Glick and Cheryl Blair.

Congratulations to University of Illinois for getting the S.W.E. award for "Best Student Section"!!

Meeting was adjourned. Refreshments were served.

Respectively submitted,

Paula Keck
Secretary

Aug. Meeting

8/27/74

The meeting will please come to order
Introduce officers & sponsors
Year's schedule

Sept. 17th or ~~18th~~ ^{18th} Mrs. Lyman - Plato
5th // Oct. Tour U of I Vermillion River (I)
Bike Sale Observatory - morning, Sat

Nov. beginning - Chaired Nancy J
from Proctor & Gamble

Thanksgiving Party - members
1st semester - hope to sell tickets to
party, w/ doorprize \$500

Jan. - Slide presentation - Constr
of U of I Assembly Hall

Feb. - Tour of Crane Brg

March - EOH

April - Mom's Dry Luncheon

Activities:

S.W.E. - specific objectives - comp
- employment service
- advise those discriminated
Sandy - applications - \$5
Newsletter

Engineering Council - Paula Keck
Co-chairman of Site
Betty Richards - past Chair's Sta
Co-chairman of EOH 144
Co-op - Linda Aberle

VICKI SIMPSON	332-4520
MARTHA GARMAN	344-4982
Donna McCormick	332-3125
Pat Humphreys	352-6722
Linda Aberle	359-2342
Sandy Andrews	332-4366
VIOLETTA PAWLOWSKA	332-4321
Odella Smith	359-4019
Marcia Thomas	359-4019
Donna Glick	332-5639
Becky Brase	332-2740
Becky Corbin	332-2738
Brenda Berle	(no phone - 911 S. Thin
CINDY FRANCIS }	328-3822
PAT BROOKS }	
June Townsend	367-8055
Betty Richards	356-9301
Paula Keck	332-2710
Jann Osterland	344-0136
marion leyfarth	332-2493
Carol Woodys	
Cheryl Westra	
KAY LANTAP	
Miss Wilson	
Mrs. Lieberman	
Mary Lehey	332-452
Luanne Beinke	332-0824
Lynn Richards	367-4490
Sheryl Blair	

Sept. Meeting

9/17/74

The meeting will please come to
Pass "sign in" sheet.

Pass out SWE name lists.

Ask for help for list for Dem Op

Eng. Council Report - Donna Glick

~~help - Everitt & Pierce A woods~~

Co-chair'n for E.O.H. - Pat Humphreys
Freshman?

Woman Engineer from Industry -
in 207 E.H. ~~for~~ counseling po

Noticos for meetings

Mrs. Lyman

Vicki Simpson
Susan Miller
Anita Abele
Elizabeth Bucher
Meg Monaghan
Marion Seyfarth
Suzanne Blair
Paula Keck
Uioletta Pawlowski
Kay Lantup
Cher Westra

29 p

Katherine DeAtley
Patricia Humphreys
Lynn Richards
Joann Osterland
Rebecca Nickles
Diane Gille
Nancy Zdunski
Karen Bulka
Jan Westmiller
Lecia Mayhew
Cheryl Roe
Judith Simpson

Tour List

✓ Pd Marion Seyfarth
✓ Pd Linda Aberle
Pd. Beth Bucher

C2
344.051

(3)

4 (~~Renee E. Pick~~
Sue Sci Fries
Laura Beckman
called Violette F. Pawlowski
d. Friend

[called Ellen Peabst & 2 others

called Shavira Clarke

[Lynn Richards. + 3

[Susan Miller

[Me:

(17)

Mrs. Lynn M. 24

Ill. Av.

1161-267-2363

husband

Homecoming Queen
Grossmont
S. 15

LLA O'Donnell Tour List

John Dick

Pd. Marion Seyforth
 Pd. Linda Aberle ✓
 Pd. Beth Bucher ✓
 Wait Come! Sue Se. fros 344-89
 Pd. Laura Beckman ✓
 Pd. Violetta Bawlowksi ✓
 Pd. & friend ✓
 Pd. Ellen Pobst ✓
 Pd. & friend ✓
 Pd. & friend ✓
 Sherron Clarke 352-6591 P.
 Pd. Lynn Richards ✓
 Pd. & Hobby ✓
 Susan Miller
 Pd. Kay ✓
 Pds. Me
 Debbie Bell

Mrs. Lynon & Husband & Tour Guide

Pd. Vicki Simpson ✓

14 = \$10.50

Cost \$12

Oct. 12th

O Ficer's Meeting - Oct. 29

X-tor Meeting Nov 12, no
Business

1st - 2nd Semester
Jan. 29th 7:00 P.

Feb. 18th Tour Crane B

Thanks. Nov 21, 6:30

Nov. 7. Joint AIEE Proctor Goble

Business Meeting - Nov. 12
Tues.

C.E.R.L. Lounge

E.O.H.

Site Program - Paul K

Jerry Hurlan - Business

3 - Ms. Nancy Jakse Chicago
Steve Onischuk Pl
Jack Meyer

Functions & Opportunities in
Management in Plant

Nov. 11 - Business Meeting

E.O.H. - Pat Humphreys

Linda Aberle -

SITE - Paula Keck

Engineering Council Report - Donna

Thanksgiving Party - For members - Nov

Knights of St. Pat:

Junior Standing - or 60 hours

3.5 cumulative average

member of society at least

1 semester

For S.W.E. - must be member

Any one ^{who would} haven't got list
Alphabetic order - Some people have d

Please stand up ^{to be consid} for a sec
when I call your name

Results:

< Betty Richards
Linda Aberle
Carol Woodyard
Paula Keck
Others

Linda Aberle

Senior in Aero. Eng.
SWE

Vice Chair'n for SWE Cons
Co-op w/ McDonald Douglas
AIAA (Aero + Astronautics)
Heneker Representative
Delegate-At-Large - Eng Coun
Co-Chair'n O.H. - Aero. Dep
Society of Co-op Engrs.
Helped - S.W.E. Open House E
KCSA - Krannert Center Stud
Association

Christina

Pat Brooks

Junior in Civil Eng.
SWE
A.S.C.E.

Committee for E.O.H. for ASC
displa

Intermusal Sports -

Ponder Puss Football

Volleyball

Little Sister - Triangle Frater.

Navigators -

worked for conferences

Betty Richards

Senior in Ceramic Eng.

Member SWE - 4 yrs.

Secretary - Treasurer

Chair'n

Member of Committee which

organized the SWE Con.

Repre. to 1973 SWE National

Member Student Branch of the

American Ceramic Society -

In charge of Cer. Eng. Dept

1974 EOH exhibit on gla

ceramics

Member of committee which

planned the course out

Sor 2 new courses: GE2

The Engineer & the Business

Environment

Speaker's Bureau Participant - 2

Chairperson EOH 1975

This
year

Member of Eng. Council's Ex

Committee

Member of Everitt & Pierce

Awards Selection Comm.

Honor Societies

Tau Beta Pi

Keramos

Phi Kappa Phi

Alpha Lambda Delta

Lynn Richards - ?

CYNTHIA FRANCIS

4

Sonia Glick

1

Anda Abeyse

g

Vicki Simpson

Je

Nancy Markus

72

Mae Jay

7

Julie Wilton

h

Les Monaghan

m

STERVL BLAIR

ve

Katherine DeAtley

ye

Becky Bras

ye

Heinie DeMarco

ye

Pat Humphreys

ye

Paula Kuck

7

Betty Richards

Je

Pam VanBlaricum

4

Martha Garman

ry

Party - Dec. 5th 6:30

Mrs. Lyman's

1009 S. Orchard, U

Needle ^{to check} [Diane Wille - 352-6346 - 58 E. Arm

Aberle [Becky Harlow - 332-4323 - Wardall 2

W [Paula Keck - 332-2710 - Evans 217

Aberle [Mary Leber - 332-4529 - Wardall 1104

Sheryl Blair - 332-0738 - Garver 246

W [Becky Brasse - 332-2740 - Evans 319

Aberle [Vi Pawloski - 332-4321 - Wardall 21

Vicki Simpson - 332-4520 - Wardall 102

* Betty Richards - Call before coming

cher [Mae Toy - 332-2971 - Lincoln 26

X Key [Joan Osterlund - 344-0136 - 706 S. Mathew

W [Kathy DeAtley - Evans

[Becky Corlew - Evans

Cars ^{Gandy} [Cynthia Francis - 328-3822 - 102 N. Gregory

Pat Brooks - same ↑

[Kay Lantrop - 354-8310 - 708 S. 1st, A

[Cheryl Westra - 356-1637 - 603 E. Clark

Carol Woodyard

X [Linda Aberle

Martha Gorman - 344-4982 - 1306 W

~~Betty Richards~~

Marion Soyforth - 332-2493 - Daniels

Pam VanBlaricum

cher [Donna Glick - 332-5639 - Trelease 823

Meeting -

Eng Council - Donna Glick

E.C. - New Officers

Linda Aberle - Finance V.P.

Pat Brooks - Publicity V.P.

Donna Glick - Executive Sec

Sheryl Blair - SWE's new
E.C. Representative

Intro. Paul -

Junior is Eng. Physics
switching to -

SITE Co-Chair'n

school in Russia -

E.O.H. meeting - 1/20/75

Pat Humphreys

Lynn

Paula

Me

Backy C.

trends on women students & School

project our Futures - boards

door

helper - projected in future

() Meeting - January 29, 7 P.M.
269 EE.

Foley - of Felmley-Dickerson

Pass Signup Paper - Behere summer
Placement Office List -
Need Help

Material from Donaldson -
Mechanical, Aero & Industrial
Engineers

() U-C Senate Elections.

2 Volunteers to help w.
election - Feb 12-13

Next years ^{Sharon Kyndberg} ~~Sharon Kyndberg~~ who
wants to be involved?

Purdue - Paula & I
E.O.H. -

Green Hat Sales - Bocky Co
Queen Candidate - Vi Pawlor
Pat Humphreys - or Paula K
Booth - 100 EH, ?

Scholarships - from S.W.E.
Scholarship Committee -
Accept Suggestions on
way to choose recipient

Name

Will you
campus s.

Shauna Clarke	no
Judey Johnson	no
Sandy Andrews	no
Anda Abule	no
Karen Green	no
Mary Liber	no
Kynn Dierksheide	yes
Pat Humphreys	yes
Sharon Kyndberg	no
Vicki Simpson	no
Reg Monaghan	no
Gayle Daluga	no
Angel Dominguez	no
Paula J. Keda	yes
Paula Kerk	no
Speryl Blair	no
Pat Brooks	not sure
Cindy Frances	yes
Katherine DeAtley	no
Becky Brase	no
Lisa Dichterman	no
Judi Lipton	no
Vida Jamneyad	no
Becky Pickles	yes probal
Cheryl Westra	yes
Violana Paulawaka	probably
Maureen McHarr	no
Karen Guff	maybe
Betty Richards	no

11 Fresh

Meeting, Feb. 18

E. Council Report

S.W.E. Student Convention Quest

Technograph Invitation

Marizanne

U-C Senate - Engineering Student
Elections

X-tra Applications Send to Sandy
410 Ward

X-tra Name Lists

E.O.H. - Kathy DeAtley

Career Guidance Conference
Sept. 26-27

Contribution to Monolith
Green Hat

P.S. Stan Paul

Paula Keck

CYNTHIA FRANKS

BERTHA MITCHELL

Katherine DeAtley

Marion Seyfarth

March 4th, 7 P.M. Meeting

Technograph

Alumni Honor Awards

Bobbie Crawford Johnson

SWE Student ~~for~~ Convention

Pittsburg

June 23-25

(Notations / 25-29

Total Cost $\approx \$42$

Help on SWE scholarship mailings [Sheryl Blair
Maggie Blair]

Bucky Corlew

Help on S.W.E. conference.

Univ. of Missouri @ Roll 2 March

Green Hat Sales

Secia Mayhew
Cheryl Westra
Violetta Pawlowsta

Paula Kack

Speryl Blair

Pat Humphreys

Becky Brase

Becky Colant

Katherine DeAtley

Lynn Richards

Ther Monaghan

Martha Garman

Vicki Simpson

April 8, 1975

Mom's Day Luncheon - April 19 -

April 18 - 9:30 Illini Rooms
Barbara Crawford Johnson

Conference - Sept. 26, 27

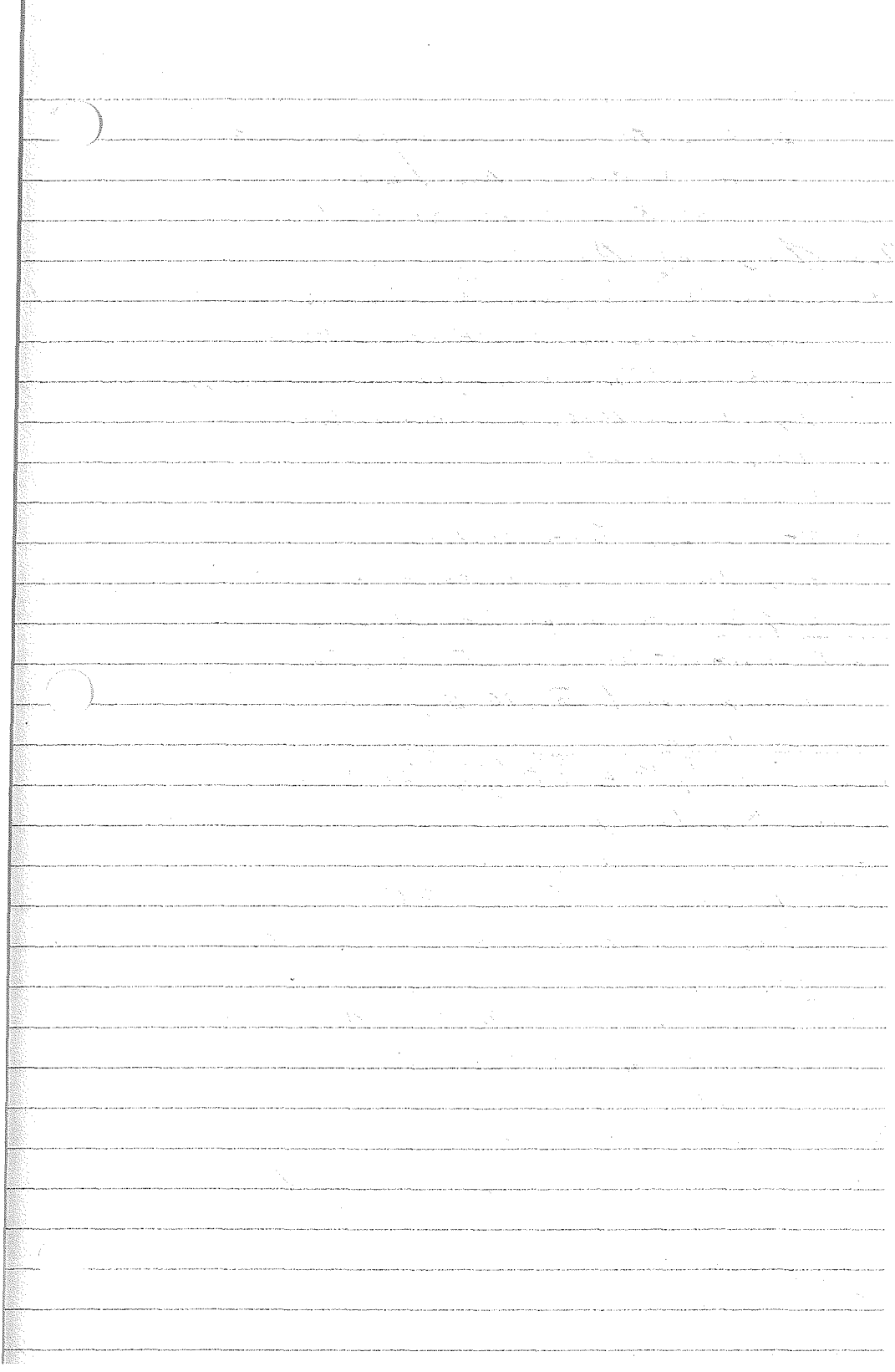
Elections -

Wed., April 16

Office's Meet.

Report - Financial, Other
National Convention
Scholarship - ~~Thurs~~ night @ 8

Suggestions



April 18th - Annual Mom's Day Luncheon

~~Dr.~~ Judith Lieberman - Civil & I.E. - SWE Adv.
Becky - 7th grade

Mrs. Charmaine Wisniewski - Speaker
Mrs. Virginia Wisniewski

Member Paul Keck - Junior in Mat. Eng.
SWE - Past Eng. Council Rep., Secretary
Mrs. Dorothy Keck Co-Chair'n of S.I.T.E.
Incoming Chairperson of SWE

Member Luanne Biecko - Senior in I.E., SWE Co.
AIE, WISA, Exec. Sec. & Pub. V.P.S.
Grace Wilson Award & O.A. Leatwiler Award
E.O.H. for SWE.

Mrs. Louise Biecko p26

Lynette ~~Clark~~ Thinking about Cook
Mary Eric-Brophin in CE/Environmental/ Art
Mom - Mrs. Jeannette Eric

Grandma ~~Mrs. Ethel Mackenroth~~

Dawn SurSus - Soph. in Comp. Sci.
E.O.H. Tour Guide C.S./Unit 1 - Learning

Mrs. Francis SurSus

Shauna Clarke - Junior in G.E.
SWE - E.O.H. / Broom Hockey Sts.

Mrs. Arlene Clarke

Bertha Mitchell - Junior EE.

New Transfer - Chair'n Women Info. Comm.

SWE Commonwealth Edison / Toastmaster's Off. Rec.
District Speaker 1971 / Chicago Brg 5
New Vice - Chair'n of SWE.

51
Scholarship Com. Meeting

Write those who don't get

April 18th - Annual Mom's Day Luncheon

~~Dr.~~ Judith Lieberman - Civil & I.E. - SWE Adv.
Becky - 7th grade

Mrs. Charmaine Wisniewski - Speaker
Mrs. Virginia Wisniewski

Member Paul Keck - Junior in Met. Eng.
SWE - Past Eng. Council Rep., Secretary
Mrs. Dorothy Keck Co-Chair'n of S.I.T.E.
Incoming Chairperson of SWE

Member Lucene Biecke - Senior in I.E., SWE Co.
AIE, WISA, Exec. Sec. & Pub. V.P.S.
Grove Wilson Award & O.A. Leutwiler Award
E.O.H. for SWE.

Mrs. Louise Biecke P & G
Lynette ~~at home~~

Mary Erio - Broph. in C.E./Environmental / A.
Mom - Mrs. Jennette Erio

Grandma ~~Mrs. Ethel Mockenwith~~

Dawn SurSus - Soph. in Comp. Sci.
E.O.H. Tour Guide C.S./Unit 1 - Learning

Mrs. Francis SurSus

Shauna Clarke - Junior in G.E.
SWE - E.O.H. / Broom Hockey Sts.
Mrs. Arlene Clarke

Bertha Mitchell - Junior E.E.

New Transfer - Chair'n Women Info. Comm.

SWE Commenced with Edison / Toaster's Office
District Speaker 1971 / Chicago Big S
New Vice - Chair'n of SWE

C'm M' O' S' B' P' M' V' P'

Member Linda Aberle - Senior Aero / Coop McDonald Douglas
Eng Council - At Large, Finance / SWE, AIAA, Coop
Kronert Center Stu. Ass. / E.O.H. / Vice Chair '73 C
1975 Knight of St. P. & T.

Mrs. Margaret Aberle

Member Betty Richards - ^{Senior in Ceramic} Chairperson E.O.H. / Eng. Council Exec. Co
Speakers Bureau - 2 yrs / SWE, - 4 yrs, ^{Post} Sec-Treas, Post
Conference / Tau Beta Pi, Keramos, Phi Kappa Phi
Alpha Lambda Delta, Am. Ceramic Society
1975 Knight of St. P. & T.

Mrs. Helen Richards

Prof. Emeritus Grace Wilson

Helped & worked with SWE since it's beginning
U of I & Love her dearly

Member Lynn Richards - Senior in GE - Vice Chair'n of SWE
Chairperson of Big 10 Eng Council

Lawrence Richards

Member Sharon Kyndberg ^{Freshman Eng Physics} E.O.H., Speaker Bureau, Financing C

Member Darlene Kyndberg

Sister - Kathleen

Member Diane DeMarco - Senior G.E. - helped on SWE
Coop in LA. / Work for Hughes Aircraft
Senior Problem Solv Sargant & Lundy

Member Pam Van Blaricum - Ph.D. in Aero in 1976.

Amelia Earhart International Fellowship
Past Chairperson of SWE

Mrs. Theresa Calvetti

Pat Winters - Senior Eng. Phys. - ^{work for} Coop / NASA Int'l.
Speaker Soc Eng 100

Mrs. Lois Winters

Member Mary Leber - Junior in I.E., Post-Treas
helped E.O.H.

Minutes for S.W.E. Meeting

September 17, 1974

7:00 P.M.

University of Illinois

Student Section

The Student Section of the Society of Women Engineers met on September 17, 1974, at 7:00 P.M. in the Computer Education Research Lab(C.E.R.L.).

Mrs. Lyman gave a very interesting talk and demonstration on PLATO.

Donna Glick gave the Engineering Council report:

Speaker's Bureau would like volunteer engineering students to go back to their high schools and speak to the students about engineering.

Dean Wakeland would like to hire a women engineer to do counseling in 207 Engineering Hall.

Meeting was ajourned. Refreshments were served.

Respectively submitted,

Paula Keck

Secretary

Minutes for S.W.E. Meeting

October 12, 1974

10:00 A.M.

University of Illinois

Student Section

The Student Section of the Society of Women Engineers met on October 12, 1974, at Vermillion Park Observatory in Danville.

The Society was given a tour of the observatory by graduate student Ed O'Donnell. A picnic lunch followed, which was prepared by Ms. Lyman.

17 people attended.

Respectively submitted,

Paula Keck
Secretary

Minutes for S.W.E. Meeting

November 7, 1974

7:00 P.M.

University of Illinois

Student Section

The Student Section of the Society of Women Engineers held a joint meeting with A.I.I.E. on November 7, at 7:00 P.M. in 253 M.E.B.

Three speakers from Proctor and Gamble in Chicago gave a talk and slide show on "The Function and Opportunity in Plant Management", using Proctor and Gamble as a model.

The three speakers were: Nancy Jaks, Steve Onischuk, and Jack Meyer.

No business was discussed. 50-60 people attended.

Respectively submitted,

Paula Keck

Secretary

Minutes for S.W.E. Meeting

November 12, 1974

12:00 Noon

University of Illinois

Student Section

The Student Section of the Society of Women Engineers met on November 12, in the C.E.R.L. lounge at 12:00 noon. Members were invited to bring a sack lunch.

The main business was to elect 2 nominees for the "Knights of St. Pat" award, which will be given out in the spring. Nominees from SWE are, Betty Richards and Linda Aberle.

SITE and EOH were discussed. Linda Aberle proposed an idea for the SWE display at Open house. It would show that in the year 2001, 50% of the engineers are women. There would be various displays showing what great things women have done in technology up to the year 2001.

Around 25 people attended.

Meeting was ajourned.

Respectively submitted,

Paula Keck

Secretary

Minutes for S.W.E. Meeting

January 20, 1975

7:00 P.M.

University of Illinois

The Student Section of the Society of Women Engineers met on January 21, 1975, in the second-floor lecture hall in the Electrical Engineering Building.

Our guest speaker was Mr. Dick Foley, who gave a slide presentation and talk on the construction of the Assembly Hall in Champaign.

Ideas for our SWE Engineering Open House exhibit were discussed.

Violetta Pawlowska was elected as our candidate for the EOH Queen's contest.

Meeting was ajourned at 8:35 P.M.

Respectively submitted,

Paula Keck

Secretary

Minutes for S.W.E. Meeting

February 18, 1975

7:00 P.M.

University of Illinois

The Student Section of the Society of Women Engineers met on February 18, 1975 in the first-floor lounge of the Civil Engineering building.

Chairperson Carol Woodyard announced that Barbara Crawford Johnson would be the first woman at the University of Illinois to receive an alum award from the college of Engineering, and urged everyone to go and listen to Ms. Crawford's talk at the convocation program.

Carol talked about the 1975 SWE National Convention, and about our SWE conference which will be held on Sept. 27, 1975.

Volenteers were asked for to help with the green hat sales. Becky Corlew is in charge of this.

Professor Stanley Paul gave us a tour of the crane bay, which is located in the center of the Civil Engineering building.

The meeting was adjourned.

Respectively submitted,

Paula Keck
Secretary

Minutes for SWE Meeting

April 8, 1975

7:30 P.M.

University of Illinois

The Student Section of the Society of Women Engineers met on April 8, 1975 in the first-floor lounge of the Electrical Engineering building.

Linn Richards talked about the mon's Day Luncheon which will be held on April 19, on the third floor of the Illini Union.

Carol spoke of her plans for the SWE conference which will held on Sept. 26 & 27, 1975. The conference will involve high school junior and senior girls from Illinois.

Elections for next year's officers were held.

Chairperson	Paula Keck
Vice-Chairperson	Bertha Mitchell
Secretary	Jann Osberland
Treasurer	Karen Green
Council Representatives	Linn Richards Carol Woodyard

Meeting was ajourned.

submitted

Respectively your
Paula Keck

Secretary

Minutes for S.W.E. Meeting

August 29, 1975

7:00 P.M.

University of Illinois

Student Section

The Student Section of the Society of Women Engineers met on August 29, 1975 at the Electrical Engineering Building.

This was the first meeting of the year. Paula Keck, President of SWE, introduced the sponsors, officers, briefly told the objectives of SWE, and told of the coming events for this school year.

Members were encouraged to think of ideas for the Engineering Open House in March and to work on SITE, Student Introduction to Engineering, held in the spring. Linn Richards spoke on Engineering Council which will sponsor a party at the Sting Rock Theater on Sept. 19.

Carol Woodyard asked for volunteers to help her with the SWE conference which is being held on Sept. 26 and 27, 1975. Karen Green described her summer work experience at NASA.

Our next meeting will be on Oct. 8, 1975.

Meeting was adjourned at 7:40 P.M. Refreshments were served.

Respectively submitted,

Jann Osterland
Secretary

Minutes for S.W.E. Meeting

October 8, 1975

7:00 P.M.

University of Illinois

Student Section

The Student Section of the Society of Women Engineers met on October 8 at the Electrical Engineering Building.

Paula Keck, President of SWE, spoke briefly about our bake sale which will be held on November 10 in the Illini Union lobby.

Bertha Mitchell told about the SITE banquet on March 4 and encouraged people to help with Speaker's Bureau and the Engineering Open House, the theme of which will be "Revolutions in Engineering".

Linn Richards is in charge of the Big Ten Conference on October 31 at the University of Illinois. She also needs people to help. Karen Green asked for the names of people interesting in co-op programs at NASA.

We had a professor speak on robots. Refreshments were served. The meeting was adjourned at 8:20 P.M.

Respectively submitted,

Jann Osterland
Secretary

Minutes for S.W.E. Meeting

October 29, 1975

7:00 P.M.

University of Illinois

Student Section

The Student Section of the Society of Women Engineers met jointly with the Metallurgical Society in room 141 in the Physics Building.

Paula Keck, President, encouraged people to sign up for the tutoring service being offered by Engineering Council. The Big Ten Conference is this weekend so plan to attend. Our bake sale will be November 10. It will be from 10:00 until 4:00 in the south end of the Union.

Our speaker was Mr. Cordell Reed from Commonwealth Edison Company. He spoke about nuclear engineering. The meeting was adjourned at 8:30 P.M.

Respectively submitted,

Jann Osterland

Secretary

Minutes for S.W.E. Meeting

February 2, 1976

7:00 P.M.

University of Illinois

Student Section

The Student Section of the Society of Women Engineers met on February 2 at the Electrical Engineering Building.

We first had election of new officers. Sharon Kyndberg was elected Vice Chairperson, Donna Senf is Engineering Council Representative, and Teri Tammaro is the Engineering Open House Chairperson.

A list was started of girls willing to tutor others in courses. We are going to start a file of old tests for all to use. We are starting work on our display for Engineering Open House and writing letters to companies inquiring of summer job opportunities.

There will be a plant trip to Caterpillar on February 13. Buses and lunch that day will be provided. The buses will leave at 7:00 A.M. from the front of the Union.

The recent conference at Purdue was discussed and refreshments were served. The meeting was adjourned at 8.00 P.M.

Respectively submitted,

Jann Osterland

Secretary

Minutes for S.W.E. Meeting

February 24, 1976

7:00 P.M.

University of Illinois

Student Section

The Student Section of the Society of Women Engineers met on February 24 at the Electrical Engineering Building.

Communications: Several girls volunteered from different dorms and off-campus housing to call others instead of using a mailing list.

Donna Senf urged all to come to Engineering Council meetings. The tutoring service is available and help is still needed for the Engineering Open House. St. Pat's Ball is March 6 at Century 21. The elections for Engineering Council President will be on March 10 and all other officers will be elected on March 24.

For the Engineering Open House, S.W.E. will have an exhibit from Illinois Bell tracing the development of the phone and one from Commonwealth Edison which will be a model of a nuclear power plant.

The Mom's Day Luncheon will be held April 24 at Century 21. Families are encouraged to come with their daughters.

Our remaining meetings of the year will be March 31, April 13, and we will sponsor a speaker from Bell Labs on March 3.

Refreshments were served and the meeting was adjourned at 8:00 P.M.

Respectively submitted,

Jann Osterland
Secretary

Minutes (March 31st, 1976)

Called to order: 7:05 P.M.

(no last minutes)

by Bertha Mitchell

I. Roll's Conference

Mary Alice DeBiner

II. Tee Shirts

Sharon Vaughn

from Campus ^{Upper} Bookstore

white tee-shirt with green borders, green, UIC emblem
\$3.25 / person (no back name)

less expensive, easier & faster than the alternatives

10 days after order placed, will get tee-shirts

Alternative: Campus Bookstore (waited 100%)

III. Summer jobs:

Bertha Mitchell

Miniature resumes sent out already,

if haven't filled them out yet, fill out &

send in to Bertha (give to)

IV. Mom's Day Luncheon

Sharon Kindbergh

date: April 24th, 12 noon, \$5.25 / person

at Century 21

if you get a summer job, hope you summer job
hosts you

families invited

(Sabrina?) News, int IE (female) to graduate from

U of T (keynote speaker)

April 13th, deadline for checks and cash for luncheon

Checks payable: "Society of Women Engineers"

bring \$ & cash too 300 Engineering Hall

V. Can still get EOH postere

VI. Mom's Day Weekend - ~~EH~~ 5th YMC king (musical)

honors (3.5+ up) organization ~~is~~ puts on

VII. U of Texas is selling UWE patches with society's emblem
on them (only authorized patch) \$2 a piece. Ask Bertha or
Sharon Kindbergh about it (pay money, or order so we get
some)

VIII. department of the Army wants to have an orientation day
with interested ~~UIC~~ ^{UIC} people. It would be one afternoon,
either April 12th, Monday, or April 16th, Friday. It will
take place in Champaign; transportation will be provided;
can get flyers (more info from Bertha).

(over)

Ann Gray

Pl. Bell (4 divisions):

Bell Labs, AT&T, Bell System, Western Electric

Must hunt hard to find proper job that suits you best,
so don't procrastinate, but start now

3 things to know about self:

- 1) What do I have to offer?
- 2) Who needs what I have to offer?
- 3) What Co. do I want to work for?

(2 books on how to job hunt - How to find a job? &
What Color Is My Parachute?)

Use your college placement office, since it's handy, free &
companies go there to get a hold of students
Start signing up for job interviews the beginning of
your Senior year (register)

Must sell yourself to company in 20 minutes (10 other
minutes for interviewer to write up about you)
What do you want (yardsticks)?

- a) sales position
- b) management position
- c) ~~manufacturing~~ " "
- d) research position

The interviewer looks at:

- A) Academic trends (got better or worse
as time went by)
- B) GPA (3.0+ up) (research-technical:
sometimes upper 10% of class)
- C) Past job experience (try & get jobs related
to field during summer, or go co-op)
- D) Job knowledge (what you picked up -
designed, special projects, papers, etc.)
- E) School knowledge (honors & prizes dealing
with field)
- F) Extracurricular Activities (substantial contri-
butions made to them, offices held,
what club or whatever was about or
meant)
- G) Type of office you'd like to work in (sales
management, etc.) (DON'T HURT
TO SAY IT) (over)

- D) Use common sense about running up your expenses there, while co. pays
 - E) Visit departments
 - F) May give you a test or 2
 - G) Recruiter + Department Head will talk about when you gone (interview... talk about self, home)... will tell you by phone call or directly ~~express~~ face-to-face
 - H) time span you notified in
 - H) Don't alienate co. today... may need that job tomorrow (long memories)
 - I) Promotion prospects (fast or slow?)
 - J) Horizontal + lateral moves in co.
 - K) Lots of money all at once + sit?
little money, but good future prospects
 - L) Be very confident + not wishy-washy in the least
(I know this stuff)
 - M) Never run self down
 - N) We're pioneers (C.U. opened), 1st woman in department
Some co. (Bill Bell) recruit in teams, can be referred to different branches within system,
unlike IBM, all branches are in competition with each other
Interviewers look over resumes + files of prospective employee before interview:
- Practice Interview: (Questions asked) Maurice Mason
(Anita Morgan)
- shake hands
 - previous work experience? (last job to first)
 - like best about job assignments?
 - other jobs?
 - enjoy about jobs?
 - hours a week devoted to job?
 - disliked about job?
 - work disliked?
 - other jobs?
 - other summer jobs?
 - future work (what you want to do)?
 - did you limit yourself?
 - what do you want to do on a day to day basis after graduation?

May get a verbal rejection immediately, but gets you off line
If you have a low GPA, it doesn't mean you'll be
offered the job last, after everyone else has refused it
Must hit the books in May,

send resumes to co. (most ppl come this way)
than an interview & plant tour (ask questions by letters)
Don't wait for interviews (Clad - why no job yet?)

May Holt Bell Labs (Research)

C.V. Hege designs equipment, technology of new ^{communication} equipment,
must recruit once a year

tele-communication
equipment

look for: C.S., EE degrees

(no CE or AE)

(studied computer control now)

chief concerns: GPA, research & development interests, indep-
endent work done, masters degree (before or
after job given) fully paid masters work
ex. work: 3 days school: 2 days

Dick Cook

Western Electric

N.J. (Princeton) destructures by bell labs

put bell ~~systems~~ lab designs into practice?

can do job? new theory? ~~new~~ large or small
structure?

use all engineering types: EE, ME, Physicists, CE, AE, etc.
Need 2-3 yrs beyond school B.S.

(have programs to get extra education & can even
go away for school & get paid tuition, etc.)

No commitment or payback to come back to work there
Largest branch

Maurice Mason AT&T long-line (division)

tie together interstate communication lines

also try & recruit people for top management positions

look for people who want to manage
advanced program:

(Cont.)

06883548
848

Minutes for S.W.E. Meeting
April 13, 1976
7:00 P.M.
University of Illinois
Student Section

The Student Section of the Society of Women Engineers met on April 13 at the Electrical Engineering Building.

We had two representatives from Hewlett Packard speak to us about their company and the opportunities open to us with them.

Election of officers was held. Prof. Judith Liebman was elected Counselor and Prof. Elizabeth Lyman as Advisor.

Chairperson: Bertha Mitchell

Vice-Chairperson: Rosie Orehek

Secretary: Mary Alice DeViney

Treasurer: Chris Kochanski

Engineering Council Representative: Marian Drahnak
alternate- Pam Smith

Communications Chairwoman: Sharon Vaughn

Publicity Chairperson: Sue Brasmer

The Mom's Day Banquet is this weekend and get your money in to Sharon Vaughn if you want a T-shirt.

Refreshments were served and the meeting was adjourned at 8:00 P.M.

Respectively submitted,

Jann Osterland
Secretary

SWE Meeting

Wednesday
September 1, 1976
7:00 p.m.

The Student Section of the Society of Women Engineers met on September 1 at the Electrical Engineering Building. Bertha Mitchell called the meeting to order at 7:00 p.m.

Agenda for the meeting included:

Election of Secretary and Communications Chairperson
Secretary: Anne Onila
Comm. Chairperson: Carolyn Hayes

A tour Of Caterpillar facilities is planned for Sunday-Monday of September 19, 20.

Plans were discussed for an evening tour of the Army Corps of Engineers at the beginning of next semester.

Terri Tamero gave a report on the National SWE Convention held this summer. Some of the topics discussed at the student conference were:
T-shirts, Bummer Stickers, Buttons, Publicity

T-shirt chairperson gave her report
Cost for T-shirts is \$5.00.

SWE Meeting

Saturday

September 18, 1976

2:00 p.m.

Bertha Mitchell called the meeting to order at 2:10 p.m. in the Electrical Engineering Building, and then read the agenda for the meeting.

The minutes were read by Secretary Anne Onila.

Vice-President Rosie Orehek discussed possible speakers for future meetings.

Treasurer Chris Kochanski gave her report on membership applications.

Publicity Chairperson Sue Brasmer gave a report on the Leadership II conference at Allerton Park held over Labor Day weekend. Topics

discussed were human resources, public relations, and fund-raising.

Sharon Vaughn reported on T-shirt Sales.

Communications, Carolyn Hayes asked for volunteers in the dorms to help distribute newsletters.

Terri Tamero called for an organizational EOH meeting.

Engineering Council Rep., Marian Drahnek gave her report on the last meeting. Topics discussed were:

- special commencement for engineers

- recognition for Dean's List

- Mini-courses, tutoring services

- Freshman Night with all Engineering Societies

- Plans for EOH--help needed

- Bowling Tournament, November 14

- Next meeting, October 6, 6 p.m.

Summer Job applications--use black ink

Fall roster of female students in engineering compiled.

Caterpillar Tour planned for September 27, departing at 7:30 a.m. returning the same night.

Exam File (donation of homework, tests) organized. Sign-up sheet passed around.

T-Shirt Day: everyone wear T-shirts on Monday, September 20.

High School Career Conference planned for September 1977. Chairperson and committee members requested.

Eng. Council Speakers Bureau: speak to high schools about engineering. Request for SWE participation.

Guest Speaker: Dr. Judy Liebman, SWE Advisor.

She spoke on her research in Field Operations: using mathematical modeling to improve decision making, usually studied at the graduate level.

Guest Speaker: Nancy Jacks, former SWE member

She is now working for Proctor & Gamble after recently graduating. She told of her experiences as a student and employee.

Meeting adjourned at 3:20 p.m.

SWE Meeting

Monday

October 4, 1976

7:00 p.m.

The Student Section of the Society of Women Engineers met in the First floor lounge of the Electrical Engineering Building on October 4. The meeting was called to order at 7:10 p.m. by Bertha Mitchell, and the agenda was read.

The minutes were read, and officer reports were given. Rosie Orehek announced that Ford Motor Co. would be the speaker for the October 22 meeting.

Old Business:

- summer job applications available
- Caterpillar Trip canceled

New Business:

Plans for Spring Semester include: Tour of Army Corps of Engineers, Big Sister Program, Joint picnic with Purdue, Scholarship Information, Mom's Day Luncheon, Job Interviewing Hints sheet, National SWE Convention, June 1977 in Cincinnati, Ohio.

Guest Speaker: Pat Malone, Delta flight training instructor. She spoke on the various aspects of her job, including pilot requirements, flight techniques, and dealing with the male-ego. Mr. James Hendry, a Marketing Rep. for Delta was also introduced.

The meeting was adjourned at 8:00 p.m.

SWE Meeting

Friday

October 22, 1976

6:00 p.m.

The Student Section of the Society of Women Engineers met in the Illini Union on October 22. Bertha Mitchell called the meeting to order at 6:10, and then read the agenda for the meeting.

The minutes were read, and officer reports were given.

The Treasurer reported over \$200 in the treasury. T-shirts will be available again in November, and membership applications are still being accepted.

The Vice-President announced the possibility of a social event. Engineering Council Rep. told group about Bowling Tournament, EOH, SITE, and Speaker's Bureau. Nick Hoyle spoke on the various sub-committees in Eng. Council.

New Business:

Glenn Johnson told about the Knights of St. Pat award for out-standing engineers. SWE nominated Sharon Stefanik and Bertha Mitchell for the Award.

Guest Speaker: Mr. Fred Turner from Ford Research Labs spoke on his research with the "hybrid car"--a car with an electric motor and an internal combustion engine to obtain fuel conservation and efficiency.

The meeting was adjourned about 8:15 p.m. Attendance was about 60.

SWE Meeting

Thursday

November 11, 1976

7:00 p.m.

The Student Section of the Society of Women Engineers met in-165 of the Electrical Engineering Building on November 11. Vice-President Rosie Orehek called the meeting to order at 7:05.

The minutes were read, and officer reports were given.

The Bowling team members were finalized. Team members are:

Jean Jackson (captain)

Bertha Mitchell

Kathy Petersen

Ruth Scribner

Old Business:

Plans for a social event were announced. There will be a skating party with the Society of General Engineers on December 2 at Skateland Rink in Champaign. We will get together afterwards at Dooley's. It was voted 10-9 to pay our own way at Dooley's rather than having SWE pay.

New Business:

High School Conference-- Mrs. Lyman spoke about previous conferences, and members signed-up to help with conference.

Trip to Catemillar planned for next semester.

Plans for next semester include more meetings with speakers, and Moms Day Banquet on April 23.

Received \$100 donation from Union Carbide. After discussion, it was decided to use money for National Convention in summer or High School Conference.

Engineering Council Report: Marian Drahnak spoke about Engineering College Commencement and Engineer's Night next fall.

Meeting adjourned at 7:30 p.m. Refreshments were served by Mrs. Lyman. Attendance was about 30.

SWE Meeting

Tuesday

March 1, 1977

7:00 p.m.

The Student Section of the Society of Women Engineers met in the Illini Union on March 1. Rosie Orehek called the meeting to order at 7:10 p.m.

The minutes were read and officer reports were given.

The Treasurer announced that T-shirts would now cost \$4.00.

The Mom's Day Banquet will be held on Saturday, April 23 in the Illini Union. Dean Wakeland will be the speaker. Cost will be \$5.50 per person, and corsages will also be available.

Reports were given from Engineering Council and the High School Girl's Conference committee.

SWE officer elections will be held at the next meeting, March 28.

Each present officer gave a short summary of the responsibilities of her office. Petitions for Office are available.

SWE's EOH exhibit will be in room 163 of the Electrical Engineering Building. Help is needed during the event.

Guest Speaker: Ms. Carol Packard from Inland Steel.

She spoke on the science of Metallurgy as well as the opportunities available at Inland Steel.

Attendance was about 25.

SWE Meeting

Monday

March 28, 1977

7:00 p.m.

The Student Section of the Society of Women Engineers met in 269 of the Electrical Engineering Building on March 28. Rosie Orehek opened the meeting.

The minutes were read and officer reports were given.

The Treasurer announced a donation of \$200 from Boeing, and also took reservations for the Mom's Day Banquet.

Plans for an expanded Little Sister program were announced, to help incoming freshman girls in engineering adjust to the University of Illinois.

Plans were discussed for sending students to the SWE National Convention in Cincinnati, Ohio on June 19.

Officer Elections were held. The following people were elected:

President--Anne Opila

Treasurer--Chris Kochanski

Publicity--Beth Matzek

Communications--Beth Bates

Eng. Council Reps-- Nancy Hillman and Rosie Orehek

The meeting was adjourned at 7:40 p.m. Attendance was about 25.

SWE Meeting

Thursday
January 20, 1977
7:00 p.m.

The Student Section of the Society of Women Engineers met in 269 of the Electrical Engineering Building on January 20. Rosie Orehek called the meeting to order at 7:08.

Minutes were read and officer reports were given. A Suggestion Box was announced, and donations to the exam file were asked for. T-shirts and membership applications were available. It was also announced that after the next newsletter, the letter would be sent only to SWE members.

Mom's Day Banquet is planned for Saturday, April 23 from 1-3 p.m.

The Tour of Caterpillar is scheduled for January 24 leaving at 7:00 a.m.

Chris Kochanski discussed summer jobs, and reports were given on the Engineering Open House Project and the High School Girls' Conference.

Elections for Vice-President were held. Before nominations, Bertha Mitchell discussed her resignation as President and questioned the fact that a GPA of 4.0 was requested for Vice-President. Nancy Hillman (sophomore in CE) and Petere Miner (senior in EE) were nominated. Petere Miner was elected.

Guest Speaker: Ann Norguard of Standard Oil

She recently graduated in ME from Iowa State, and is now working for Amoco. She spoke about her life in school as well as in the business world. She also gave interviewing tips.

The meeting was adjourned at 8:15. Attendance was about 35.

SWE Meeting

Thursday

February 10, 1977

7:00 p.m.

The Student Section of the Society of Women Engineers met in the Illini Union on February 10. The meeting was called to order at 7:05 by Rosie Orehek.

The minutes were read and officer reports were given.

Marie Norton gave a report on the EOH project.

SWE officer elections were announced for March 28.

The group was reminded of the Mom's Day Banquet on April 23.

Elections for Engineering Council officers will be held soon.

The speaker for the March meeting will be from Inland Steel.

Guest Speaker: Dave Hoerr, a grad student in EE spoke about the opportunities for women in AFROTC.

Guest Speaker: Captain Miller also spoke on the organization and opportunities in ROTC.

Guest Speaker: Mr. Tony Belmonte, from Federal Aviation Administration spoke on the various advantages of working for the FAA.

Attendance about 15.

Minutes (March 31st, 1976)

Called to order: 7:05 P.M.

(No last minutes)

by Bertha Mitchell

I. Rolla Conference

Mary Alice DeWiney

II. Tee Shirts

Sharon Vaughn

from Campus Bookstore

white tee-shirt with green borders, green, UofT emblem
\$3.25 / person (no back name)

less expensive, easier & faster than the alternatives

10 days after order placed, will get tee-shirts

Alternative: Campus Bookstore (costed 100%)

III. Summer jobs:

Bertha Mitchell

Miniature resumes sent out already,

if haven't filled them out yet, fill out &
send in to Bertha (give to)

IV. Mom's Day Luncheon

Sharon Kindbergh

date: April 24th, 12 noon, \$5.25 / person

at Century 21

if you get a summer job, hope your summer job
hosts you

families invited

(Sabina) News, 1st IE (female) to graduate from

UofT (keynote speaker)

April 13th, deadline for checks and cash for luncheon

Checks payable: "Society of Women Engineers"

bring \$ & cash too 300 Engineering Hall

I. Can still get EOT4 posters

II. Mom's Day Weekend - ~~5~~ 5PM sing (musical)

honors (3.5+ up) organization puts on

VII. Uof Texas is selling UofT patches with society's emblem
on them (only authorized patch) \$2 a piece Ask Bertha or
Sharon Kindbergh about it (pay money, or order so we get
some)

VIII. Department of the Army wants to have an orientation day
with interested ~~UofT~~ ~~UofT~~ people. It would be one afternoon,
either April 12th, Monday, or April 16th, Friday. It will
take place in Champaign, transportation will be provided;
can get flyers (more info from Bertha).

(over)

IX. Northern Illinois Gas Co. wishes to sponsor 2 students from U of I (women) from the Aurora area with a \$500 scholarship. You can only be a junior this fall to get this scholarship. You will get a \$500 junior yr. + \$500 senior year.

X. Union Carbide has awarded us \$100 to get ~~to~~ ^{for} the SWE National Convention.

XI. Engineering Council Donna (Representative)

A.) New officers were elected last meeting (new terms start immediately)

3 @ officers still open:

Secretary-Treasurer (budget + minutes to meetings)

Site-chairman (H.S. kids come for a banquet + stuff... orientation)

Social Affairs Chairman (arranges for St. Pat's day affairs + all athletic events)

Petitions due April 12th (Monday) for those seeking the above offices.

B) April 7th (Wednesday) there will be a Film Festival, all day, relating to engineering topics. (more details later)

C) April 17th (Saturday) there will be a tug-of-war to raise money (will be a registration fee + you must get a team up) (more details later)

D) Next Engineering Council Meeting,

April 14th, Wednesday, 5:30 P.M.,

Room 275 Illini Union, All are invited

XII. April 13th, Tuesday, next SWE meeting

Will elect a new officers

+ talk about a Purdue picnic

XIII. We're broke, need some money raising projects (Donna)

Bake sale? (last semester we netted \$45 from one in a period of 4 hours (10-2:00 P.M.) in ~~an~~ 1 day from one).

Make one before semester is over

XIV. Meeting turned over to Ann Kray, of Ill. Bell about interviewing (Cont.)

Ann Gray

Pl. Bell (4 divisions):

Bell Labs, AT&T, Bell System, Western Electric

Must hunt hard to find proper job that suits you best,
so don't procrastinate, but start now

3 things to know about self:

- 1) What do I have to offer?
- 2) Who needs what I have to offer?
- 3) What Co. do I want to work for?

(2 books on how to job hunt - How to find a job? &

What Color is My Parachute?)

Use your college placement office, since it's handy, free &
companies go there to get a hold of students

Start signing up for job interviews the beginning of
your Senior year (register)

Must sell yourself to company in 20 minutes (10 other
minutes for interviewer to write up about you)

What do you want (yardsticks)?

- a) sales position
- b) management position
- c) ~~manufacturing~~ " "
- d) research position

The interviewer looks at:

- A) Academic trends (got better or worse
as time went by)
- B) GPA (3.0 + up) (research-technical:
sometimes upper 10% of class)
- C) Past job experience (try & get jobs related
to field during summer, or go co-op)
- D) Job knowledge (what you picked up -
designed, special projects, papers, etc.)
- E) School knowledge (honors & prizes dealing
with field)
- F) Extracurricular Activities (substantial contri-
butions made to them, offices held,
what club or whatever was about or
meant)
- G) Type of office you'd like to work in (sales
management, etc.) (DON'T HURT
TO SAY IT) (over)

H) Geographic Preference (definite geographic preferences? State it) Where definitely will & won't work

Advice on what to know for interviewer: (Expect this)

- 1) Knowledge
 - 2) Research
 - 3) Be prepared
 - 4) Practice on other co.'s, interviewing, to gain skill
 - 5) Activities
 - 6) Questions about co. are answered on a plant tour, tell self to interviewer during interview
 - 7) find type of work open (what they're looking for & basic requirements they want).
 - 8) be on time & there (interviewer)
 - 9) interviewer asks questions, maybe only a little time to mention honors, clubs, etc.
 - 10) if you get a job & you were deceived, tell placement office
 - 11) get a time span, when will they get back to you by... if after that span, & you've heard nothing, call them collect (average span: 4-5 weeks)
- You:

- 1) Be on time
- 2) Don't ask co. "what they do?"; ask intelligent questions
- 3) Present yourself honestly (co. has resume & records)
- 4) Talk most
- 5) Interviewers maybe from a: not time out, "talkie" interview, technical staff, may have a structured or non-structured interview

Talkie interviewer: listen politely for awhile, say "That's all very nice, but wouldn't you..." (bring back down to earth) If goes on, complain to co.

Plant tour (mutual interview):

- * Try & answer question by end of tour, "Will I take this job or not, if offered to me?"
 - A) Ask lots of questions about co.
 - B) Proper locations? (co.)
 - C) See some work

(Cont.)

- D) Use common sense about running up your expenses there, while co. pays
- E) Visit departments
- F) May give you a test or 2
- G) Recruiter + Department Head will talk about when you gone (interview... talk about self come)... will tell you by phone call or directly ~~opposite~~ face-to-face)
- H) time span you notified in
- H) Don't alienate co. today... may need that job tomorrow (long memories)
- I) Promotion prospects (fast or slow?)
- J) Horizontal + lateral moves in co.
- K) Lots of money all at once + sit? little money, but good future prospects
- L) Be very confident + not wishy-washy in the least (I know this stuff)
- M) Never run self down
- N) We're pioneers (C.B. opened), 1st woman in department
- Some co. (Bill) recruit in teams, can be referred to different branches within system, unlike IBM, all branches are in competition with each other
- Interviewers look over resumes + files of prospective employee before interview?
- Practice Interview: (Questions asked) Maurice Mason
(Anita Morgan)
- shake hands
 - previous work experience? (last job to first)
 - like best about job assignments?
 - other jobs?
 - enjoy about jobs?
 - hours a week devoted to job?
 - disliked about job?
 - work disliked?
 - other jobs?
 - other summer jobs?
 - future work (what you want to do)?
 - did you limit yourself?
 - what do you want to do on a day to day basis after graduation?

- what you like to do?
 - desire project work or management positions?
 - geographical preference? (area + place)
 - " " locations (don't want)... will it be a definite limiting factor?
 - academic pursuits?
 - Why did you choose the engineering field?
 - enjoyed about curriculum (subjects)?
 - what attracts you about the field?
 - year + month college career began?
 - GPA?
 - overall GPA? (trends + noted ~~upside~~ ^{when focused} especially)?
 - technical, humanities, etc. courses taken?
 - class ranks?
 - college entrance exams? (SAT &/or ACT & scores)
 - technical courses (special ones) taken?
 - lowest semester? (when - year)
 - mind if transcripts are asked for?
 - campus activities?
 - activities of as member of organizations? (explain organization + what you did in it)
 - other organizations &/or community activities?
 - anything else about self?
 - other accomplishments?
 - questions about co. asked? (~~the~~ intelligent question)
 - end (verbal reject - no opportunity open, no changing on)
- Make no negative attitude about self in the least
With phrasing

Ready + reasons for:

"Why did you pick engineering?"

(You can find best match between jobs + work offered, reasons for major, may help place best job for self)

Other questions:

- Why did you pick electrical engineering?
- Are you a real engineer?

Don't say you were pushed into field, or talk about family

Don't be aloof (bored), don't yawn, or act as if you're doing them a favor... work for a good impression

May get a verbal rejection immediately, but gets you off line
If you have a low GPA, it doesn't mean you'll be
offered the job last, after everyone else has refused it
Must hit the streets in May,
send resumes to co. (most jobs come this way)
than an interview & plant tour (ask questions by letters)
Don't wait for interviews (Clad - why no job yet?)

Marv Holt Bell Labs (research)
C.V. Hege designs equipment, technology of new ^{common-}communications equipment,
must recruit once a year

tele-communication
equipment

look for: C.S., EE degrees

(no CE or AE)

(stand computer control now)

chief concerns: GPA, research & development interests, indep-
endent work done, masters degree (before or
after job given) fully paid masters work
ex. work: 3 days school: 2 days

Dick Cook Western Electric

N.J. (Princeton) structures by bell labs

put bell systems lab designs into practice?

can do job? new theory? ~~new~~ large or small
structure?

Use all engineering types: EE, ME, Physicists, CE, AE, etc.
Need 2-3 yrs. beyond school B.S.

(have programs to get extra education & can even
go away for school & get paid tuition, etc.)

No commitment or payback to come back to work there
Largest branch

Maurice Mason AT&T long-line (division)

tie together interstate communication lines

also try & recruit people for top management positions

look for people who want to manage
advanced program:

(Cont.)

062855
88
22-28370

win Gray
1727 #
5791

requirements

- technical background
- work in industry
- move up in management very quickly
(no training responsibilities)
(manage from day 1)
- must be in 3rd level management by 3 yrs.
(usually 15-20 yrs.)
- leader type of person
- upper 1/2 GPA
- operational environment (work in all branches)
versatile
- must be able to see co. as a whole
- like variety (progress fast)
- manage fast (masters degree, maybe MBA)

Give out brochures + talked to people.

Anita Morgan
EE, worked
long time
for Bell
during
summer

(brand new, fully-employed)
Illinois Bell System:

does switching equipment, coordinates activities, does accounting procedures, not strictly technical branch (take math degree, etc.), management type jobs, technical support, (not stick in engineering, alot like long lines

Adjourned to refreshments (2 kinds of brownies by Mrs. Liebman) 8:50 P.M.

See Dave Bectal about eng'g conference for I&E.
333-0820 - Ann Gray

SWE Meeting

Monday, April 11, 1977

7:00 pm

269 Electrical Engineering Building

The April meeting of the Student Section of the Society of Women Engineers was opened by Anne Opila.

The minutes were read and officer reports were given. Rosie Orehek discussed plans for the Little Sister program and summer jobs.

Elections were held for advisor and counselor. The results were:

Advisor: Professor Elisabeth Lyman

Counselor: Professor Judith Liebman.

The upcoming SWE National Convention in Cincinnati, Ohio on June 19 was discussed.

Kay Whitlock, a women Agricultural Engineer, spoke about her work and attitudes toward women at work.

The meeting was adjourned at 8:10 pm. Cookies and punch were served. Attendance was about 20.

Respectfully submitted,



Juanita Cornwall
Secretary

SWE Meeting

Tuesday, September 6, 1977

7:00 pm

269 Electrical Engineering Building

Anne Opila opened the meeting of the Student Section of the Society of Women Engineers.

The officers were introduced and each described her office. Beth Matzek reported on the 1977 SWE National Convention.

A "Jobs Notebook" was begun to organize job information from companies.

Petere Miner discussed the Academic Assistance Committee and asked for committee members. She then talked about a picnic and tour of the University of Illinois radio telescope to be held on September 24.

A panel discussion with people who had summer jobs in engineering was held and questions were entertained from the floor.

The meeting was adjourned at 7:55 pm for refreshments. Attendance was about 60.

Respectfully submitted,

A handwritten signature in cursive script that reads "Juanita Cornwall".

Juanita Cornwall
Secretary

SWE Meeting

Tuesday, October 4, 1977

7:00pm

322 Illini Union

The October meeting of the Student Section of the Society of Women Engineers was opened by Anne Opila.

The minutes were read and officer reports were given.

Paula Traynor, chairperson for the central committee of Engineering Open House, 1978, discussed ways to get involved in EOH. Marie Norton was elected as SWE chairperson for the 1978 eoh project.

Jean Lunzor reported on the telescope picnic. It was informative and fun.

Nancy Hillman discussed the upcoming High School Girls' Conference on October 14 and 15. Women engineering students were encouraged to participate for a \$5.00 fee.

Marcia Carlson from Illinois Bell Telephone in Chicago was our guest speaker. She discussed the vast business world, developments and research at Bell, and moving into management positions.

The meeting was adjourned at 8:15 pm. Refreshments were served. Attendance was about 75.

Respectfully submitted,



Juanita Cornwall

SWE Meeting

Tuesday, November 1, 1977

7:00 pm

321 Illini Union

The meeting was opened by Anne Opila.

The minutes were read and officer reports were given.

Marianne Dranik talked about Knights of St. Pat. Elections were held and Anne Opila and Rosie Orhek were nominated.

Anne talked about plans for a Christmas party after the December meeting with AIAA.

A panel of five professionals discussed the topic: "Marriage, Family, Engineering -- Does It Work?" The panel consisted of: Cathy Hamilton and her husband Gerald Aunet from DuPont in Delaware, Pamela and Harold Kurstedt from Virginia Polytechnic Institute and State University, and Bev Morrow from Standard Oil in Chicago.

The meeting was adjourned at 8:30 pm for refreshments. Attendance was about 80.

Respectfully submitted,



Juanita Cornwall
Secretary

SWE Meeting

Tuesday, December 6, 1977

7:00 pm

261 Illini Union

The meeting was opened by Anne Opila.

The minutes were read and officer reports were given. There were also reports on the Accademic Assistance Committee, Engineering Council, and EOH.

Mary Fairchild was elected as vice president for 1978.

Due to a snowstorm, the speakers could not attend. Attendance was about 15.

After the meeting, a Christmas party was held.

Respectfully submitted,

A handwritten signature in cursive script that reads "Juanita Cornwall".

Juanita Cornwall
Secretary

SWE Meeting

Tuesday, April 4, 1978

7 pm

269 Illini Union

Anne opened the meeting.

The minutes were read and officer reports were given. Bumper stickers are still for sale. The Resume Books are going quickly. Upcoming events include the Willard Airport trip on April 11, the Mom's Day Luncheon on April 15, and peer advising after the meeting.

Elections were held. SWE officers for 1978 - 79 are:

President: Chris Kochanski
Vice President: Mary Fairchild
Secretary: Sharon Kyndberg
Treasurer: Cathy Clewlow
Publicity: Patty McMahon
Communications: Anne Opila
E.C. Reps: Bobbie Tracy and Rosie Orehek

Speakers for this meeting were Christine Brose and Paula McGuire from BATTELLE Labs in Columbus, Ohio. They explained the not-for-profit research that their company provides.

The meeting was adjourned at 8:30 pm. Refreshments were served. About 35 women attended.

Respectfully submitted,

Juanita R Cornwall

Juanita R. Cornwall
Secretary

SWE Meeting

Tuesday, May 2, 1978

7:00 PM

269 Illini Union

Meeting was called to order at 7:00, and officer reports were given.

Vice-President Mary Fairchild extended thanks to Mom's Day Committee. The Engineering Council representative indicated a need for people to work on SITE.

Rosie Orehek spoke about the Big-Little Sister Program, mentioning that next year the Big Sisters would be assigned at the August 27th SWE Picnic.

Newly elected President Chris Kochanski talked about future SWE activities such as Engineers' Night, Quad Day, a possible Graduate School Conference, and a Women's Conference. The first meeting of next year to be held on September 5th.

Cassandra Finley and Kathy Veit of Procter & Gamble described career opportunities for women at P&G in Cape Girardeau, Missouri.

Meeting was adjourned at 7:30. About 20 members were in attendance.

Respectfully submitted,


Sharon Kyndberg
Secretary

SWE Meeting

Tuesday, September 5, 1978

7:00 PM

E.E. Bldg.

A social hour with refreshments was held from 7:00-7:30 PM for new members to get acquainted.

Chris Kochanski called the meeting to order at 7:30.

All the new officers gave a description of their office duties and projects.

Mary Fairchild- EOH

Sharon Kyndberg- SWE Resume Brochures and Employment Program

Sue Brasmer- Academic Assistance

Nancy Hillman- H.S. Girls' Conference

Cathy Clewlow- summary of National SWE Convention in Atlanta

Chris Kochanski- Leadership 4 Conference

Three members gave detailed explanations of special opportunities in engineering:


Anne Opila- summer employment at P&G

Silvana Medina- co-op program

Sharon Kyndberg- Foreign Exchange Programs for engineers and GM and Ford Scholarship-Internship Programs

Meeting was adjourned at 8:15. Attendance approximately 50.

Respectfully submitted,


Sharon Kyndberg
Secretary

SWE Meeting

Tuesday, October 3, 1978

7:30 PM

144 Loomis Lab

Chris opened the meeting at 7:30.

A woman psychology professor asked for volunteers for an experiment on career women.

The minutes were read by Sharon Kyndberg, Secretary. Rosie Orehek gave the Engineering Council report, mentioning the Dean's Advisory Committee, Engineering Speakers' Bureau, and Hewlett Packard's pre-interviewing session. Sue Brasmer talked about plans for SWEAAC (Academic Assistance Committee), and Chris K. invited everyone to the next officers' meeting.

No volunteers for EOH Chairperson.

The proposed SWE sponsored Engineering Graduate Schools Conference description given by Mary Fairchild. Date: Fall '79.

The possibility of an Awards Program for the Mom's Day Banquet was discussed.

Highlight of the evening was a married couples panel discussion on combining marriage and career. Guest speakers were Mr. & Mrs. Judith Liebman and Mr. & Mrs. Pam Harrison from Cummins Engine Co.

Attendance approximately 70.

Respectfully submitted,


Sharon Kyndberg

SWE Meeting

Tuesday, November 7, 1978
7:30 PM
275 Illini Union

Chris called the meeting to order at 7:30 PM.

Sharon Kyndberg discussed the progress of the 1979 SWE Resume Brochure.

Mary Fairchild described duties of the office of Vice-President, up for election next month.

Bobbie Tracy gave the E.C. report, announcing the formation of a new Society of Bioengineering, Pierce and Everitt nominations, EOH, and an all Society Bowling Tournament.

The two EOH co-chairmen proposed the project of a study of the progress of women entering engineering, citing case studies.

Mary Fairchild reported on the formation of an Engineering Graduate Schools Conference committee.

Cathy Clewlow, Treasurer, announced the receipt of \$100 from Union Carbide, toward the SWE Awards Program.

Nancy Hillman announced deadline for Everitt-Pierce nominations.

SWE nominations for Knights of St. Pat are Rosie Orehek and Anne Opila.

Bev Zellinger, Counselor and Instructor in Women's Studies at Parkland College was the featured speaker, with the Society of Women in Law also in attendance.

Attendance approximately 20.

Respectfully submitted,


Sharon Kyndberg

SWE Meeting

Tuesday, December 5, 1978

7:30 PM

269 Illini Union

Chris Kochanski opened the meeting at 7:30.

Chris mentioned the Graduate Schools Conference next Fall, that EOH would be a combination technical exhibit and study on women in engineering.

The Awards Committee is soliciting industrial donations for awards, the H.S. Program will consist of a mail packet recruiting women for engineering in lieu of a H.S. Girls' Conference.

Beth Bates gave the E.C. report.


Cindy Dahl was elected the new Vice-President.

AICHE sponsored a speaker from Union Carbide.

Meeting ended with refreshments and a Christmas party with AICHE.

Attendance approximately 40.

Respectfully submitted,


Sharon Kyndberg
Secretary

SWE Meeting

Tuesday, February 6, 1979

7:00 PM 269 Illini Union
269 Illini Union

Meeting was called to order at 7:00 PM and officer reports were given.

A Tau Beta Pi representative handed out information about the engineering essay contest.

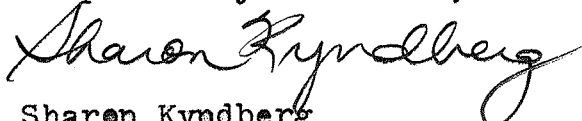
Nadine Barr announced the proposed date of the Graduate Schools Conference as October 12 & 13, 1979.

Sue Kenney talked about having an electric car exhibit and a film for our EOH project.

Mrs. Patricia Bango from Robeson's Department Store gave a fashion demonstration on business attire for women.

Attendance for this meeting was approximately 50 people, including men!

Respectfully submitted,



Sharon Kyndberg
Secretary

SWE Meeting

Tuesday, March 6, 1979

7:00 PM

100 Noyes Lab

President Chris Kochanski mentioned upcoming officer elections in April.

Sue Kenney described the EOH project, asking for volunteers. This year's project will feature an electric car exhibit from Gould and a Bell Labs film on "A World for Women in Engineering".

Vice-President Cindy Dahl talked about designing a theme for this year's Mom's Day Banquet, to be held at Ramada Inn.

Mr. Russo, the "Shell Answer Man", gave a talk on car maintenance, which included a film and many pamphlets.

Attendance approximately 35.

Respectfully submitted,



Sharon Kyndberg
Secretary

SWE Meeting

Tuesday, April 3, 1979
7:00 PM
269 Illini Union

Old Business:

- tentatively planning to send out surveys about resume books to see what kind of response was received
- Mom's Banquet- Cindy Dahl described Mom's Day Banquet on April 21, 1979, at 12 noon: Charmaine Wisniewski to speak, theme to be "Things My Mother Taught Me", buffet style, surveys about influences on women going into engineering.
- Graduate Conference- Nadine discussed plans for the conference to be held October 12-13, 1979. Rooms are reserved and planning is underway. Full support of the College is being given to the efforts of the committee.

New Business: Officer Elections

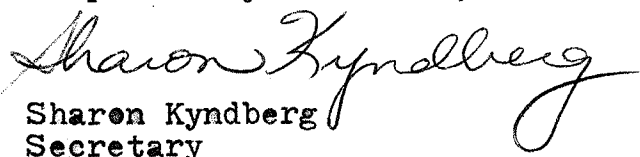
President- Nadine Barr
Vice-President- Cindy Dahl (continuing term)
Secretary-Jane Boas
Treasurer-Deanna Daniels
Communications and Publicity-Kay Heidenreich
Engineering Council Reps.- Julie Zukowski
Kathy Menzel

Little Sister Program- The New Student Program to begin planning soon.

SWE/TRW Foundation Scholarship- Our section is to award a \$500 scholarship to an incoming freshman woman for fall '79 at the annual picnic in August.

Next meeting May 1, 1979, 269 Illini Union at 7pm. Inland Steel is sponsoring this meeting, which will include a film on how steel is made and a pizza party to follow.

Respectfully submitted,


Sharon Kyndberg
Secretary

SOCIETY OF WOMEN ENGINEERS

Tuesday, May 1, 1979

7:00 p.m.

269 Illini Union

Vice-President Cindy Dahl called the meeting to order at 7:15 p.m. An introduction of the new officers followed.

Projects for the fall semester are underway. Chairmen are needed for both Engineer's Night and Big/Little Sister Picnic. Plans for the picnic on August 26 include holding it at the Stock Pavilion with the meal being catered by Kentucky Fried Chicken.

Cindy reported attendance at the Mom's Day Banquet held April twenty-first was approximately sixty. She then presented the survey which had been prepared for Mom's Day. The study showed who and what influenced women to become engineers along with their plans for the future. Anyone with a questionnaire was asked to please return it so the survey would cover a larger number of people.

The meeting was turned over to Paul Velasquez and Chuck Washington from Inland Steel Company. Due to a misunderstanding with the Union, we had no film projector for our speakers to use. They spoke on the making of steel and the managing of the company. Both stated the need for engineers in all aspects of the corporation.

The meeting was adjourned at 8:10 to Papa Dels for pizza-courtesy of Inland Steel.

Attendance was approximately twenty.

Respectfully submitted,

Jane M Boas

Jane M. Boas
Secretary 1979-1980

SOCIETY OF WOMEN ENGINEERS
Tuesday, September 11, 1979
7:00 p. m.
261, 263 Illini Union

Approximately fifteen minutes was allotted for everyone to fill out applications.

Nadine called the meeting to order and explained her office. Each officer preceded to explain the duties and rewards of her office. Kay asked for volunteers to help mail out newsletters and to put up posters around campus.

Nadine gave a brief outline of this years' projects. Cindy commented on the National Convention held last June. Cindy, Nadine, Kay, and Deanna attended as representatives of the University of Illinois. Cindy then went on to explain about an Industry Contact System. The purpose of this would be to keep companies informed about our activities.

A question and answer session about our organization and its activities followed Cindy's announcements.

We plan on distributing our Resume Booklet again this fall. Committee members are needed so the book can go out before the end of the semester.

A chairman will be needed for Engineering Open House. Carol Kalacinski was interested in the position. Several others were interested in helping.

The meeting adjourned at 8:00 to Cochran's for pizza.

Approximately 100 people attended the meeting.

Respectfully submitted,

Jane M. Boas

Jane M. Boas
Secretary 1979-1980

SOCIETY OF WOMEN ENGINEERS
Tuesday, October 9. 1979
7:00 p. m.
261,263 Illini Union

The meeting was called to order by Nadine.

A resume book committee is being formed. Anyone interested in helping should contact Jane Boas.

Kay thanked all those who helped send out the last newsletter. Your help is needed on the last Thursday of each month to fold newsletters.

Cindy reported that the Industry Contact System is still in need of committee members.

Kathy Menzel gave the Engineering Council report. Carol asked for help on our Engineering Open House display.

Nadine asked for hostesses both for the Graduate Conference to be held this weekend and for the Women's Career Employment Conference to be held on October 30.

At 7:30 the floor was turned over to Ron Chema of AC Sparks Plug, Division of General Motors. He spoke on "Have you got what it takes?"

The meeting adjourned at 8:30.

Attendance was approximately 65.

Respectfully submitted,

Jane M. Boas

Jane M. Boas
Secretary 1979-1980

SOCIETY OF WOMEN ENGINEERS
Tuesday, November 6, 1979
7:00 p.m.
261,263 Illini Union

Nadine called the meeting to order. She also reported that the Graduate Conference was a success. Two chairmen are needed for next years' Graduate Conference. A committee is also needed.

Cindy explained about the office of Vice-President.

Scholarship committee is needed to allocate the money received from the Resume Book.

The Society of Women Engineers will be co-sponsoring a road rally with the Society of Automotive Engineers on November 18. The income will be used to help build their mini-Indy car.

A high school committee is needed to send information to counselors, and to decide whether or not to sponsor a high school girls conference. Also, a new pamphlet is needed.

Cindy still needs help with Industry Advisory Board.

A new t-shirt design is needed and new shirts should be ordered.

Carol Kalacinski, our Engineering Open House Chairman, explained the purpose of EOH and asked for volunteers to help with our display.

SWE nominated Kathy Kaiser and Cindy Dahl to be Knights of St. Pat.

Kathy Menzel gave the Engineering Council report.

Diana Martin was elected as our new Vice-President.

Attendance was approximately 40.

Respectfully submitted,



Jane M. Boas
Secretary, 1979-1980

SWE Meeting

Tuesday, February 7, 1978

7:00 pm

314 Illini Union

Anne Opila opened the meeting.

The minutes were read and officer and project reports were given. Help was solicited for many committees.

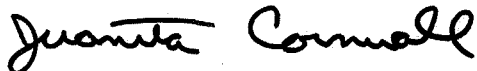
The EOH project will be on coal gasification.

A field trip to CERL in Champaign was planned for Feb. 14. Another trip to Willard Airport is being planned for April 11.

Ken Price and Kathy Struss from Clark-Dietz and Associates Engineers Inc. were the speakers.

The meeting was adjourned at 8:30 pm. Refreshments were served. Attendance was about 60.

Respectfully submitted,

A handwritten signature in cursive script that reads "Juanita Cornwall".

Juanita Cornwall
Secretary

SWE Meeting

Tuesday, March 7, 1978

7:30 pm

144 Loomis Lab

Anne opened the meeting.

The minutes were read and officer reports were given. Chris reported that we had received: \$1000 from Motorola, \$250 from Procter & Gamble, and \$200 from Boeing. Tee shirts and bumper stickers are for sale.

Mary reported on the upcoming Mom's Day luncheon to be held on April 15.

Cathy reported that the accademic assistance committe will be sponsoring peer advising at April's meeting.

Shoron displayed the new summer job resume books that are in the process of being distributed to companies.

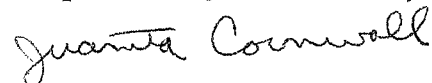
A field trip is being planned for April 11 to Willard Airport.

Officer elections will be held at the next meeting and petitions are due in before April 3. Each officer described the duties of her position.

A graduate student panel composed of Bob Azzi, Fred Boody, and Jim Brodrick discussed their reasons for going to grad school.

The meeting was adjourned at 9 pm. Attendance was about 30 and was low due to a snow storm. Refreshments were served.

Respectfully submitted,



Juanita Cornwall
Secretary

SOCIETY OF WOMEN ENGINEERS
Tuesday, February 12, 1980
7:00 p.m.
261,263,267 Illini Union

The meeting began with a reminder that elections will be held in March. Each officer then gave an account of her duties and opportunities.

Mary Zalapi, chairman of the Awards Committee then gave a report of her work. Companies are being contacted to offer them the opportunity to present one of our members with a scholarship or a trip to Princeton.

Planning for the Mom's Day Banquet will begin in earnest after Engineering Open House. Diana Martin will be contacting committee members about meetings. Tickets for the banquet will be on sale beginning March 11. Diana also has SWE pins on sale.

Cindy Dahl reported that the Professional Advisory Committee will be redefining their objective. She also asked for others to think about taking over as chairman in case she does not return for graduate school next fall.

Social activities in the future include a get together with the Society of Co-Operative Engineers and industry recruiters at Grunt's on Feb. 20. The possibility of a skating party with ASCE was also discussed.

The meeting was then turned over to our speakers from Caterpillar Tractor Co. They were Kay Murdock, Corporate Employment Representative and Lynn Bond and Linda Goossens, U. of I. alumni and engineers at Caterpillar.

Attendance was approximately 35

Respectfully submitted,

Jane M Boas

Jane M. Boas
Secretary, 1979-1980

SOCIETY OF WOMEN ENGINEERS

Tuesday, March 11, 1980

7:00 p.m.

322 Illini Union

Kathy Kaiser reported that a skating party with ASCE would be

Carol Kalacinski and Mary Zalapi proposed an amendment to SWE

Cindy Dahl still needs mor names for the Professional Advisory

Officers for the 1980-1981 year were elected as follows.

President- Carol Kalacinski

Treasurer ~~was~~ Jeanne Ehrenberg

Secretary - Lynn Farley

Communications and Publicity - Mindy Krause

Engineering Council Reps. - Abbe Cohn

Kim Lawson

Industrial Affairs VP - Kathy Bergstrom

Awards VP - Jane Boas

Conference VP - Mary Zalapi

VP of Intracollegiant Affairs - Sue Kwon

Prof. Judith Liebman was reelected as our Counselor.

Prof. Lyman declined her nomination as SWE Sponser.

The speaker for the evening was Holly Ault.

Attendance was approximately 35.

Respectfully submitted,

Jane M Boas

Jane M. Boas

Secretary, 1979-1980

University of Illinois
at Urbana-Champaign

Society of Women Engineers

300 Engineering Hall
1308 West Green Street
Urbana
Illinois 61801

217 333-3558

Agenda
October 10, 1984 6:30 p.m.

I. General Business

- A. Everitt/Pierce nominations
- B. Knights of St. Pat nominations
- C. Elections next meeting (Nov. 7th)
 - 1. Administrative V.P.
 - 2. Engineering Council Representative

II. Officer Reports

- A. Administrative V.P. - Kathy
- B. Industrial V.P. - Kristen
- C. Secretary - Angela
- D. Collegiate V.P. - Lisa Vanek
- E. Engineering Council Rep. - Lisa Kempf
- F. Engineering Council Rep. - Laurie
- G. Publicity Chairperson - Anne-Marie
- H. Conference V.P. - Amy
- I. Treasurer - Helene

III. Presentation

"Summer and Cooperative Education" by
Ms. Cheri Wilson, Assistant Manager
Ms. Greta Schutt, Chemical Engineer
Union Carbide Corporation

CD/kp

University of Illinois
at Urbana-Champaign

Society of Women Engineers

300 Engineering Hall
1308 West Green Street
Urbana
Illinois 61801

217 333-3558

SOCIETY OF WOMEN ENGINEERS

AGENDA

November 7, 1984 6:30 PM

- I. Officer Reports
 - A. Lisa V. - EOH Project
 - B. Helene - Treasurer Report
 - C. Kristen - Resume Book Update
 - Women's Technical Career Night
 - D. Laurie - Engineering Council Report
 - E. Lisa K. - Test Files
 - F. Anne-Marie - Publicity
- II. SWE Scholarship Applications - Available in 302 Engineering Hall
- III. Elections
 - A. Administrative Vice President
 - B. Engineering Council Rep.
- IV. Presentation: Karen Moy from McDonnell Douglas Corp.

NOTE: Remember, Wednesday, November 28th, is "Women's Technical Career Night."

University of Illinois
at Urbana-Champaign

Society of Women Engineers

300 Engineering Hall
1308 West Green Street
Urbana
Illinois 61801

217 333-3558

GENERAL MEETING

AGENDA

Jan. 23, 1985 6:30 p.m. 261-3 Union

I. GENERAL ANNOUNCEMENTS

1. News from National Headquarters
2. Industrial Contacts
3. Introduction of New Officers

II. OFFICER REPORTS

1. Conference V.P.: Amy -- automotive workshop
2. Industrial V.P.: Kristen
3. Collegiate V.P.: Lisa -- EOH news
4. Treasurer: Helene
5. Admin. V.P.: Kim -- Mom's Day Banquet
6. Publicity: Anne-Marie -- High School Program

III. PRESENTATION: Ms. Yvonne Switzer
Senior Engineer of Manufacturing
Travenol Laboratories, Inc.

*Remember: Next general meeting is: February 13 (Weds)
6:30 p.m., 275-7 Union
BE THERE!

CD/dt

1-22-85

University of Illinois
at Urbana-Champaign

Society of Women Engineers

300 Engineering Hall
1308 West Green Street
Urbana
Illinois 61801

217 333-3558

AGENDA

February 13, 1985 6:30 p.m. 275 Illini Union

A. OFFICER REPORTS

1. President - Cheryl
 - SWE Technical Paper Competition
 - BPW Foundation: "Loan Fund for Women in Engineering Studies"
 - Elections
2. Collegiate V.P. - Linda
 - EOH and Bumper Sticker Booth
 - T-shirts
3. Conference V.P. - Amy: Automotive Workshop
4. Publicity - Anne-Marie: High School Program
5. Industrial V.P. - Kristen: Corporate News
6. Engineering Council Reps. - Louise: St. Pat's Ball
Sue: Test File
7. Administrative - Kim: Mom's Day Banquet

- B. PRESENTATION: Mr. Joe Abernathy and Ms. Nancy Sprick
"Engineering Opportunities at Anheuser-Busch"

NOTE: Next General Meeting: Weds., March 20
6:30 p.m., 275 Illini Union
A representative from Argonne
National Laboratory will speak.

CD/dt
2-11-85

University of Illinois
at Urbana-Champaign

Society of Women Engineers

300 Engineering Hall
1308 West Green Street
Urbana
Illinois 61801

217 333-3558

AGENDA

SOCIETY OF WOMEN ENGINEERS GENERAL MEETING

March 20, 1985 6:30 p.m. 275-77 Union

- I. Candidates for Campus Office
 - A. Officer-center slate
 - B. Student Advocates slate
- II. Officer Reports
 - A. President - Cheryl Dudas
 - Elections in April
 - SWE Bumper Stickers
 - B. Collegiate V.P. - Lisa Vanek
 - C. Industrial V.P. - Kristen Helsel
 - D. Publicity Chairperson - Anne-Marie Reese
 - High School Program, April 18th - 20th
 - E. Administrative V.P. - Kim Stump
 - Mom's Day Banquet; Saturday, April 27th
- III. Presentation: Mary Chionis
Project Engineer with U.S.A. Cerl,
and Federal Women's Program Manager

NOTE: Next General Meeting - Wednesday, April 17
6:30 p.m., 263 Union
Elections!!

CD/dt
3-18-85

AGENDA

SOCIETY OF WOMEN ENGINEERS GENERAL MEETING

April 17, 1985 6:30 261-63 Illini Union

I. Officer Reports

A. President - Cheryl

1. Employment opportunities - Hughes Research Laboratories
- Ratheon Company
2. Student Upgrade Information
3. SWE Counselor needed - 1985-86 school year

B. Publicity - Anne-Marie

1. High School Program - April 18th-20th

C. Administrative V.P. - Kim

1. Mom's Day Banquet - April 27th - 10:30 a.m. to 12:30 p.m.

D. Industrial V.P. - Kristen

1. SWE Academic Awards

II. Elections

A. President

B. Industrial V.P.

C. Conference V.P.

D. Collegiate V.P.

E. Secretary

F. Treasurer

G. Publicity Chairperson

H. Engineering Council Rep.

Note: Newly elected officers please stay a few minutes after the meeting so that we can arrange a joint old/new executive officers meeting.

CD/kp
4-15-85

University of Illinois
at Urbana-Champaign

Society of Women Engineers

300 Engineering Hall
1308 West Green Street
Urbana
Illinois 61801

217 333-3558

MINUTES #1

May 1, 1985

- I. Introductions
- II. Introduction to Engineering Hall, Room 302
 - A. Keys for officers will be distributed next Fall
 - B. Phone:
 1. local calls only
 2. answer "Engineering Student Activities"
 - C. Typing or Printing
 1. typing done by secretaries in 302
 2. printing done in Engineering Printing Services, Engineering Hall
 - a. all printing done through this service
- III. Upcoming Events for the Fall
 - A. Quad Day -- Wednesday, August 28, 1985
 1. no booth as of yet; ideas welcome
 - B. Little Sis Banquet -- Sunday, September 8, 1985
 1. time -- 12:30 - 3:00
 2. officers must be present by 12:00 p.m. if not earlier
 3. speakers in SWE will be the President, Karen, and Conference Vice President, Julie; others if need arises
 4. Scheduled events (tentatively)
 - a. question and answer sessions with little sisters at banquet
 - b. humorous slide show of campus
 - C. National SWE Conference -- June 23-26 (Sunday-Wednesday)
 1. anyone wishing to attend contact Karen
 - D. Officer Reports
 1. Treasurer Report
 - a. any purchase made for SWE must be accounted for by a receipt; will be reimbursed.
 - b. pins for officers are available for \$5.00; see Clarrisa.
 2. President's Notes
 - a. registration for SWE was accidentally dated incorrectly; therefore, all officers who signed the previous papers need to sign the new ones either Thursday, May 2, or Friday, May 3, in 302 Engineering Hall.
- IV. Future Plans and Goals
 - A. New committee possibilities discussed
 1. they are Resume Book and Technical Career Night
 - B. Thought of having SWE non-officer members introduce themselves when attendance at General Meeting diminishes some.
 - C. Athletic or Social Event
 1. Each officer write down one idea for a Social Event, one idea for non-social event, and one seminar topic to use at Technical Career Night for next meeting.
 2. Athletic Event Ideas: Tennis tournament; Fun Run; Bowling; Golf; Badmitten, etc.
 - a. think of idea for athletic event

D. Next meeting scheduled for Fall

1. SWE officer meeting Tuesday, Aug. 27, 1985 at 6:30 in 302 Eng. Hall
2. General meeting will be held the second week of every month
 - a. tentative time 6:30

V. Miscellaneous

A. New addresses to add on list:

Ruta Sidrys (Fall address)
505 S. Fourth Street, Apt. 310
Champaign, IL 61820

Sandy Skowron (summer)
2 South 036 Stratford Road
Glenn Ellyn, IL 60137
(312) 469-8884

Fall: 715 W. Michigan
Urbana, IL 61801

NEXT MEETING FOR OFFICERS: Wednesday, May 7, 1985 6:00 p.m. 302 Eng. Hall

LW/dt

5-2-85

University of Illinois
at Urbana-Champaign

Society of Women Engineers

300 Engineering Hall
1308 West Green Street
Urbana
Illinois 61801

217 333-3558

SWE Executive Meeting
May 1st 6:00 p.m.
Agenda

- I. Introductions
- II. Introduction to 302 Engineering Hall
- III. Old Business
 - A. Quad Day
 - B. Little Sister's Banquet
 - C. National SWE Conference
 - D. Officers' Reports
- IV. New Business
 - A. Dates for next year's General Meetings
 - B. Date for next executive meeting
- V. Future Plans and Goals
- VI. Comments, Questions, etc.

11:30-3:30

Ballroom
+ speech

information for
table -

Aug 27 6:30

KL/kp
4-29-85

SWE
Wed. 6:00

more communication
more involvement
varied people
more social events
~~can~~ small groups
involved
sponsor campus
things
test anxiety
- stress

Executive Meeting Minutes
May 8, 1985

I. Upcoming Events for the fall 1985

- A. Quad Day - August 28, 1985 Wednesday
 - 1. Applied for table on Quad, #82
 - 2. Ideas still welcome.
- B. Little Sister Banquet - Sunday, September 8, 1985
 - 1. Cost - \$7.00 per person
 - 2. Location - Ballroom in Illini Union
 - 3. Entertainment - slides, speakers
 - 4. Banquet Extra - Helpful Hint Booklet for new students on campus including dorm life, emergency phone numbers, places to study, etc. IDEAS WELCOME!!
- C. National SWE Conference
 - 1. Members attending - Karen L. and Karen W.
- D. University News
 - 1. Registration for SWE as a campus organization completed.
 - 2. Dates for General Meetings turned in (tentative). Dates listed below:

Sept. 11	Feb. 12
Oct. 9	Mar. 12
Nov. 13	April 9
Dec. 4	May 6
 - 3. Technical Career Night plans under way. Room arrangements, dates and times still undecided.
- E. Engineers Night - September 5, 1985 Thursday
 - 1. Time - 6:30 - 8:00 in Illini Union Ballroom
 - 2. SWE will raffle two bumper stickers

II. Discussion of New Ideas

- A. Attempting to take pictures at each activity in order to start a SWE scrapbook.
- B. Desk rearrangement planned for next fall.
- C. Display case in Eng. Hall to be rearranged. Thoughts on this needed.
- D. Activities for SWE (thoughts and comments)
 - 1. Non-Social
 - Test File, Tutoring, Time Management and Stress Workshop
 - 2. Social
 - Ice Skating, Pit Out at Baskin-Robbins, Bake Sale, Dance Marathon, Jogging Club, Picnic, Fun Run, Cheap Dates, Tournament of some kind, Bars, VCR Party, Exchange - Star Course, Pizze, Map of U of I from a different point of view.

III. Miscellaneous

- A. New address to add on list:
 - Lisa Winger (fall)
 - 903 S. Fourth St., #6
 - Champaign, IL 61820
 - Phone: (217) 344-7079

NEXT MEETING NEXT FALL: Tuesday, August 27, 1985

Have a great summer and see you in the fall!!

University of Illinois
at Urbana-Champaign

Society of Women Engineers

300 Engineering Hall
1308 West Green Street
Urbana
Illinois 61801

217 333-3558

K/m

SWE Executive Meeting

May 8, 1985

6:00 p.m.

Agenda

- I. Old Business
 - A. Quad day - application turned in
 - B. Little Sis Banquet - Cost? Entertainment?
 - C. National SWE Conference \$700
 - D. University Red Tape
- II. Officers' Reports
- III. New Business
 - A. Engineers Night
 - B. Future Plans
 - C. Brainstorming
- IV. Tentative Dates for 85-86

Sept. 11	Feb 12
Oct. 9	Mar 12
Nov. 13	April 9
Dec. 4	May 6
- V. Adjournment - Have a great summer and good luck on finals!

KL/kp
5-6-85

SWE Executive Meeting

August 27, 1985

Minutes

- I. Meeting time -- Next meeting will be at 5:00 on Tuesday, Sept. 3rd.
- II. Bad news -- Carissa will be unable to continue as our treasurer so we need to elect another. Also, our counselor will not be helping us this year as her husband had a heart attack.
- III. Questions -- Where is our registration form?
- IV. Quad Day -- Helium will be obtained at Dallas & Co. Officers are to help Karen man the booth and sign up prospective members.
- V. Engineer's Night is on Sept. 5 and all officers are to help answer questions and promote SWE. SWE is donating two bumper stickers for Engineering Council's raffle. Engineer's Night is from 6:00-8:30.
- VI. Little Sis Banquet
 - Order of Events
 - 11:30 Set up
 - 12:00 Begin to check in people
 - 12:30 Begin luncheon

Julie has the welcome
Karen L. introduces the officers
Luncheon is served
Introduction of guests
Short game
Slide Show

Approximately 200 people are coming. Those officers with committees need to write a small blurb about them and return them to Julie by Friday noon. Karen L. is writing about the purpose of SWE and the tentative calendar of events. These handouts will be on the tables. Winners of the game will receive bumper stickers.

VII. Miscellaneous

Karen explained the use of the secretaries. We have new mailboxes and names will be added on them soon. We will be getting our keys next week.

Karen L. and Karen W. recounted the National Convention and gave their goals for SWE.

- Goals:
1. To organize SWE
 2. To win the best student section

Meeting Minutes
Third General Meeting
Society of Women Engineers
November 13, 1985 6:30 PM
Rm 261-263 I.U.

I. Welcome

II. Officer Reports

- A. Industrial Vice President - Ruta Sidrys
 - 1. The Resume book is finished and being mailed to the companies.
 - 2. Technical Career Night -
November 18 6:30-10:00 pm
Illini Rooms A, B, & C
Twenty-two companies are coming and there will be six seminars such as Resume Writing, Color Analysis, etc.
(Note: Over 200 people came despite the bad weather.)
- B. Collegiate Vice President - Karen Webber
The next EOH meeting will be November 14th at 320 Eng. Hall 6:30 pm.
- C. Conference Vice President - Julie Seman
The balloon sales went well. We sold 89 balloons and broke 8.
We will be selling the rest on Feb. 13th and 14th from 10 to 4.
- D. Administrative Vice President - Kim Stump
No report
- E. Secretary - Lisa Winger
The second newsletters are out. The boxes that hold our newsletters need to be fixed. Lisa is forming a committee to fix them.
- F. Publicity - Denise Hogstrom
The next meeting for the Publicity Committee is Wed., Nov. 20th at 6:30 in 302 Eng. Hall. Everyone was encouraged to put up Career Night posters.
- G. Engineering Council Reps. - Lisa Vanek & Sandy Skowron
 - 1. Next Engineering Freshman Committee meeting is on Thurs., Nov. 14th at 7-8 pm.
 - 2. SITE - Sally Cohen needs juniors or seniors to lead tours of their departments. Sally also needs an artist to design a logo.
 - 3. ESB - Dec. 9th and 10th are the meeting dates for speakers to receive their packets.

III. President - Karen Lindholm

- A. Industry Day
November 16 at Northwestern Univ.
9:30 a.m. to 4:30 p.m.
Contact Dean Carolyn H. Krullee
(312-491-5195) or Marg Habig (312-491-5173)
- B. Blood Drive
Eng. Freshman Committee
December 6th. Society with the most donors wins a pizza party.

III. President's Report Cont'd

C. Senate

Our engineering representative is Karen Swaback. Their office is in 299 I.U. Any gripes, see them.

D. Honeywell Contest

Winners receive \$2000, a paid trip to the awards banquet & a 1986 Summer job offer. Students write 2 essays on the future of 1) electronic communication 2) energy 3) aerospace 4) computer science 5) manufacturing automation or 6) office automation. The third essay is the societal impact of the changes you have predicted. Deadline is December 31, 1985.

E. Elections for Administrative Vice President and Engineering Council Representative will be held on Dec. 4th, our last meeting of 1985.

F. Knights of St. Pat Nominations

Karen Lindholm and Ruta Sidrys were nominated to be Knights of St. Pat. Good luck to them.

IV. Speaker

Tina Vujovich from Cummins Engine Company spoke for 20 minutes and then opened the floor for questions. She talked on handling her job and family and pointed out 5 hints for success.

1. Know where your strengths and weaknesses are.
2. Don't misrepresent yourself.
3. Be prepared to work harder than men.
4. There are men that aren't prepared to work with women.
5. Establish a support system.

V. The meeting adjourned at 7:45

Attendance: 30 members
9 officers

Submitted by Karen Lindholm, President

KL/sm
11/21/85

MINUTES # 1

SWE Executive Meeting
Sept. 3, 1985

I. Business

- A. Officers need to sign up for office hours. The sign up sheet is available in 302. Sign up for 2 times, if possible.
- B. Office keys will be in at the end of the week Sept. 6. They will hopefully be distributed at the next meeting.
- C. NEXT MEETING: Tuesday, Sept. 10 at 4:30 p.m. This is tentatively going to be our permanent executive meeting time each week. Any problems, contact Karen.
- D. New mailboxes are located by the SWE desk. Those who have these boxes need to keep checking other mailboxes in room 300 until your name is removed.
- E. New membership forms are ready for the flood of SWE members that will be attending the first meeting. They are much simpler and easier to understand.

II. Upcoming Events.

- A. Little Sister Banquet. Sept. 8, Sunday at 12:30. Illini Union Ballroom A & B
 - 1. Officers should be there by: at least 12:00 p.m. unless otherwise specified.
- B. GENERAL MEETING -
 - WED. Sept. 11,
 - 6:30 p.m.
 - Illini Union Ballroom

Anyone wanting to speak about their committee needs to contact Karen.

- c. Engineers Night - Thursday, Sept. 5 in Illini Union Ballroom.
from 6:30 - 8:00 p.m. IF anyone can help during the evening
please come.

III. Other Important Information.

- A. All officers need to write a paragraph introducing themselves for the upcoming newsletter. The deadline to have these in is Thursday Sept. 12th. Feel free to be creative!
- B. New SWE treasurer needed! If you know anyone who would be interested, please inform them of the general meeting Wed.
- C. Resume Book.
Ruta needs some assistance putting the Resume book together and working on technical career Night. If you can be of some assistance please contact Ruta.
- D. SWE will be selling balloons for Sweetest Day Oct 14th. They will be heart shaped balloons and we will be out on the quad. The price is \$1.50 ea.
- E. T-shirts this year will be priced at \$9.00 for members and \$10.00 for non-members.
- F. Karen will be attending the Regional meeting at the University of Michigan in Ann Arbor on October 20th. Anyone else wanting to attend contact Karen.

LGW. Sorry unable to have typed.

University of Illinois
at Urbana-Champaign

Society of Women Engineers

300 Engineering Hall
1308 West Green Street
Urbana
Illinois 61801

217 333-3558

SWE EXECUTIVE MEETING MINUTES #2

Tuesday, Sept. 10

I. Events and News

Little Sister Banquet -

Success. The banquet went smoothly. Ideas for next year discussed.
Speakers?, Last Longer?

General Meeting -

Wed. Sept., 11. all officers be there at 6:15. Dress casually.
No jeans. Officer reports & introductions scheduled. Bumper
Stickers sold for 50¢. Nametags used to give plants away.

SWEETEST DAY Fund Raiser -

Ballons will be sold on the Quad. Julie will be in charge of.

EOH Theme -

"In Search of Solutions"

Other Fund Raisers -

T-shirts will be sold, and Bumper Stickers.

Industry addresses File Organization -

Kim is in charge of computer file.

Keys should be in by next meeting.

Notebooks will be bought for officers to keep things in. Lisa in charge.

LW/sm

9/24/85

SWE Exec Mtg
Sept. 10, 1985

I. Old business

Little Sis Banquet - Congrats Julie on a great job!
Engineers Night - Pretty successful

II. Officers reports

Pres. - Mtg tomorrow
Dress up sharply - (please no jeans)
Have your report ready

Publicity - Have nametags & pens ready
Need to get pins for the nametags
Posters all up?

Rita - Resumé book
Women's tech night update

Julie - Anything to report?

Karen - EOH report?

Lisa - Newsletter update, buy notebooks for officers

Carissa - Need to go to a treasurer's meeting
at Student Services

Kim - computer group?

Lisa/Sandra - Anything to report?

III. Next week - talk about finances, balloon sales,
publicity drives, new programs, JETS

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SWE First General Meeting
Sept. 11, 1985 6:30 p.m.
Illini Ballroom

I. Welcome

II. Officer Reports

- A. Industrial Vice Pres. - Ruta Sidrys
Resume Committee meets every Monday at 7:00 p.m. in 300 Eng. Hall.
The Resume book and the Women's Technical Career Night were discussed.
- B. Collegiate Vice Pres. - Karen Webber
Engineering Open House theme is "In Search of Solutions". The EOH Committee will form in Oct.
T-Shirt designs were exhibited and orders will be taken after the meeting.
- C. Conference Vice Pres. - Julie Seman
Thanks for coming to the Little Sister Banquet. It was a success.
The plants decorating the tables were given away to members with an "X" on their name tags.
- D. Administrative Vice Pres. - Kim Stump
A computer committee is forming to update our industry files.
- E. Secretary - Lisa Winger
Newsletters will be coming out in two weeks.
- F. Publicity - Denise Hogstrom
People interested in being on the publicity committee should talk to Denise after the meeting.
- G. Eng. Council Reps. - Lisa Vanek & Sandy Skowron
A short report was given from the Eng. Council meeting. People interested in SITE, ESB, Awards committee should contact Lisa or Sandy or Karen Lindholm.

III. Presidents Report

- A. Treasurer- Carissa will be unable to fulfill her position therefore applications will be taken for the position.
- B. Other meetings we will have speakers from industry.
- C. Goals for SWE- The main goal is to win the best Student Section award.

IV. Adjournment at 7:00.

KL/sm
10/14/85

University of Illinois
at Urbana-Champaign

Society of Women Engineers

300 Engineering Hall
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Urbana
Illinois 61801

217 333-3558

SWE Exec. Minutes
Oct. 8, 1985

- I. Karen L. - Introduction of Darla Root - our new treasurer.
 - filled out new registration forms
 - Our speaker cancelled on us so I'll be going to companies in the morning to see if we can get a speaker.
 - SWE Illio picture - can't be done at meeting, date for picture is Oct. 21 at 6:00 in 301 Eng. Hall.
All members are invited. Officers - wear suits for the picture.
 - Ag Eng. invited us to a hayride & bonfire in early Nov.
Let's do it!
- II. Ruta - Resume deadline extended to Fri. Oct. 11.
 - Resume committee doing fine.
 - Tech night committee starts next week
- III. Julie - Balloon Sales
 - Karen L. brings her curling iron; we sell balloons 10-4 on the Quad. Two regular members (& one officer) will sign up for each hour.
 - Anyone have quarters & singles?
 - There is an outlet by the stone railing on the Quad.
- IV. Denise - Sent out letters to interested people. The letters contained office hours, officer names, and a calendar of events.
 - Pub. committee is filled.
- V. Karen W. - EOH starts next week. T-shirts are in, We will be selling them again this month. Also, we'll be making new display for case downstairs.
- VI. Lisa W. - Congrats on a great newsletter. Some will be given out at the meeting. Some will be sent to other SWE Chapters.
Will be looking into the 'box' situation.
- VII. Kim - No report

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SOCIETY OF WOMEN ENGINEERS

Second General Meeting

Oct. 9, 1985 6:30 p.m.

I. Officer Reports

- A. Industrial Vice President - Ruta Sidrys
- B. Collegiate Vice President - Karen Webber
- C. Conference Vice President - Julie Seman
- D. Administrative Vice President - Kim Stump
- E. Secretary - Lisa Winger
- F. Treasurer - Darla Root
- G. Publicity - Denise Hogstrom
- H. Engineering Council Reps - Sandy Skowron
Lisa Vanek

II. Job Opportunities

III. Knights of St. Pat

IV. Speaker

V. Adjournment and Ice Cream in 300 Engineering Hall!

KL/dt
10-8-85

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Open Houses

Harris Corp.	Wed., Oct. 30	6:30-8:00 p.m.	Levis Faculty Center
Tektronix, Inc	Oct. 22	4:00-6:00 p.m.	Illini Union Room 275-77

Interviewing

Laurence Livermore National Laboratory October 17

Peterson & Co. Consulting Firm November 4th
They are looking for Civil, ME, EE, and Construction engineers

Job Opportunities

CS Lab - Computer Operator
MWF afternoons (M 12-3, W 11-2, F 12-5)
Call Mary Anne Berg 3-6444
office is 2-107 CSL

December Grads - Intern position available for U.S. Army Cold Regions
Research and Engineering Laboratory.
Salary \$23,170/yr
Locations: Hanover, New Hampshire
See Karen for more details
or call Elizabeth Raposa (603) 646-4139

Scholarship

Zouta Amelia Earhart Fellowship Awards

\$6000 grants for graduate study in aerospace-related science and
engineering. Contact Karen for more details.

Engineering Council

Awards Committee - Nominations for the Everitt Award for Teaching
Excellence and the Pierce Award for Student/Faculty Relations,
are being taken. Any nominations will be considered.

Knights of St. Pat - Nominations are being taken now. We will
select two SWE members who are outstanding and have contributed
to many activities at the U of I. Selection will take place at
the next general meeting, November 13.

Next General Meeting: November 13, 1985 6:30 Room 261 Illini Union

KL/dt
10-8-85

SWE General Meeting Minutes
Oct. 9, 1985 6:30 p.m. Rm. 322 Illini Union

I. Officer Reports

- A. Industrial Vice Pres. - Ruta Sidrys
Resumes are now due Mon. Oct. 14 due to late mailing. The Resume Book Committee meets every Monday at 7:00 p.m. The Technical Career Night Committee will begin next Tues. at 7:00 p.m. Ruta encouraged all members to use our industry file in the office.
- B. Collegiate Vice Pres. - Karen Webber
The T-shirts are in and the next batch of orders will go out soon. The Office of Women's Studies sends SWE many notices. Karen will post these outside of the SWE office. Engineering Open House committee will begin meeting Oct. 22 at 6:30 p.m. in Rm. 320 Eng. Hall.
- C. Conference Vice Pres. - Julie Seman
SWE will be selling balloons for Sweetest Day Oct. 18. We need two members to man the booth every hour from 10:00 a.m. to 4:00 p.m. The booth will be on the Quad. The sign-up sheet was filled & reminder cards were given out.
- D. Administrative Vice Pres. - Kim Stump
The updating of our computer file of industries is still going on. Kim needs 2 more people to help her.
- E. Secretary - Lisa Winger
Newsletters went out last week. Lisa needs 2 people to help her distribute the next month's newsletter.
- F. Treasurer - Darla Root
Darla is our newly appointed treasurer & will be taking over Carissa's spot this weekend.
- G. Publicity - Denise Hogstrom
Denise thanked all her 'poster' people and encouraged all members to take advantage of SWE opportunities both educational & social.
- H. Engineering Council Reps. - Sandy Skowron, Lisa Vanek
No report.

II. Job Opportunities

Julie Seman, acting for Karen Lindholm who had laryngitis, told members of job opportunities, scholarships, and Open Houses.

III. Misc. Announcements

- A. SWE Illio pictures will be taken at 301 Eng. Hall at 6:00 on Oct. 21st.
- B. Region H Conference
The Region H Conference will be held on Oct 18-20 in Ann Arbor, MI. The conf. goes from Fri. evening and ends Sunday morning. Members were told to see Karen if they were interested in going.

III. President's Report Cont'd

C. Senate

Our engineering representative is Karen Swaback. Their office is in 299 I.U. Any gripes, see them.

D. Honeywell Contest

Winners receive \$2000, a paid trip to the awards banquet & a 1986 Summer job offer. Students write 2 essays on the future of 1) electronic communication 2) energy 3) aerospace 4) computer science 5) manufacturing automation or 6) office automation. The third essay is the societal impact of the changes you have predicted. Deadline is December 31, 1985.

E. Elections for Administrative Vice President and Engineering Council Representative will be held on Dec. 4th, our last meeting of 1985.

F. Knights of St. Pat Nominations

Karen Lindholm and Ruta Sidrys were nominated to be Knights of St. Pat. Good luck to them.

IV. Speaker

Tina Vujovich from Cummins Engine Company spoke for 20 minutes and then opened the floor for questions. She talked on handling her job and family and pointed out 5 hints for success.

1. Know where your strengths and weaknesses are.
2. Don't misrepresent yourself.
3. Be prepared to work harder than men.
4. There are men that aren't prepared to work with women.
5. Establish a support system.

V. The meeting adjourned at 7:45

Attendance: 30 members
9 officers

Submitted by Karen Lindholm, President

KL/sm

11/21/85

EXECUTIVE MEETING MINUTES #3

October 17, 1985

I. Officer Reports:

Karen L. - Keys distributed

- Treasurer applications being looked at and applicants will be interviewed soon.

Ruta -

- Resume book letters to companies are in the mail.
- Next Resume Book meeting Mondays.
- Letters for Students being sent next week.

Karen -

- Sold 7 T-shirts already.
- Need ideas for showcase downstairs.

Kim -

- Computer sorting taking a long time. Help needed possibly. Will place ad in NOG.

Lisa W. -

- Newsletter done except for a few things. Will be done soon.

Denise -

- Publicity will not send cards out, too expensive.
- Reminders of the next meeting will arrive 2 days before.

II. Business:

1. JETS - ideas for getting more women engineers to enroll.
High School program?
Stress more for younger students. (juniors, sophomores)
Send Packets on Engineering and Women Engineers.
2. Ballon Sales -
Selling Friday, Oct. 18, 10-4 on the Quad. Need people to work.
3. Ice Cream after next meeting.
Details next week.
4. Ideas for the semester
Ice Skating for Engineers.
Pizza Party for committee members.

SOCIETY OF WOMEN ENGINEERS

Executive Meeting Minutes

October 29, 1985

- I. Karen We've gotten \$500 for next year's Nationals from Proctor & Bamble. Union Carbide had lunch with Ruta and Lisa W. and gave us \$200. Thank you notes have been sent. If anyone wanted to go to Engineering Council's Leadership Conference, tell Karen before Nov. 1st. Nominations for Pierce & Everitt Awards are due Nov. 8th. Lists of committee members need to be turned in to Karen as soon as possible
- II. Lisa W. Newsletters were sent to other SWE's in our region. Next newsletter's deadline is Thursday. Newsletter is coming out Nov. 11.
- III. Lisa V. Tomorrow is a meeting for interested counselors. Interviews will be Friday.
- IV. Darla For all officers that got SWE pins, turn in a \$5 check to Darla as soon as possible.
- V. Karen W. First EOH meeting was held Oct. 22. The second one will be on Nov. 5th at 7:00 p.m.
- VI. Kim Computer update is just about finished. We now have one industry file organized with the companys' names in alphabetical order.
- VII. Denise Publicity meeting Oct. 30. Cost of publicity was discussed for Technical Career Night.
- VIII. Ruta Resume book is smaller than usual so her committee is calling juniors and seniors and asking for their resumes. Technical Career Night is going well. We have 18 companies and 10 have paid their fees. Letters were sent out to all women students telling them of Career Night. Confirmation letters are being sent to participating companies.
- IX. Regional Conference
Karen Lindholm and Lati Conner drove to Ann Arbor on Oct. 18-20 for the Regional H Conference. We have made a bid for next year's regional conference. The national conference in Hartford was discussed as was the Technical paper contest. We attended 3 seminars, a luncheon, and a banquet at which the National SWE president, Susan Whatley spoke. Plans were also begun for an Illinois conference with Bradley, SIU, U of I-Chicago Circle, Northwestern.

SWE Executive Meetings Minutes

November 4 & November 11, 1985

Nov. 4

- I. Women's Technical Career Night was discussed. It was decided to change the name next year to encourage all students to attend. Officers need to be in Room 209 Illini Union by 4:00 on Monday, Nov. 18th to welcome companies. Wear business suits.
- II. Darla - Money still needed for those who ordered SWE pins. Current RSD acct. = \$1700 and in Busey acct. = \$500. There are 157 members. Dean Wakeland helped our financial problems by offering to pay for the Little Sis Banquet.
- III. Lisa W. - Newsletters are out. A committee will be formed to repair and construct SWE boxes for newsletters.
- IV. Resume book will be done next week. There are about 100 resumes in it this year.

Nov. 11

- I. Officer Reports
 - Karen W. - Nov. 14th EOH meeting tentative topic - "Solution of Population Problems."
 - Lisa W. - forming committee for repairs on newsletter boxes. Will ask for members at general meeting.
 - Lisa V. - counselor interviews still being held.
 - Darla - Food at welcoming committee will be sandwiches, cheese & crackers etc.; assumed 50 people. Acct. = \$1500 at the moment.
- II. Technical Career Night
 - Ruta - need people to help:
 - Lisa V. - placecards
 - Darla - Guest Book at Welcome
 - Julie - SWE table
 - Lisa W - Map & VCR & Newsletters & membership forms
 - Karen - name tags
 - meet at 4:00, Room 209 I.U.; wear suits.
 - 21 Resume Books ordered. A student can only see her/his resume.
 - Denise - Ads will be ran for WTCN Thursday, Friday & Monday. DISTRIBUTE POSTERS.
- III. Miscellaneous
 - General Meeting: Nominate Knights of St. Pat
 - Speaker Cummings Engine

Will nominate new officers for Lisa V. & Kim Stump on Dec. 3rd.

University of Illinois
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Society of Women Engineers

300 Engineering Hall
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217 333-3558

AGENDA

Society of Women Engineers
Third General Meeting
November 13, 1985 6:30 p.m.
Room 261-263

I. Welcome

II. Officer Reports

- A. Industrial Vice President - Ruta Sidrys
 - 1. Resume Book
 - 2. Technical Career Night -
November 18 6:30-10:00 p.m.
Illini Rooms A, B, & C
Over 20 companies will be there.
- B. Collegiate Vice President - Karen Webber
 - 1. EOH meeting November 14
320 Eng. Hall 6:30 p.m.
- C. Conference Vice President - Julie Seman
- D. Administrative Vice President - Kim Stump
- E. Secretary - Lisa Winger
- F. Publicity - Denise Hogstrom
- G. Eng. Council Reps. - Lisa Vanek & Sandy Skowron

III. President's Report

- A. Industry Day
 - November 16 at Northwestern Univ.
9:30 a.m. to 4:30 p.m.
Contact Dean Carolyn H. Krullee
(312-491-5195) or Marg Habig (312-491-5173)
- B. Blood Drive
 - Eng. Freshman Committee
December 6th. Society with the most donors wins a pizza party.
- C. Senate
 - Representative Karen Swaback
Office 299 IU
- D. Honeywell Contest
 - Winners receive \$2000, a paid trip to the awards banquet & a
1986 Summer job offer. Students write 2 essays on the future
of 1) electronic communication 2) energy 3) aerospace 4) computer
science 5) manufacturing automation or 6) office automation. The
third essay is the societal impact of the changes you have pre-
dicted. Deadline is December 31, 1985.
- E. Knights of St. Pat Nominations

IV. Speaker

Christine Vujovich from Cummins Engine Company

V. Adjournment & Refreshments

KL/sm
11/12/85

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Society of Women Engineers
General Meeting
December 4, 1985
6:30 p.m.

I. Welcome

II. Officer's Reports

- A. Industrial Vice President - Ruta Sidrys
- B. Conference Vice President - Julie Seman
- C. Collegiate Vice President - Karen Webber
- D. Publicity - Denise Hogstrom
- E. Secretary - Lisa Winger
- F. Treasurer - Darla Root
- G. Engineering Council Reps - Lisa Vanek & Sandy Skowron

III. President's Report

- A. Honeywell Essay Contest - Essays due by December 31st
- B. SWE Scholarships
- C. SWE Technical Paper Contest - due date mid-March
- D. Elections
 - Administrative Vice President
 - Engineering Council Representative

IV. Speaker

Helen Schrand from Barber-Coleman

V. Refreshments & Adjournment

KL/sm
12/3/85

SOCIETY OF WOMEN ENGINEERS

General Meeting

Dec. 4, 1985

6:30 Room 261 Illini Union

I. President's Report

- A. Honeywell Essay Contest - essays due by Jan. 31
- B. SWE Scholarships - National SWE gives away scholarships; applications due by Feb. 1. Our SWE chapter will also be giving away money next semester.
- C. SWE Technical Paper Contest - Anyone who has worked this summer or is working on a project now can write a paper. Section winners are flown to the National Convention and they give an oral presentation of their project. Winners receive cash prizes.
- D. Social - SWE has rented out the Ice Rink with IEEE, ACM, AND ASME. Free pizza and hot cocoa. Skating is Thursday night from 12-1 a.m.
- E. Student Senate nomination forms are in 207 Engineering Hall.

II. Admin. V.P. Kim Stump presented to the members the activities and projects that she was in charge of. They are Mom's Day Banquet and Resume Book. Also the Computer Program project.

Lisa Vanek then discussed the office of Engineering Council Representative.

The floor was open for nominations for Administrative Vice President. There were two nominees. After voting, the new officer was Lisa Warda.

The floor was again open for Engineering Council Rep and Julie Heim was elected.

III. Officer's Reports

- A. Ruta - Women's Technical Career Night went well. Thanks to everyone who attended.
- B. Karen Webber - EOH project: "Games" will be the topic. SWE t-shirts announced that orders were still available and that some shirts were in.
- C. Lisa Winger - Announced Newsletter Box Committee will not meet until next semester due to finals coming up. Announced SAMS and told what the committee was about. (Students Against Multiple Sclerosis) Members seemed interested to do a project ourselves.
- D. Lisa Vanek - Spoke of Frosh & Soph committees to help decide on majors to enter. Announced Blood Drive Friday Dec. 6. Also advisor is almost chosen.

IV. Representative from Barber-Coleman - Helen Schrand. Her position is an Application Engineer in the Plastics Division. B-C produces plastics and textiles. Briefly discussed B-C and the opportunities there. Proceeded to cover after that the Engineering world to a woman engineer. The good and the bad points.

V. Adjournment - approximately 30 people plus 9 officers

Submitted by Karen Lindholm & Lisa Winger

SWE EXECUTIVE MEETING MINUTES

January 29, 1986

- I. Karen Lindholm - President
 - A. Campus Events
 - 1. McDonnell Douglas Pizza Party Monday, Feb. 12th, 5:00-8:00p.m. in 151 EEB. Need notice in newsletter and NOG.
 - 2. Jet Propulsion Lab will have an informational meeting Monday, February 17th from 7:00-10:00 in the Illini Union. In newsletter.
 - 3. LEADS Conference-- Feb. 15th.
- II. Darala - Treasurer
 - A. SWE is not encumbered. A summary of expenses was passed out to the officers.
- III. Denise - Publicity
 - A. Little Sis Weekend - April 24th
 - 1. Housing- large problem- put in newsletter.
 - 2. Pizza Party and Bowling for events.
 - 3. Take them to class, but try to seek classes not above their heads.
 - 4. All suggestions welcome.
 - 5. Need Big Sisters - Contact Karen L.
- IV. Julie H. - Council Representative
 - A. Ice Skating, March 12, 10:00-12:00 p.m. Details later on who to co-sponsor event. Contacting AIAA, ASME, IEEE.
- V. Karen - E.O.H.
 - A. Meeting 1/29 at 7:00 in Room 320 Eng. Hall.
- VI. Julie-
 - A. Automotive Workshop- no date; after EOH .
 - B. Alumni Committee in progress, Help needed (in newsletter)
- VII. Lisa W. - Secretary
 - A. Newsletter Box Construction Committee - Feb. 18th. Linda helping with project.
 - B. What to put in newsletter discussed.
 - C. SAMS fund raiser to sell stickers at EOH.
- VIII. Lisa W.
 - A. Balloon Sales - Feb. 13 and 14. Need people to sign up to work.
 - B. Mom's Day- Room booked. Need speaker.

GENERAL MEETING - FEBRUARY 12, ROOM 261, ILLINI UNION AT 7:00.

SWE EXECUTIVE MEETING MINUTES

February 5, 1986

I. General Meeting- Feb. 12th, Illini Union Room 323.

II. Event Information

- A. EOH
 - 1. Title "GameSWE Play." Help needed.
- B. SAMS
 - 1. SWE members needed for SAMS.
- C. Newsletter Box Committee
 - 1. Location- Karen W. or Karen L.
 - 2. Feb. 15th
- D. Balloon Sales
 - 1. Feb. 13 and 14.
- E. Mom's Day Banquet
 - 1. Need Speaker
 - 2. Rooms and refreshments all ordered.
- F. Ice Skating
 - 1. Monday, March 10th, 10:00-12:00.

III. Finances

- A. \$810.61 in U of I Acct.
 - \$256.93 in Busey Acct.
 - \$200.00+ from McDonnell Douglas

/cg

SWE EXECUTIVE MEETING MINUTES

February 12, 1986

I. Events and News

- A. SWE Conference may be held here next year, however, late in getting request in. Possibly still good.
- B. New membership forms ordered.
- C. Automotive Workshop, March 15th, tentatively 3-4 sessions, one or two will go into greater detail.
Fee \$1 for members, \$2 for non-members.
- D. Balloon Sales
 - 1. Everyone working will be reminded. Sale from 10:00-4:00 on Feb. 13 and Feb. 14.
- E. Little Sister Banquet
 - 1. April 26th.

/clg
2/86

SOCIETY OF WOMEN ENGINEERS

GENERAL MEETING

February 12, 1986

I. Welcome

II. Officer's Reports

A. Karen Lindhom- President

Most of the President's Report is on the 'Additional Information' page. An announcement for TORCH applications was made. Membership forms will be in next week. Elections will be at the next meeting.

B. Ruta Sidrys- Industrial Vice President

No report

C. Julie Seman- Conference Vice President

March 15th will be the date of the Automotive Workshop Alumni Committee will be forming. Interested people should contact Julie. The cost will be \$1 for members and \$2 for non-members.

D. Karen Webber- Collegiate Vice President

The t-shirts that were ordered are in. The EOH committee needs more help.

E. Lisa Warda- Administrative Vice President

Balloon sales are February 13 and 14. Mon's Day Banquet Planning Committee is forming now.

F. Lisa Winger- Secretary

The Newsletter Box Committee will meet on Saturday at 1:00.

G. Darla Root- Treasurer

No report.

H. Denise Hogstrom- Publicity

Publicity needs help. April 24-26 is the Little Sis Weekend. Our biggest need now will be housing.

I. Julie Heim, Sandra Skowron- Engineering Council Representatives

Return ESB slides. EOH also needs help; call Laurie Taylor or Karen Lindholm.

III. Introduction of our New Counselors: Linda Welinitz and Ruth Downs.

IV. Dates to Remember

Feb. 13-14 SWE Balloon Sales in the Union

15 Newsletter box construction

17 McDonnell Douglas Seminar in 151 EEB at 5:00.
JPL Open House 7:00 p.m. at 213 Illini Union.

Mar. 7-8 Engineering Open House

10 Ice Skating with IEEE, ASME, and others. Ice Arena from
10:30 to 12:00 midnight.

12 Next general meeting including Officer Elections and a
speaker from Illinois Power Company.

15 Automotive Workshop

V. Stress Seminar

Gail Workman from Student Services came and presented a seminar on stress. We defined stress, and decided that some stress is good for you. Without it, nothing would be done. We then discussed methods of stress control and reducing stress.

VI. Adjournment

Meeting was adjourned at 8:30 p.m.

27 members present

7 officers present

Minutes submitted by Karen Lindholm

KL:clg

University of Illinois
at Urbana-Champaign

Society of Women Engineers

300 Engineering Hall
1308 West Green Street
Urbana
Illinois 61801

217 333-3558

General Meeting
April 9, 1986
6:30 261 Illini Union

I. Welcome

II. Officer Reports

A. President-Karen Lindholm
B. Industrial VP-Ruta Sidrys
C. Collegiate VP-Karen Webber
D. Conference VP-Julie Seman
E. Administrative VP-Lisa Warda
F. Publicity-Denise Hogstrom
G. Secretary-Lisa Winger
H. Treasurer-Darla Root
I. Engineering Council Reps-Sandy Skowron
Julie Heim

III. Important Dates

April 10 Scholarship forms due in 302 Eng Hall
19 Mom's Day Banquet 12:30 314 Illini Union
11 Plant trip to Hewlett Packard
24-26 Little Sister weekend
May 6 Last general meeting, speaker from Abbott Labs
269 Illini Union
June 22-25 National SWE Conference, Hartford Conn.

IV. Speaker

Capt. Smith, Air Force

University of Illinois
at Urbana-Champaign

Society of Women Engineers

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217 333-3558

Additional Information

Job Opportunities

Civil Engineers--The U.S. Department of Transportation will be on campus Feb. 12. They are seeking engineers for the Federal Highway Administration. If interested, contact David Gibbs (217-492-4827) or Dave Gamble (217-492-4823).

Lawrence Livermore National Laboratory will be on campus on Feb. 13. See Karen for further information.

Summer employment opportunity for the Cold Regions Research and Engineering Laboratory in Hanover, New Hampshire. For more information or consideration, send your resume and contact: Ms. Betty Raposa or Ms. Priscilla Newell, 603-646-4100. The address is: 72 Lyme Road, Hanover, New Hampshire 03755-1290. Deadline is March 15.

Idaho National Engineering Laboratory, EG&G, Inc., will be on campus on February 13 and 14, 1986. They are looking for students with a BS in Nuclear, Electrical, Mechanical, Computer, and Environmental Engineering, Mathematics, and Computer Science.

Financial Help

The BPW Foundation has loan funds available for Women in Engineering Studies. It is available for juniors and seniors. The application is due on May 1st. For applications, send a self-addressed, business size envelope, with 2 first class stamps to Loan Fund For Women in Engineering Studies, BPW Foundation, 2012 Massachusetts Avenue, N.W., Washington, D.C. 20036

Engineering Council

Elections will be held on March 18th. Pick up an application form in 300 Eng. Hall. Feb 18 is the next general Engineering Council meeting.

Engineering Open House needs help. If you would like to give tours around campus, call Pat Collins (384-9845). If you would like to sell T-shirts or balloons, call Laurie Taylor (328-7859). If you would like to run or organize a contest, call Jim O'Hagan (333-3558). Pat O'Neill needs photographers, contact him at 356-5105. For further information, talk to Karen Lindholm (333-3558 or 344-0671).

Congratulations to Karen Lindholm and Ruta Sidrys for making Knight of St Pat. They will be knighted at St Pat's Ball on March 8th.

**FY 86 TECHNICAL PRESENTATION COMPETITION GUIDELINES
and APPLICATION FORM (see reverse side)**

TIMETABLE

- March 15, 1986 - DEADLINE for technical papers to be submitted to the appropriate Regional Coordinator.
- May 1, 1986 - Twelve finalists notified that they have been selected on the basis of their submitted papers to compete in the oral portion of the Competition.
- June 24, 1986 - The twelve finalists will compete by presenting their papers orally in the Technical Presentation Competition at the 1986 National Student Conference in Hartford, CT.

ELIGIBILITY

Any SWE Student Member in good standing, i.e., whose dues are paid who is an undergraduate majoring in engineering or a related or allied field. Previous winners of the Technical Presentation Competition are not eligible.

ENTRIES

Papers must be confined to topics related to engineering and should demonstrate evidence of engineering problem-solving. A paper may be the result of an assigned class, laboratory, or design project, summer/co-op work experience, or an original research project and must show some personal involvement. If the project described involved work with other individuals, you may use that work BUT you must submit a paper authored by yourself. Papers should be written for a general engineering audience.

The entire paper may not exceed twenty (20) pages; the text may not exceed ten (10) double-spaced, typewritten pages. Include an abstract of 150 words or less on a separate page; it will not be included in the text page count. Graphics and glossy photographs accompanying text are also not included in the text page count.

Send abstract, text, and any figures **with the completed application form** to the appropriate Regional Coordinator. **Entries must be postmarked no later than March 15, 1986.** Finalists will be notified by May 1, 1986.

JUDGING

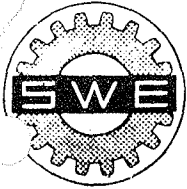
Twelve finalists will be selected on the basis of the written entries by panels of engineers of different backgrounds. One finalist will be selected from the eligible entries of each region with the remaining finalists selected on the national level from all runners-up. Judging criteria will include appearance, organization, problem definition, development of alternative solutions, presentation of research, experimentation, or modelling, and conclusions.

The twelve finalists will compete in an oral competition at the National Student Conference. Each speaker at the National Competition is allotted 15 minutes. Questions or discussion from the floor are not permitted. Speakers will be evaluated on the basis of their verbal presentations (poise, voice, posture, visual aids, appearance organization, etc.), as well as the technical content of their presentations. Judging criteria will be distributed to the speakers prior to the Conference.

AWARDS

The twelve finalists will receive a transportation allocation (up to tourist class air fare) from the 1986 National Technical Presentation Competition Coordinator to enable participation in the competition on June 24, 1986, in Hartford. To fulfill an obligation for accepting the transportation cost, the entrant will participate in the finals if selected.

The three national winners will be awarded an additional prize and will be honored at the Student Awards Banquet. Although the prizes may vary from year to year, past winners have received microprocessors, televisions, and cash awards.



SOCIETY OF WOMEN ENGINEERS

Reply to: Monica Oakley, 8607 Norfolk Ave., Annandale, VA 22003

November 15, 1985

SAC NEWSLETTER 2

To: Student Section Presidents
Student Section Faculty Advisors
Student Section Counselors

Enclosures:

1. Technical Presentation Competition Guidelines
2. Student Section Directory

cc: Regional Representatives/Alternates
Student Activities Committee
Board of Directors

From: Monica Oakley
Student Activities Committee

I. SUMMARY

1. Check the listings for your section in Enclosure 2. Send corrections to your Regional Coordinator.
2. To be a Student Member of SWE, you **must** pay the \$10 dues.
3. Technical Presentation Competition entries are due March 15, 1986. See Guidelines in Enclosure 2 for details.
4. Student members should be receiving issues of the U.S. Woman Engineer if their membership dues have been sent to Headquarters.

II. THINGS YOU SHOULD KNOW

For Your Student Notebook - See the Student Section Directory, Enclosure 2, for the names and addresses of all Student Section Presidents, Faculty Advisors, and SWE Counselors. Add the Directory to your Student Notebook for future reference. Please check your section's listing and send any corrections to your Regional Coordinator.

Membership - It has come to our attention that some clarification is needed on the definition of a Student Member. To be a Student Member of SWE, the applicant must be majoring in engineering or a related field (e.g., computer science) at an accredited, four-year institution (or at a school with a chartered SWE Student Section) and pay the \$10 dues. **You may NOT have "local" members or charge "local" dues.** You may charge a newsletter fee and open your activities to non-members.

It is your responsibility to encourage those participating in your activities to become members. In many ways, joining SWE is an ethical issue; if you are receiving benefits from an organization, you should be a member of that organization. Student Sections and many student activities on the national level are subsidized by the dues paid by non-student members. Students comprise approximately **two-thirds** of the total membership. Your student dues do not even cover the cost of the USWE magazine you receive. We have responded to your input on membership by providing more timely and accurate membership information for your use. Please urge your participants to join SWE as Student Members and your seniors to upgrade to Members or Associate Members upon graduation.

University of Illinois
at Urbana-Champaign

Society of Women Engineers

300 Engineering Hall
1308 West Green Street
Urbana
Illinois 61801

217 333-3558

SWE Exec Meeting
August 25, 1986
2:00 p.m.

Present: Karen, Michelle, Sara, Laura, Tina, Lisa, Debee

Missing: Laurie, Linda, Sandy, Julie

I. Quad Day

-This Wednesday we will share a booth with Engineering Council
-Laura will get a small helium tank. A wrench is not necessary
for the small tank.

12 Laura
1 Sara, Lisa
2 Michelle
3
4 Debee

II. Little Sis Banquet

-Sept. 14th
-We have 178 people signed up now. This number doesn't need to be
confirmed until 48 hours before the banquet.
-Sara needs help with the slide show (Karen has the slides) and needs
any suggestions about the game. A type of bingo was suggested with
comments like "Find a person with the same astrological sign as yours"
in the squares. Once you found the person, they would initial your
square.

III. First general meeting

-Sept. 10 at 6:30p.m. in Room 314B Illini Union.

IV. Regional Conference

-Treasurer's workshop was suggested as a seminar.
-We need a store to sponsor the luncheon fashion show. Dress for
Success was suggested.
-Campus tours would be a good idea. Michelle has the knowledge and
experience for this.
-We also need a banquet speaker--Prof. Liebman?

V. Miscellaneous

-Our next exec meeting is 12-1 p.m. on Tues. Sept. 2nd.

KL/je
9/2/86

University of Illinois
at Urbana-Champaign

Society of Women Engineers

300 Engineering Hall
1308 West Green Street
Urbana
Illinois 61801

217 333-3558

SWE EXEC MEETING

Sept. 2, 1986

12 noon - 1 p.m.

Present: Karen, Sandy, Debee, Michelle, Lisa, Julie, Laura, Tina

Missing: Sara, Laurie

I. Quad Day

Was a success! Thank you! We spent about \$29 on helium.

II. Engineer's Night

Wed., Sept. 3rd Illini Ballroom, 6:30-8:00. Some officers come at 6:15 to help set up. Everyone should be there to help answer questions.

III. Slide Show

Karen, Laura and Julie will be working on the slide show for the Little Sister's Banquet on Thursday, Sept. 4th at 7 p.m. in 300 Eng. Hall. Any help is appreciated.

IV. First Meeting

Sept. 10, 6:30 p.m., 314B Illini Union
Each officer should have a report ready. We will be serving ice cream after the meeting. Sandy will be getting the ice cream and needed supplies during the meeting.

Laura will be sending a flyer to all junior and senior women.
Debee will be sending a letter to all freshman and sophomore women.

V. Fact and Committee Sheets

The committee sheet is being updated for Sept. 10th and the 14th. The Alumni Committee, Regional Conference Committee, and ESB will be added.

VI. Little Sis Banquet

The game was discussed and it was suggested to do brain teasers, perhaps some Tech Teasers. Prizes will be coupons for TCBY or mechanical pencils.

We can still accept additions to the Little Sister Banquet.

VII. Next Exec Meeting

Tuesday, Sept. 9th, 12-1 p.m.

KL/dt
9-3-86

University of Illinois
at Urbana-Champaign

Society of Women Engineers

300 Engineering Hall
1308 West Green Street
Urbana
Illinois 61801

217 333-3558

SWE Facts

1949 SWE was started

230 Student sections

10 regions

Region H has 36 sections

9981 student members

3884 professional members

Mom's Day

Kim Sherwood from WAND in Decatur came and spoke to a group of 70 people.

Little Sis Banquet

The committee consisted of 4 people. 200 people said they would come and 160 people actually did come.

Balloon Sales

About 16 people helped sell balloons at Sweetest Day and Feb. 13-14th. We made over \$300 in profit.

Automotive Workshop

There were 3 sessions and about 45 people participated. Scott Cole was the instructor.

Resume Book

We sold 31 resume books.

Technical Night

The committee consisted of 6 people. About 250 people participated in the job fair and the six seminars.

Plant trip to Hewlett Packard

Eight people drove to HP and spent the day there.

Scholarships

Four companies participated.

National Convention

Three or four companies gave money to be used for transportation costs to the National Convention.

University of Illinois
at Urbana-Champaign

Society of Women Engineers

300 Engineering Hall
1308 West Green Street
Urbana
Illinois 61801

217 333-3558

SWE Exec Meeting
Sept. 9, 1986
12 noon - 1 p.m.

Present: Karen, Sandy, Michelle, Lisa, Julie, Laura, Tina, Sara

Missing: Debee, Laurie

I. Slide Show

Those interested in helping show up at 5:45 in 300 Eng. Hall for final script meeting.

II. First meeting

Sept. 10, 6:30 p.m., 314B Illini Union

Agendas are being typed. Dress nice but try to keep it as informal as possible. Sandy & Tina are getting the ice cream.

The flyer was sent out to most junior and senior women

The fact and committee sheet is printed and will be passed out

III. Little Sister Banquet

Sara will be constructing the brain teaser game. The attendees will be coming at 12:30 and will be seated by members of the same major. Officers are asked to come at 12 or 11 if they would like to help Sara set up. There will probably be about 40 tables and 200 people attend.

IV. Treasurer

Michelle is straightening out the books and the question of the Illinois Power scholarships was answered.

V. Correction

Tina pointed out that we are selling balloons for Sweetest Day on Oct. 17 not Oct. 18th.

VI. Balloon Sales

We are sending the company a check today and they will send the balloons to us. We are ordering 250.

VII. Chicago trip

Oct. 25 is the tentative date of a "Day In Chicago" trip. We are planning to go take a tour of Fermi Lab and spend the rest of the day at the Museum of Science and Industry. We will return late Sat. night.

VIII. Next Exec meeting

Thursday, Sept. 18th 5 p.m.

KL/dt

9-12-86

SWE First General Meeting
September 10, 1986 6:30 p.m.
Rm 314B Illini Union

I. Welcome

II. Officer Reports

A. President-Karen Lindholm

Look at the calendar sheet and the sheet containing the Committee descriptions. Additions to the Calendar are Oct. 3 - Picnic for Big Sis/Little Sisters at Allerton Park, Oct. 25 - Day at Chicago (trip to Fermi Lab and the Museum of Science and Industry) and we are selling balloons on Oct 17th, not 18th.

At National Convention, we received the Regional Conference bid. It will take place on Nov. 14-16. A meeting for people interested in helping will take place next Wed. at 6:30 p.m. in 302 Eng. Hall.

If you are interested in a certain location to work and would like some information, SWE has a list of professional SWE women and their addresses.

B. Industrial V-Pres-Laurel Taylor

Sign up for the Technical Night Committee. I will be your contact with industry.

C. Collegiate V-Pres-Sandy Skowron

Sign up for Engineering Open House Committee. SWE t-shirts are \$9. Turn your order forms in at 302 Eng. Hall.

D. Conference V-Pres-Sara Pauls

Little Sister Banquet is Sept. 14, 1986 at 12:30 p.m. The automotive workshop will be on Oct. 4th this year.

E. Administrative V-Pres-Lisa Warda

Sign up for the Resume Book committee. All members can put their resumes in the book for free, while non-members (women) are \$3. We will also be selling balloons the day before Sweetest Day.

F. Secretary-Debee Militello

She is in charge of our newsletter.

G. Treasurer-Michelle Jones

She is in charge of our books.

University of Illinois
at Urbana-Champaign

Society of Women Engineers

300 Engineering Hall
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Urbana
Illinois 61801

217 333-3558

Brainstorming Session

Lab tours

Pre-interview sessions

Spend a day with an engineer

A student panel discussion or an industry panel

Officers' weekend

Alumni committee

Facts about SWE pamphlet

A dynamic first meeting

Plant trips

State conference for Illinois

Pamphlet for incoming freshman

Raffle (fundraiser)

Meetings every three weeks

Vary meeting refreshments

Take speaker out to dinner (2 officers and 2 members)

Football block

Happy minutes before meeting

Have the Tech Night in the middle of recruiting

Have a spring Technical Night perhaps with Tau Beta Pi.

Rent a movie/pizza party

Attend a sports event

Make Big/Little Sis more--have a picnic

Have a more informal meeting (ex. chairs in a circle)

University of Illinois
at Urbana-Champaign

Society of Women Engineers

300 Engineering Hall
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217 333-3558

Money Received from Companies

McDonnell Douglas	\$200	
Union Oil	\$100	
Proctor & Gamble	\$500	(for Nationals)
Union Carbide	\$200	
Cummins Engine Co.	\$600	(\$400 scholarship)
AT&T	\$500	(for EOH project)
Chevron	\$400	
Tektronix	\$100	
GE	\$500	
Amoco	\$250	
Illinois Power	\$400	(for scholarships)
Zenith	\$250	
Kimberly Clark	\$500	(for scholarship)

KL/je

9/2/86

University of Illinois
at Urbana-Champaign

Society of Women Engineers

300 Engineering Hall
1308 West Green Street
Urbana, IL 61801

217 333-3558

SWE General Meeting
Sept 24, 1986
6:30 pm 269 Illini Union

I Welcome

II Officers' Reports

- A. President-Karen Lindholm
- B. Industrial Vice Pres.-Laurie Taylor
- C. Collegiate Vice Pres.-Sandy Skowron
- D. Conference Vice Pres.-Sara Pauls
- E. Administrative Vice Pres.-Lisa Warda
- F. Publicity-Laura Schmidt
- G. Secretary-Debee Militello
- H. Treasurer-Michelle Jones
- I. Engineering Council Reps.-Julie Heim
Tina Pecoraro

III Upcoming dates

- Oct 3 Picnic at Allerton
- Oct 4 Automotive Workshop
- Oct 15 Next SWE General Meeting
- Oct 21 Technical Career Night
- Oct 17 Sweetest Day Balloon Sales

IV Speaker
Roger Fraumann

V Adjournment

University of Illinois
at Urbana-Champaign

Society of Women Engineers

300 Engineering Hall
1308 West Green Street
Urbana, IL 61801

217 333-3558

SWE GENERAL MEETING

Sept. 24, 1986

6:30 p.m. 260 Illini Union

I. Welcome

II. Officers' Reports

A. President - Karen Lindholm

The plant trip to RR Donnelly will take place on a Thursday or Friday. Please sign up if you are interested.

We have run out of membership forms. Please sign your name, address and phone and we will send the forms to you whenever they come in.

B. Industrial Vice President - Laurie Taylor

Technical Career Night will be Oct. 21, 1986 from 6:30-10 p.m. Please plan to attend this event as many companies are coming.

C. Collegiate Vice President - Sandy Skowron

More T-shirt forms are available.

EOH Committee will begin meeting in the middle of October.

D. Conference Vice President - Sara Pauls

The Automotive Workshop is Oct. 4th. There are three 1½ hour slots. The workshop will take place in the Auto Lab in MEB.

E. Administrative Vice President - Lisa Warda

The next Resume Book Committee meeting will be on Tuesday, Sept. 29 at 6 p.m. in 302 Engineering Hall. Return all resume forms to 302 Engineering Hall as soon as possible. If anyone is interested in working on the resume book, contact Lisa Warda.

On Friday, Oct. 17th, we will be selling balloons for Sweetest Day. Please sign up to help sell.

F. Publicity - Laura Schmidt

Sign up if you are interested in helping on publicity.

G. Secretary - Debee Militello

No report

H. Treasurer - Michelle Jones

No report

I. Engineering Council Reps - Julie Heim & Tina Pecoraro

Engineering Council held its first meeting. EC will be hosting a Haunted House for the Park District on Halloween. Those interested in helping should contact Tina. The Engineering Freshman Committee will meet on Sept. 26 at 6:30 p.m. in the Union. If you are interested in helping EOH, please sign up in 300 Engineering Hall.

On Oct. 3, 1986, SWE will be having a picnic at Allerton Park. Food and drinks will be provided. Meet at Stratford House at 3:30 on Friday.

The Illio picture was taken.

III. Upcoming Dates

October 3	Picnic at Allerton
October 4	Automotive Workshop
October 15	Next general meeting
October 17	Sweetest Day Balloon Sales
October 21	Technical Career Night

IV. Speaker

Roger Fraumann from Lachman Associates spoke on interviewing.

V. Adjournment at 8:00 p.m.

Attendance: 7 officers
45 members

KL/dt
10-15-86

SOCIETY OF WOMEN ENGINEERS

General Meeting

Dec. 4, 1985

6:30 Room 261 Illini Union

I. President's Report

- A. Honeywell Essay Contest - essays due by Jan. 31
- B. SWE Scholarships - National SWE gives away scholarships; applications due by Feb. 1. Our SWE chapter will also be giving away money next semester.
- C. SWE Technical Paper Contest - Anyone who has worked this summer or is working on a project now can write a paper. Section winners are flown to the National Convention and they give an oral presentation of their project. Winners receive cash prizes.
- D. Social - SWE has rented out the Ice Rink with IEEE, ACM, AND ASME. Free pizza and hot cocoa. Skating is Thursday night from 12-1 a.m.
- E. Student Senate nomination forms are in 207 Engineering Hall.

II. Admin. V.P. Kim Stump presented to the members the activities and projects that she was in charge of. They are Mom's Day Banquet and Resume Book. Also the Computer Program project.

Lisa Vanek then discussed the office of Engineering Council Representative.

The floor was open for nominations for Administrative Vice President. There were two nominees. After voting, the new officer was Lisa Warda.

The floor was again open for Engineering Council Rep and Julie Heim was elected.

III. Officer's Reports

- A. Ruta - Women's Technical Career Night went well. Thanks to everyone who attended.
- B. Karen Webber - EOH project: "Games" will be the topic. SWE t-shirts announced that orders were still available and that some shirts were in.
- C. Lisa Winger - Announced Newsletter Box Committee will not meet until next semester due to finals coming up. Announced SAMS and told what the committee was about. (Students Against Multiple Sclerosis) Members seemed interested to do a project ourselves.
- D. Lisa Vanek - Spoke of Frosh & Soph committees to help decide on majors to enter. Announced Blood Drive Friday Dec. 6. Also advisor is almost chosen.

IV. Representative from Barber-Coleman - Helen Schrand. Her position is an Application Engineer in the Plastics Division. B-C produces plastics and textiles. Briefly discussed B-C and the opportunities there. Proceeded to cover after that the Engineering world to a woman engineer. The good and the bad points.

V. Adjournment - approximately 30 people plus 9 officers

Submitted by Karen Lindholm & Lisa Winger

SWE EXECUTIVE MEETING MINUTES

January 29, 1986

- I. Karen Lindholm - President
 - A. Campus Events
 - 1. McDonnell Douglas Pizza Party Monday, Feb. 12th, 5:00-8:00p.m. in 151 EEB. Need notice in newsletter and NOG.
 - 2. Jet Propulsion Lab will have an informational meeting Monday, February 17th from 7:00-10:00 in the Illini Union. In newsletter.
 - 3. LEADS Conference-- Feb. 15th.
- II. Darala - Treasurer
 - A. SWE is not encumbered. A summary of expenses was passed out to the officers.
- III. Denise - Publicity
 - A. Little Sis Weekend - April 24th
 - 1. Housing- large problem- put in newsletter.
 - 2. Pizza Party and Bowling for events.
 - 3. Take them to class, but try to seek classes not above their heads.
 - 4. All suggestions welcome.
 - 5. Need Big Sisters - Contact Karen L.
- IV. Julie H. - Council Representative
 - A. Ice Skating, March 12, 10:00-12:00 p.m. Details later on who to co-sponsor event. Contacting AIAA, ASME, IEEE.
- V. Karen - E.O.H.
 - A. Meeting 1/29 at 7:00 in Room 320 Eng. Hall.
- VI. Julie-
 - A. Automotive Workshop- no date; after EOH .
 - B. Alumni Committee in progress, Help needed (in newsletter)
- VII. Lisa W. - Secretary
 - A. Newsletter Box Construction Committee - Feb. 18th. Linda helping with project.
 - B. What to put in newsletter discussed.
 - C. SAMS fund raiser to sell stickers at EOH.
- VIII. Lisa W.
 - A. Balloon Sales - Feb. 13 and 14. Need people to sign up to work.
 - B. Mom's Day- Room booked. Need speaker.

GENERAL MEETING - FEBRUARY 12, ROOM 261, ILLINI UNION AT 7:00.

SWE EXECUTIVE MEETING MINUTES

February 5, 1986

I. General Meeting- Feb. 12th, Illini Union Room 323.

II. Event Information

- A. EOH
 - 1. Title "GameSWE Play." Help needed.
- B. SAMS
 - 1. SWE members needed for SAMS.
- C. Newsletter Box Committee
 - 1. Location- Karen W. or Karen L.
 - 2. Feb. 15th
- D. Balloon Sales
 - 1. Feb. 13 and 14.
- E. Mom's Day Banquet
 - 1. Need Speaker
 - 2. Rooms and refreshments all ordered.
- F. Ice Skating
 - 1. Monday, March 10th, 10:00-12:00.

III. Finances

- A. \$810.61 in U of I Acct.
 - \$256.93 in Busey Acct.
 - \$200.00+ from McDonnell Douglas

/cg

SWE EXECUTIVE MEETING MINUTES

February 12, 1986

I. Events and News

- A. SWE Conference may be held here next year, however, late in getting request in. Possibly still good.
- B. New membership forms ordered.
- C. Automotive Workshop, March 15th, tentatively 3-4 sessions, one or two will go into greater detail.
Fee \$1 for members, \$2 for non-members.
- D. Balloon Sales
 - 1. Everyone working will be reminded. Sale from 10:00-4:00 on Feb. 13 and Feb. 14.
- E. Little Sister Banquet
 - 1. April 26th.

/clg
2/86

SOCIETY OF WOMEN ENGINEERS

GENERAL MEETING

February 12, 1986

I. Welcome

II. Officer's Reports

A. Karen Lindhom- President

Most of the President's Report is on the 'Additional Information' page. An announcement for TORCH applications was made. Membership forms will be in next week. Elections will be at the next meeting.

B. Ruta Sidrys- Industrial Vice President

No report

C. Julie Seman- Conference Vice President

March 15th will be the date of the Automotive Workshop Alumni Committee will be forming. Interested people should contact Julie. The cost will be \$1 for members and \$2 for non-members.

D. Karen Webber- Collegiate Vice President

The t-shirts that were ordered are in. The EOH committee needs more help.

E. Lisa Warda- Administrative Vice President

Balloon sales are February 13 and 14. Mon's Day Banquet Planning Committee is forming now.

F. Lisa Winger- Secretary

The Newsletter Box Committee will meet on Saturday at 1:00.

G. Darla Root- Treasurer

No report.

H. Denise Hogstrom- Publicity

Publicity needs help. April 24-26 is the Little Sis Weekend. Our biggest need now will be housing.

I. Julie Heim, Sandra Skowron- Engineering Council Representatives

Return ESB slides. EOH also needs help; call Laurie Taylor or Karen Lindholm.

III. Introduction of our New Counselors: Linda Welinitz and Ruth Downs.

IV. Dates to Remember

Feb. 13-14 SWE Balloon Sales in the Union

15 Newsletter box construction

17 McDonnell Douglas Seminar in 151 EEB at 5:00.
JPL Open House 7:00 p.m. at 213 Illini Union.

Mar. 7-8 Engineering Open House

10 Ice Skating with IEEE, ASME, and others. Ice Arena from
10:30 to 12:00 midnight.

12 Next general meeting including Officer Elections and a
speaker from Illinois Power Company.

15 Automotive Workshop

V. Stress Seminar

Gail Workman from Student Services came and presented a seminar on stress. We defined stress, and decided that some stress is good for you. Without it, nothing would be done. We then discussed methods of stress control and reducing stress.

VI. Adjournment

Meeting was adjourned at 8:30 p.m.

27 members present

7 officers present

Minutes submitted by Karen Lindholm

KL:clg

University of Illinois
at Urbana-Champaign

Society of Women Engineers

300 Engineering Hall
1308 West Green Street
Urbana
Illinois 61801

217 333-3558

General Meeting
April 9, 1986
6:30 261 Illini Union

I. Welcome

II. Officer Reports

A. President-Karen Lindholm
B. Industrial VP-Ruta Sidrys
C. Collegiate VP-Karen Webber
D. Conference VP-Julie Seman
E. Administrative VP-Lisa Warda
F. Publicity-Denise Hogstrom
G. Secretary-Lisa Winger
H. Treasurer-Darla Root
I. Engineering Council Reps-Sandy Skowron
Julie Heim

III. Important Dates

April 10 Scholarship forms due in 302 Eng Hall
19 Mom's Day Banquet 12:30 314 Illini Union
11 Plant trip to Hewlett Packard
24-26 Little Sister weekend
May 6 Last general meeting, speaker from Abbott Labs
269 Illini Union
June 22-25 National SWE Conference, Hartford Conn.

IV. Speaker

Capt. Smith, Air Force

University of Illinois
at Urbana-Champaign

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Additional Information

Job Opportunities

Civil Engineers--The U.S. Department of Transportation will be on campus Feb. 12. They are seeking engineers for the Federal Highway Administration. If interested, contact David Gibbs (217-492-4827) or Dave Gamble (217-492-4823).

Lawrence Livermore National Laboratory will be on campus on Feb. 13. See Karen for further information.

Summer employment opportunity for the Cold Regions Research and Engineering Laboratory in Hanover, New Hampshire. For more information or consideration, send your resume and contact: Ms. Betty Raposa or Ms. Priscilla Newell, 603-646-4100. The address is: 72 Lyme Road, Hanover, New Hampshire 03755-1290. Deadline is March 15.

Idaho National Engineering Laboratory, EG&G, Inc., will be on campus on February 13 and 14, 1986. They are looking for students with a BS in Nuclear, Electrical, Mechanical, Computer, and Environmental Engineering, Mathematics, and Computer Science.

Financial Help

The BPW Foundation has loan funds available for Women in Engineering Studies. It is available for juniors and seniors. The application is due on May 1st. For applications, send a self-addressed, business size envelope, with 2 first class stamps to Loan Fund For Women in Engineering Studies, BPW Foundation, 2012 Massachusetts Avenue, N.W., Washington, D.C. 20036

Engineering Council

Elections will be held on March 18th. Pick up an application form in 300 Eng. Hall. Feb 18 is the next general Engineering Council meeting.

Engineering Open House needs help. If you would like to give tours around campus, call Pat Collins (384-9845). If you would like to sell T-shirts or balloons, call Laurie Taylor (328-7859). If you would like to run or organize a contest, call Jim O'Hagan (333-3558). Pat O'Neill needs photographers, contact him at 356-5105. For further information, talk to Karen Lindholm (333-3558 or 344-0671).

Congratulations to Karen Lindholm and Ruta Sidrys for making Knight of St Pat. They will be knighted at St Pat's Ball on March 8th.

**FY 86 TECHNICAL PRESENTATION COMPETITION GUIDELINES
and APPLICATION FORM (see reverse side)**

TIMETABLE

- March 15, 1986 - DEADLINE for technical papers to be submitted to the appropriate Regional Coordinator.
- May 1, 1986 - Twelve finalists notified that they have been selected on the basis of their submitted papers to compete in the oral portion of the Competition.
- June 24, 1986 - The twelve finalists will compete by presenting their papers orally in the Technical Presentation Competition at the 1986 National Student Conference in Hartford, CT.

ELIGIBILITY

Any SWE Student Member in good standing, i.e., whose dues are paid who is an undergraduate majoring in engineering or a related or allied field. Previous winners of the Technical Presentation Competition are not eligible.

ENTRIES

Papers must be confined to topics related to engineering and should demonstrate evidence of engineering problem-solving. A paper may be the result of an assigned class, laboratory, or design project, summer/co-op work experience, or an original research project and must show some personal involvement. If the project described involved work with other individuals, you may use that work BUT you must submit a paper authored by yourself. Papers should be written for a general engineering audience.

The entire paper may not exceed twenty (20) pages; the text may not exceed ten (10) double-spaced, typewritten pages. Include an abstract of 150 words or less on a separate page; it will not be included in the text page count. Graphics and glossy photographs accompanying text are also not included in the text page count.

Send abstract, text, and any figures **with the completed application form** to the appropriate Regional Coordinator. **Entries must be postmarked no later than March 15, 1986.** Finalists will be notified by May 1, 1986.

JUDGING

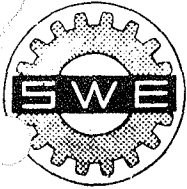
Twelve finalists will be selected on the basis of the written entries by panels of engineers of different backgrounds. One finalist will be selected from the eligible entries of each region with the remaining finalists selected on the national level from all runners-up. Judging criteria will include appearance, organization, problem definition, development of alternative solutions, presentation of research, experimentation, or modelling, and conclusions.

The twelve finalists will compete in an oral competition at the National Student Conference. Each speaker at the National Competition is allotted 15 minutes. Questions or discussion from the floor are not permitted. Speakers will be evaluated on the basis of their verbal presentations (poise, voice, posture, visual aids, appearance organization, etc.), as well as the technical content of their presentations. Judging criteria will be distributed to the speakers prior to the Conference.

AWARDS

The twelve finalists will receive a transportation allocation (up to tourist class air fare) from the 1986 National Technical Presentation Competition Coordinator to enable participation in the competition on June 24, 1986, in Hartford. To fulfill an obligation for accepting the transportation cost, the entrant will participate in the finals if selected.

The three national winners will be awarded an additional prize and will be honored at the Student Awards Banquet. Although the prizes may vary from year to year, past winners have received microprocessors, televisions, and cash awards.



SOCIETY OF WOMEN ENGINEERS

Reply to: Monica Oakley, 8607 Norfolk Ave., Annandale, VA 22003

November 15, 1985

SAC NEWSLETTER 2

To: Student Section Presidents
Student Section Faculty Advisors
Student Section Counselors

Enclosures:

1. Technical Presentation Competition Guidelines
2. Student Section Directory

cc: Regional Representatives/Alternates
Student Activities Committee
Board of Directors

From: Monica Oakley
Student Activities Committee

I. SUMMARY

1. Check the listings for your section in Enclosure 2. Send corrections to your Regional Coordinator.
2. To be a Student Member of SWE, you **must** pay the \$10 dues.
3. Technical Presentation Competition entries are due March 15, 1986. See Guidelines in Enclosure 2 for details.
4. Student members should be receiving issues of the U.S. Woman Engineer if their membership dues have been sent to Headquarters.

II. THINGS YOU SHOULD KNOW

For Your Student Notebook - See the Student Section Directory, Enclosure 2, for the names and addresses of all Student Section Presidents, Faculty Advisors, and SWE Counselors. Add the Directory to your Student Notebook for future reference. Please check your section's listing and send any corrections to your Regional Coordinator.

Membership - It has come to our attention that some clarification is needed on the definition of a Student Member. To be a Student Member of SWE, the applicant must be majoring in engineering or a related field (e.g., computer science) at an accredited, four-year institution (or at a school with a chartered SWE Student Section) and pay the \$10 dues. **You may NOT have "local" members or charge "local" dues.** You may charge a newsletter fee and open your activities to non-members.

It is your responsibility to encourage those participating in your activities to become members. In many ways, joining SWE is an ethical issue; if you are receiving benefits from an organization, you should be a member of that organization. Student Sections and many student activities on the national level are subsidized by the dues paid by non-student members. Students comprise approximately **two-thirds** of the total membership. Your student dues do not even cover the cost of the USWE magazine you receive. We have responded to your input on membership by providing more timely and accurate membership information for your use. Please urge your participants to join SWE as Student Members and your seniors to upgrade to Members or Associate Members upon graduation.

University of Illinois
at Urbana-Champaign

Society of Women Engineers

300 Engineering Hall
1308 West Green Street
Urbana
Illinois 61801

217 333-3558

SWE Exec Meeting
August 25, 1986
2:00 p.m.

Present: Karen, Michelle, Sara, Laura, Tina, Lisa, Debee

Missing: Laurie, Linda, Sandy, Julie

I. Quad Day

- This Wednesday we will share a booth with Engineering Council
- Laura will get a small helium tank. A wrench is not necessary for the small tank.

12 Laura
1 Sara, Lisa
2 Michelle
3
4 Debee

II. Little Sis Banquet

- Sept. 14th
- We have 178 people signed up now. This number doesn't need to be confirmed until 48 hours before the banquet.
- Sara needs help with the slide show (Karen has the slides) and needs any suggestions about the game. A type of bingo was suggested with comments like "Find a person with the same astrological sign as yours" in the squares. Once you found the person, they would initial your square.

III. First general meeting

- Sept. 10 at 6:30p.m. in Room 314B Illini Union.

IV. Regional Conference

- Treasurer's workshop was suggested as a seminar.
- We need a store to sponsor the luncheon fashion show. Dress for Success was suggested.
- Campus tours would be a good idea. Michelle has the knowledge and experience for this.
- We also need a banquet speaker--Prof. Liebman?

V. Miscellaneous

- Our next exec meeting is 12-1 p.m. on Tues. Sept. 2nd.

KL/je
9/2/86

University of Illinois
at Urbana-Champaign

Society of Women Engineers

300 Engineering Hall
1308 West Green Street
Urbana
Illinois 61801

217 333-3558

SWE EXEC MEETING

Sept. 2, 1986

12 noon - 1 p.m.

Present: Karen, Sandy, Debee, Michelle, Lisa, Julie, Laura, Tina

Missing: Sara, Laurie

I. Quad Day

Was a success! Thank you! We spent about \$29 on helium.

II. Engineer's Night

Wed., Sept. 3rd Illini Ballroom, 6:30-8:00. Some officers come at 6:15 to help set up. Everyone should be there to help answer questions.

III. Slide Show

Karen, Laura and Julie will be working on the slide show for the Little Sister's Banquet on Thursday, Sept. 4th at 7 p.m. in 300 Eng. Hall. Any help is appreciated.

IV. First Meeting

Sept. 10, 6:30 p.m., 314B Illini Union
Each officer should have a report ready. We will be serving ice cream after the meeting. Sandy will be getting the ice cream and needed supplies during the meeting.

Laura will be sending a flyer to all junior and senior women.
Debee will be sending a letter to all freshman and sophomore women.

V. Fact and Committee Sheets

The committee sheet is being updated for Sept. 10th and the 14th. The Alumni Committee, Regional Conference Committee, and ESB will be added.

VI. Little Sis Banquet

The game was discussed and it was suggested to do brain teasers, perhaps some Tech Teasers. Prizes will be coupons for TCBY or mechanical pencils.

We can still accept additions to the Little Sister Banquet.

VII. Next Exec Meeting

Tuesday, Sept. 9th, 12-1 p.m.

KL/dt
9-3-86

University of Illinois
at Urbana-Champaign

Society of Women Engineers

300 Engineering Hall
1308 West Green Street
Urbana
Illinois 61801

217 333-3558

SWE Facts

1949 SWE was started

230 Student sections

10 regions

Region H has 36 sections

9981 student members

3884 professional members

Mom's Day

Kim Sherwood from WAND in Decatur came and spoke to a group of 70 people.

Little Sis Banquet

The committee consisted of 4 people. 200 people said they would come and 160 people actually did come.

Balloon Sales

About 16 people helped sell balloons at Sweetest Day and Feb. 13-14th. We made over \$300 in profit.

Automotive Workshop

There were 3 sessions and about 45 people participated. Scott Cole was the instructor.

Resume Book

We sold 31 resume books.

Technical Night

The committee consisted of 6 people. About 250 people participated in the job fair and the six seminars.

Plant trip to Hewlett Packard

Eight people drove to HP and spent the day there.

Scholarships

Four companies participated.

National Convention

Three or four companies gave money to be used for transportation costs to the National Convention.

University of Illinois
at Urbana-Champaign

Society of Women Engineers

300 Engineering Hall
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Illinois 61801

217 333-3558

SWE Exec Meeting
Sept. 9, 1986
12 noon - 1 p.m.

Present: Karen, Sandy, Michelle, Lisa, Julie, Laura, Tina, Sara

Missing: Debee, Laurie

I. Slide Show

Those interested in helping show up at 5:45 in 300 Eng. Hall for final script meeting.

II. First meeting

Sept. 10, 6:30 p.m., 314B Illini Union

Agendas are being typed. Dress nice but try to keep it as informal as possible. Sandy & Tina are getting the ice cream.

The flyer was sent out to most junior and senior women

The fact and committee sheet is printed and will be passed out

III. Little Sister Banquet

Sara will be constructing the brain teaser game. The attendees will be coming at 12:30 and will be seated by members of the same major. Officers are asked to come at 12 or 11 if they would like to help Sara set up. There will probably be about 40 tables and 200 people attend.

IV. Treasurer

Michelle is straightening out the books and the question of the Illinois Power scholarships was answered.

V. Correction

Tina pointed out that we are selling balloons for Sweetest Day on Oct. 17 not Oct. 18th.

VI. Balloon Sales

We are sending the company a check today and they will send the balloons to us. We are ordering 250.

VII. Chicago trip

Oct. 25 is the tentative date of a "Day In Chicago" trip. We are planning to go take a tour of Fermi Lab and spend the rest of the day at the Museum of Science and Industry. We will return late Sat. night.

VIII. Next Exec meeting

Thursday, Sept. 18th 5 p.m.

KL/dt

9-12-86

University of Illinois
at Urbana-Champaign

Society of Women Engineers

300 Engineering Hall
1308 West Green Street
Urbana
Illinois 61801

217 333-3558

SWE First General Meeting
September 10, 1986 6:30 p.m.
Rm 314B Illini Union

I. Welcome

II. Officer Reports

A. President-Karen Lindholm

Look at the calendar sheet and the sheet containing the Committee descriptions. Additions to the Calendar are Oct. 3 - Picnic for Big Sis/Little Sisters at Allerton Park, Oct. 25 - Day at Chicago (trip to Fermi Lab and the Museum of Science and Industry) and we are selling balloons on Oct 17th, not 18th.

At National Convention, we received the Regional Conference bid. It will take place on Nov. 14-16. A meeting for people interested in helping will take place next Wed. at 6:30 p.m. in 302 Eng. Hall.

If you are interested in a certain location to work and would like some information, SWE has a list of professional SWE women and their addresses.

B. Industrial V-Pres-Laurel Taylor

Sign up for the Technical Night Committee. I will be your contact with industry.

C. Collegiate V-Pres-Sandy Skowron

Sign up for Engineering Open House Committee. SWE t-shirts are \$9. Turn your order forms in at 302 Eng. Hall.

D. Conference V-Pres-Sara Pauls

Little Sister Banquet is Sept. 14, 1986 at 12:30 p.m. The automotive workshop will be on Oct. 4th this year.

E. Administrative V-Pres-Lisa Warda

Sign up for the Resume Book committee. All members can put their resumes in the book for free, while non-members (women) are \$3. We will also be selling balloons the day before Sweetest Day.

F. Secretary-Debee Militello

She is in charge of our newsletter.

G. Treasurer-Michelle Jones

She is in charge of our books.

University of Illinois
at Urbana-Champaign

Society of Women Engineers

300 Engineering Hall
1308 West Green Street
Urbana
Illinois 61801

217 333-3558

Brainstorming Session

Lab tours

Pre-interview sessions

Spend a day with an engineer

A student panel discussion or an industry panel

Officers' weekend

Alumni committee

Facts about SWE pamphlet

A dynamic first meeting

Plant trips

State conference for Illinois

Pamphlet for incoming freshman

Raffle (fundraiser)

Meetings every three weeks

Vary meeting refreshments

Take speaker out to dinner (2 officers and 2 members)

Football block

Happy minutes before meeting

Have the Tech Night in the middle of recruiting

Have a spring Technical Night perhaps with Tau Beta Pi.

Rent a movie/pizza party

Attend a sports event

Make Big/Little Sis more--have a picnic

Have a more informal meeting (ex. chairs in a circle)

University of Illinois
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217 333-3558

Money Received from Companies

McDonnell Douglas	\$200	
Union Oil	\$100	
Proctor & Gamble	\$500	(for Nationals)
Union Carbide	\$200	
Cummins Engine Co.	\$600	(\$400 scholarship)
AT&T	\$500	(for EOH project)
Chevron	\$400	
Tektronix	\$100	
GE	\$500	
Amoco	\$250	
Illinois Power	\$400	(for scholarships)
Zenith	\$250	
Kimberly Clark	\$500	(for scholarship)

KL/je

9/2/86

University of Illinois
at Urbana-Champaign

Society of Women Engineers

300 Engineering Hall
1308 West Green Street
Urbana, IL 61801

217 333-3558

SWE General Meeting
Sept 24, 1986
6:30 pm 269 Illini Union

I Welcome

II Officers' Reports

- A. President-Karen Lindholm
- B. Industrial Vice Pres.-Laurie Taylor
- C. Collegiate Vice Pres.-Sandy Skowron
- D. Conference Vice Pres.-Sara Pauls
- E. Administrative Vice Pres.-Lisa Warda
- F. Publicity-Laura Schmidt
- G. Secretary-Debee Militello
- H. Treasurer-Michelle Jones
- I. Engineering Council Reps.-Julie Heim
Tina Pecoraro

III Upcoming dates

- Oct 3 Picnic at Allerton
- Oct 4 Automotive Workshop
- Oct 15 Next SWE General Meeting
- Oct 21 Technical Career Night
- Oct 17 Sweetest Day Balloon Sales

IV Speaker
Roger Fraumann

V Adjournment

University of Illinois
at Urbana-Champaign

Society of Women Engineers

300 Engineering Hall
1308 West Green Street
Urbana, IL 61801

217 333-3558

SWE GENERAL MEETING

Sept. 24, 1986

6:30 p.m. 260 Illini Union

I. Welcome

II. Officers' Reports

A. President - Karen Lindholm

The plant trip to RR Donnelly will take place on a Thursday or Friday. Please sign up if you are interested.

We have run out of membership forms. Please sign your name, address and phone and we will send the forms to you whenever they come in.

B. Industrial Vice President - Laurie Taylor

Technical Career Night will be Oct. 21, 1986 from 6:30-10 p.m. Please plan to attend this event as many companies are coming.

C. Collegiate Vice President - Sandy Skowron

More T-shirt forms are available.

EOH Committee will begin meeting in the middle of October.

D. Conference Vice President - Sara Pauls

The Automotive Workshop is Oct. 4th. There are three 1½ hour slots. The workshop will take place in the Auto Lab in MEB.

E. Administrative Vice President - Lisa Warda

The next Resume Book Committee meeting will be on Tuesday, Sept. 29 at 6 p.m. in 302 Engineering Hall. Return all resume forms to 302 Engineering Hall as soon as possible. If anyone is interested in working on the resume book, contact Lisa Warda.

On Friday, Oct. 17th, we will be selling balloons for Sweetest Day. Please sign up to help sell.

F. Publicity - Laura Schmidt

Sign up if you are interested in helping on publicity.

G. Secretary - Debee Militello

No report

H. Treasurer - Michelle Jones

No report

I. Engineering Council Reps - Julie Heim & Tina Pecoraro

Engineering Council held its first meeting. EC will be hosting a Haunted House for the Park District on Halloween. Those interested in helping should contact Tina. The Engineering Freshman Committee will meet on Sept. 26 at 6:30 p.m. in the Union. If you are interested in helping EOH, please sign up in 300 Engineering Hall.

On Oct. 3, 1986, SWE will be having a picnic at Allerton Park. Food and drinks will be provided. Meet at Stratford House at 3:30 on Friday.

The Illio picture was taken.

III. Upcoming Dates

October 3	Picnic at Allerton
October 4	Automotive Workshop
October 15	Next general meeting
October 17	Sweetest Day Balloon Sales
October 21	Technical Career Night

IV. Speaker

Roger Fraumann from Lachman Associates spoke on interviewing.

V. Adjournment at 8:00 p.m.

Attendance: 7 officers
45 members

KL/dt
10-15-86

University of Illinois
at Urbana-Champaign

Society of Women Engineers

300 Engineering Hall
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Illinois 61801

217 333-3558

SWE First General Meeting
September 10, 1986 6:30 p.m.
Rm 314B Illini Union

I. Welcome

II. Officer Reports

A. President-Karen Lindholm

Look at the calendar sheet and the sheet containing the Committee descriptions. Additions to the Calendar are Oct. 3 - Picnic for Big Sis/Little Sisters at Allerton Park, Oct. 25 - Day at Chicago (trip to Fermi Lab and the Museum of Science and Industry) and we are selling balloons on Oct 17th, not 18th.

At National Convention, we received the Regional Conference bid. It will take place on Nov. 14-16. A meeting for people interested in helping will take place next Wed. at 6:30 p.m. in 302 Eng. Hall.

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Sign up for the Technical Night Committee. I will be your contact with industry.

C. Collegiate V-Pres-Sandy Skowron

Sign up for Engineering Open House Committee. SWE t-shirts are \$9. Turn your order forms in at 302 Eng. Hall.

D. Conference V-Pres-Sara Pauls

Little Sister Banquet is Sept. 14, 1986 at 12:30 p.m. The automotive workshop will be on Oct. 4th this year.

E. Administrative V-Pres-Lisa Warda

Sign up for the Resume Book committee. All members can put their resumes in the book for free, while non-members (women) are \$3. We will also be selling balloons the day before Sweetest Day.

F. Secretary-Debee Militello

She is in charge of our newsletter.

G. Treasurer-Michelle Jones

She is in charge of our books.

H. Publicity-Laura Schmidt

Sign up to work on the Publicity Committee. The planning for the Little Sister Weekend will begin this spring.

I. Engineering Council Reps-Julie Heim, Tina Pecoraro

Julie Heim asked everyone to sign up for the Alumni Committee.

III. Comments/questions

Next meeting Sept. 24th at 6:30 p.m. in 269 Illini Union

IV. Adjournment and Ice Cream

Sundaes in 300 Eng Hall.

Attendance: 9 officers
100-110 people

Ice Cream Sundaes: 25-30 people

KL/je
9/25/86

University of Illinois
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Society of Women Engineers

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Brainstorming Session

Lab tours

Pre-interview sessions

Spend a day with an engineer

A student panel discussion or an industry panel

Officers' weekend

Alumni committee

Facts about SWE pamphlet

A dynamic first meeting

Plant trips

State conference for Illinois

Pamphlet for incoming freshman

Raffle (fundraiser)

Meetings every three weeks

Vary meeting refreshments

Take speaker out to dinner (2 officers and 2 members)

Football block

Happy minutes before meeting

Have the Tech Night in the middle of recruiting

Have a spring Technical Night perhaps with Tau Beta Pi.

Rent a movie/pizza party

Attend a sports event

Make Big/Little Sis more--have a picnic

Have a more informal meeting (ex. chairs in a circle)

Put an address line on the resume book form

Go canoeing at Turkey Run

Go camping

Go on the waterslides

Continue selling balloons

Tutoring

Have a Big Sis/Little Sis event in January

Concentrate on getting minorities into SWE

(how? -event with AMSIE

-encourage women to participate in Engineering Speakers Bureau)

Have a dinner meeting

Speech topics

Coping with stress

Small firms vs. corporations

Ethics in engineering

Working for the government

Speak up confidently

Management in engineering

Engineering in academia

Taboos in workplaces

Sales & Marketing

Student to working engineer

University of Illinois
at Urbana-Champaign

Society of Women Engineers

300 Engineering Hall
1308 West Green Street
Urbana
Illinois 61801

217 333-3558

SWE Exec Meeting

Sept. 25, 1986

Present: Karen, Laura, Laurie, Michelle, Tina, Sandy

Missing: Debee, Lisa W., Sara, Julie, Linda

- I. The first EOH meeting will be 6:30 Oct. 23rd.
- II. T-shirts will be ordered whenever we have at least 6 order forms.
- III. Automotive Workshop

Scott Cole is again doing our workshop on Sat. Oct. 4th. He is doing three 1½ hour sessions. Signup ends Oct. 3rd. Fee is \$2 for a member and \$3 for a non-member.

IV. Picnic

Karen has reserved 2 cars. Tina will ride with Linda and purchase chicken, pop, etc. We will meet at Stratford House. Oct. 3rd at 3:30 p.m.

V. Tech Night

We have 15 companies so far.	3:30-5	Reception
	6:30-10	Job Fair
	6:30-7	Fashion Show in the General Lounge with Carsons

VI. Picture

NOG Society leaders picture for SWE will be 5:40 Thurs. Oct. 2nd.

VII. Budget

Tom Glenn wants a tentative budget. All officers need to give Karen a list of expenses that the college will be paying - for instance, mailings to industry or all women engineers. Remember to put "Paid for by SORF" on the bottom of all posters and give a copy to Michelle.

KL/dt
10-6-86

Minutes

Engineering Council General Meeting

Tuesday, October 7, 1986 6:30 p.m.

261 Illini Union

- I. Call to Order
- II. Special Guest - Chuck Doering, Director of Development for the College of Engineering
 - A. Showed Video - "21st Century Challenge"
 - B. Discussed North Campus Development Program
- III. Officer Reports
 - A. President - Lauren Rossi
 1. First President's Council Meeting - Thursday, Oct. 16, 6:30 Levis Center
 - a. Forum for ideas - roundtable discussion
 - b. Opportunity for feedback and society interaction
 - c. Deans will be there
 2. Halloween Project
 - a. Chair is John Tu
 - b. Meeting - Thurs., Oct. 9, 6:30 in 300 Engineering Hall
 - B. Executive Vice President - Cindy Kirts
 1. Grad Conference - Monday, Oct. 13 in Ballroom, 7:00
 2. Engineering Freshman Committee meeting Oct. 20, 6:30 269 Illini Union; Speaker - Dean Mosborg
 - C. Personnel Vice President - Mary Sims
 1. Leadership Conference - Oct. 25; have Presidents respond
 - D. Administrative Vice President - Pete Langowski
 1. Needs volunteers for peer advising during advanced enrollment
 - E. Academic Vice President - Karen Swaback
 1. Sign up for Academic Decisions Seminar Committee
 - F. Awards Vice President - Todd Swikle
 1. No Report
 - G. Publicity Vice President - Karen Lindholm
 1. Get Acquainted Banquet - Wed., Oct. 8, at Big Ten Pub
 2. EC Logo
 - a. Deadline - Oct. 21
 - b. needs to say "University of Illinois" and "Engineering Council"
 - c. should be 2" x 2"
 - d. does not have to be great quality
 - H. Secretary/Treasurer - Sally Cohen
 1. Minutes will be mailed
 2. Dues - 10¢ a member
 - a. Due Oct. 10
 - b. Turn in dues form
 3. Turn in Rep information form and publicity form
 - I. EOH Chair - Kumar Makayee
 1. Sign up for EOH contests committee (go to 300 Eng. Hall)
 2. EOH - March 6-7; Theme "Shaping Our World"
 3. Societies should start thinking about projects

- J. SITE Chair - Ted Herbig
Needs tour guides for SITE
- K. ESB Chair - DeAnna Ballard
Friday, Oct. 17 - last day to sign up for ESB
- L. Social Affairs Chair - DeBee Militello
Sign up for committee in 300 Engineering Hall
- M. Knights of St. Pat Chair - Karen Paulsen
Nominations due for Knights on Nov. 26 at 5:00 p.m.
- N. National Engineering Student Council - Brian Davison
No report

IV. Knights of St. Pat Nominations

- A. Took Nominations
- B. Will give speeches and vote next meeting

V. Society Announcements

- A. Engineering Freshman Committee
Blood Drive - Nov. 7 in 301 Engineering Hall (the lounge)
Societies compete for most donors
- B. Tau Beta Pi
Reception for Steve Nagel at Homecoming
 - a. 314a Illini Union
 - b. Friday, Oct. 17
 - c. 2:00 - 3:30
 - d. will give away posters
- C. Society of Automotive Engineers
 - 1. 3rd Annual "Big Wheels on Campus"
 - a. Thursday, Friday Oct. 9-10
 - b. 8:00 - 5:00
 - c. SW parking lot - Assembly Hall
 - d. Scholarships as prizes
 - 2. Sponsor a trip to Chevrolet Corvette plant
 - a. Oct. 19-20
 - b. Members - \$40, Nonmembers - \$45
- D. Divestiture issue in Senate
Reps voted to have senators vote pro-divestiture
- E. Society of Women Engineers
Job Fair
 - a. Oct. 21
 - b. 6:30
 - c. Illini Rooms
 - d. Open to all

VI. Adjourn/Refreshments

Note: Next meeting - Nov. 11 at 6:30 in 215 Illini Union

SC/dt
10-8-86

University of Illinois
at Urbana-Champaign

Society of Women Engineers
300 Engineering Hall
1308 West Green Street
Urbana, IL 61801

217 333-3558

SWE Exec
October 9, 1986

I. Automotive Workshop

Five people came to the 1st session and five people came to the second session.

We will have another one in the spring. More publicity is needed.

II. Picnic

We cancelled due to rain. The new date is tentatively Oct. 31st or Nov. 1st.

III. Party

Oct. 16th 8:00 Basement of Kam's. Be there. IEEE, ASCE, AIChE, AEM will also be there.

IV. Plant Trip

Laura will make a flyer to publicize the RR Donnelly Printing Co. Plant trip, Oct. 16th. We will leave from Stratford at 12:30 p.m.

V. Leadership Conference (Eng. Council)

Anyone interested, contact Karen by Oct. 17, 1986.

VI. Newsletter

First newsletter is out.

Next deadline is Oct. 17. The 2nd newsletter will be out around Oct. 27.

VII. Tech Night

3:30-4:30 Reception General Lounge

6:00-6:30 Set up

6:30-7:00 Fashion Show in General Lounge

6:30-10:00 Job fair

20 companies are coming

Publicity - flyers, DI ads, radio ads

Four seminars--Resume writing (Sperry)
Panel discussion on working engineers
Grad School, MBA
Corporate Life (GTE)

VIII. Hayride w/TBPI

Nov. 21st

IX. Balloon Sales

Balloons have not come yet. We will be selling from 9-4
on Oct. 17th.

X. Resume book

Over 100 resumes. Kinko's is typing them up now.
Next meeting is Tues at 6 p.m.

XI. Next meeting speaker ideas

Chuck Doering?
Fermi Lab?

KL/je

General Meeting
October 15, 1986
6:30 p.m.
153 MEB

I. Welcome

II. Officer Reports

- A. President- Karen Lindholm
 - The Technical Paper Contest run by National SWE was announced. Scholarships given by National were also discussed.
 - The party at Kam's was announced.
 - The plant trip to RR Donnelly will leave from Stratford House 312 E. Daniel at 12:30 Oct. 16th.
- B. Industrial Vice-President - Laurie Taylor
 - Technical Career Night was discussed. At 6:30, there is a fashion show in the Ballroom. The companies will be set up in Illini Room A.
- C. Collegiate Vice-President - Sandy Skowron
 - The first EOH meeting will be Thurs. Oct. 23 at 6:30.
 - T-shirt forms are still available. The first order of T-shirts will be in the office next week.
- D. Conference Vice-President - Sara Pauls
 - The Automotive Workshop was held Oct. 4th. We will be hosting another one in the spring.
- E. Administrative Vice-President - Lisa Warda
 - Balloon sales are this Friday from 9-4 p.m. We are selling 17" heart shaped balloons for \$1.75 in the south end of the Union.
 - The next Resume book meeting will be Oct. 23rd at 6 p.m.
- F. Publicity - Laura Schmidt
 - no report
- G. Engineering Council Rep - Julie Heim
 - Eng. Council is sponsoring a Haunted House for the Park District's Halloween celebration. See Julie if you want to help.
 - The last day for Engineering Speaker's Bureau signups is Friday Oct. 17th. Sign up in 300 Eng. Hall.
 - The Alumni Committee needs 2 or 3 people to help gather names.

III. Upcoming Events

- Oct. 16 Plant trip to RR Donnelly, Dwight, IL
Leave Stratford at 12:30, 312 E. Daniel
Party with IEEE, ASCE, ASAE, ACM at Kam's at 8 p.m.
Pizza in the basement-Come anytime!
- Oct. 21 Technical Career Night
6:30 Fashion Show
6:30-10 Job Fair and seminars
- Nov. 12 Next General Meeting

IV. Speaker

Chuck Doering spoke on college development and the future plans for the Engineering College.

V. Adjournment

Present: 7 officers
24 members

KL/je
10/23/86

University of Illinois
at Urbana-Champaign

Society of Women Engineers

300 Engineering Hall
1308 West Green Street
Urbana, IL 61801

217 333-3558

SWE Exec
October 23, 1986
8:00 p.m.

Present: Laura, Laurie, Sara, Karen, Michelle
Missing: Tina, Julie, Sandy, Lisa, Debee

I. Tech Night

No major problems. About 18 companies came. Most students wanted summer jobs. Suggestion - write letters to all seniors.

II. Meeting

Nov. 5 or 6. Speaker? GTE, FermiLab, Lisa?

III. Knights of St. Pat

Julie is already nominated from ASME. Exec committee will decide on another candidate.

KL/je

University of Illinois
at Urbana-Champaign

Society of Women Engineers

300 Engineering Hall
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Urbana, IL 61801

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SWE Exec

Oct. 30, 1986

Present: Laura, Laurie, Sara, Karen, Michelle, Sandy, Debee, Tina, Lisa

Missing: Julie

I. Tech Night

suggestions: have it earlier, combine with IEEE, write companies
earlier in the Spring, write to seniors

II. Resume books

Kinko's still typing

III. EOH

Tentative theme: "Technology, how SWEet it is"
Thurs., Nov. 6th at 6:30, 320 Engineering Hall

IV. Knights of St. Pat

Michelle Jones will be our 2nd choice.

V. Treasury

\$3500 in our accounts. The bill for Lil Sister Banquet isn't
in yet.

VI. Newsletter

The next one will come out about Nov. 12th; all notices need
to be to Debee tonight.

VII. Regional Conference

All officers interested in attending, fill out the registration
form and return to Karen by Nov. 7th. It is going to be a
great conference.

VIII. No exec meeting next week - See you on the 12th of Nov.

KL/dt
11-3-86

University of Illinois
at Urbana-Champaign

Society of Women Engineers

300 Engineering Hall
1308 West Green Street
Urbana
Illinois 61801

217 333-3558

General Meeting

December 3, 1986

6:30 pm

161 EEB

I Welcome

II Officers' Reports

- A. President-Karen Lindholm
- B. Industrial VP-Laurie Taylor
- C. Collegiate VP-Sandy Skowron
- D. Administrative VP-Lisa Warda
- E. Engineering Council Rep-Tina Pecoraro

III. Dates to remember

Feb 4th General Meeting
Feb 13th Valentine's Day Balloon Sales
Feb 25th General Meeting
Mar 6-7 Engineering Open House

Feb 1 Applications for a National SWE Scholarship are due to
Nationals

Mar 1 Technical Papers for the Technical Paper Contest at
National Convention are due to the Regional Coordinator.

IV Speaker

Pam Surko from AT&T will be speaking about working in a research
lab and about artificial intelligence.

V. Pizza!!

Have a relaxing Christmas Break and we will see you in
January!

General Meeting

Feb. 3, 1987
6:30 pm

I. Welcome

II. Officer Reports

A. President-Karen

Scholarships- BPW Loan Fund for Women in Engineering

The loan is based on need for women in the
final two years of their study. Deadline is
May 1st.

Conference Opportunities- "Successful Negotiation"

The Twin Cities Business and Professional Women are
~~sponsoring a conference on management and negotiation.~~
The conference is on Feb. 28th from 9am to noon.
The cost is \$15 in advance.

"Career Planning Workshop"

Parkland College is sponsoring a free series of
seminars on how to pick a good job and where to
go to find it.

B. Industrial Vice. Pres-Laurie Taylor

Scholarship opportunities

C. Collegiate Vice Pres.-Sandy

EOH is coming soon! Our exhibit is in room 153a MEB.
EOH will be on March 6 & 7th. The next EOH meeting
will be on _____.

D. Administrative Vice Pres.-Ruchi

Mom's Day Banquet

Balloon Sale is on Feb 13th. We need everyone's help!

E. Conference Vice Pres-Sara

F. Publicity-Laura

Little Sister Weekend

G. Treasurer-Michelle

H. Secretary-Debee

Newsletters are coming out soon.

I. Engineering Council Reps-Tina and Therese

Academic Decision Seminar

Engineering Open House

III. Next meeting will be Feb 25th at 6:30 pm.

IV. Speaker Donna Murr from Caterpillar

GENERAL MEETING

6:30 pm
241 EEB

I. Welcome

II. Officer reports

A. President-Karen

Officer Elections March 25 at 6:00 pm in 241 EEB

Applications should be turned in to 300 Eng. Hall

Upgrades-All seniors need to upgrade now and they can save \$\$\$

Civil Engineers-the US Dept of Transportation is interested in hiring you. See Karen for info.

Mercy Service Project- Information meeting will be March 10th

B. Industrial Vice President-Laurie

Scholarship forms will be due in 300 Eng Hall on March 25
Plant trip??

C. Collegiate Vice President-Sandy

Last EOH Committee Meeting will be this coming Sunday in 320 Engineering Hall at 5 pm. Last minute details will be discussed. The set-up for EOH will begin at approx. 5 pm next Thursday. If you have any questions or would like to help man the booth, please contact Sandy at 344-6150.

D. Administrative Vice President-Ruchi

The Mom's Day Banquet will be on April 25th at 1:30 at Levis Center. The cost will be \$7.00 per person.

The Mom's Day Committee will be meeting in 302 Eng. Hall at 10:00 am to stuff envelopes.

E. Conference Vice President-Sara

Automotive Workshop
Day in Chicago

F. Publicity-Laura

Little Sister Weekend. We could use some big sisters !

G. Treasurer-Michelle

I. Secretary-Debee

KAMS

J. Engineering Council Representatives-Tina and Therese

Alumni Committee

III. Next meeting will be on March 25, 1987 in 241 EEB. Officer Elections!!

GENERAL MEETING

OFFICER ELECTIONS

6:30 pm
241 EEB

I. Welcome back from Spring Break!

II. Officer reports

- A. President--The Mercy Service Project will take place on Mar 31st at 6:30pm. Look for postings for the room. Anyone interested in attending Nationals please leave your name and number for Karen so we can organize the trip.

The Caterpillar plant trip will be on April 23rd.

- B. Industrial Vice Pres.--Scholarship forms

- C. Collegiate Vice Pres.

- D. Conference Vice Pres.--Day in Chicago will be on April 4th. Sign up now to spend the day in Chicago.

- E. Administrative Vice Pres.-- Mom's Day Banquet will be on April 25th at a new time of 11:30 at room 314 Illini Union. The cost is \$7.00. Our speaker will be a woman law professor from the U of I.

- F. Publicity--Little Sister Weekend is April 10-11, 1987.

- G. Engineering Council Reps.

III. Officer Elections

IV. Refreshments!

Our next meeting and hopefully a speaker who won't cancel will be on April 15, 1987 at 6:30pm in 241 EEB.

University of Illinois at Urbana-Champaign

SOCIETY OF WOMEN ENGINEERS • 300 ENGINEERING HALL • URBANA, ILLINOIS 61801 • (217) 333-3558

General Meeting April 15, 1987

6:30 pm 241 EEB

I. Welcome

II. Officer reports

- A. Karen- Caterpillar plant trip April 23
Meet at the east side of EEB at 7:40 am. The tour will include a visit to the tech center, and the assembly plant and lunch!! We will return at 5 pm.
Baskin Robbins pig-out with ASME April 29th at 11 pm. The cost will be about \$4.00.
Nationals at Kansas City
Chicago Conference May 2, 1987 at the University of Illinois at Chicago-Circle campus.
- B. Laurie- Scholarships
- C. Ruchi- Mom's Day Banquet April 25th at 11:30 am in 314a Illini Union
This banquet will include a great lunch, officer installation, committee recognition, senior recognition, slide show, and a speaker. The cost is \$7.00 per person. There is still room left if you are interested.
- D. Laura- Little Sister Weekend report
- E. Debee- Report on the May 6th meeting
- F. Therese- Engineering Council report

III. Speaker

Our speaker tonight is Newenka DuMont, an alum of the U of I who is currently working for Arthur Andersen in Chicago.

IV. Pizza and adjournment

REMINDER!!!!!! Our last general meeting will be on May 6th and it will be a big one.
Please plan to come.

University of Illinois
at Urbana-Champaign

Society of Women Engineers

300 Engineering Hall
1308 West Green Street
Urbana
Illinois 61801

217 333-3558

SWE Exec Meeting

4/8/87

- I. Intro. of old and new officers
Name, office, fun summer activity

II. Officer Reports

A. Karen

1. Nationals needs names of people wanting to go to Nationals
hoping to get \$ from P&G
Kansas City
2. Should we bong our advisor?
must talk to coordinator - Margo in Minnesota
3. Letter from Geneva Belford
re: positions open for summer internships in Houston
4. Plant trip - April 23rd to Cat w/ASME
5. Pig out w/ASME - April 29th after close 11-12 p.m.
6. Next General Meeting - April 15th Pizza
no officers meeting that day
Arthur Andersen speaking - consulting engineering
7. April 22nd - officers meeting - meet at Big Ten

B. Laurie

1. scholarships - more are becoming available
April 16th - 4:00 come to discuss the applications
2. Plant trips - if you hear of anyone interested let her know
3. speakers - she has names to give to Lisa

C. Laura

1. Little Sis Weekend - starts tomorrow
Thurs. evening - mixer 7:00 p.m.
Fri night - pizza party - Garcia's basement 7 p.m.
Sat morning

D. Ruchi

1. Mom's Day Banquet - needs # ASAP
April 25 11:30 a.m.
officer installation
slide show
awards
speaker
flowers

Officers Meeting

4/22/87

- I. Ice Cream Pigout - everyone come! (ASME-SWE)
 - Wed. April 29th, 11-12 pm
 - SWE will cover \$2/person
- II. Dad 's Weekend
 - Sept. 11-13
 - May goof up lil' sis banquet - what should we do?
- III. Nationals - Apply up to May 15th - Convention held June 22-28th in Kansas City (Student Conf. 22-25th)
 - \$95.00 - Registration
 - 90.00 - hotel (5 nights)
 - \$185.00 w/o travel
 - How long do we want to stay?
- IV. New Officers
 - *Meet next week - Wed at 5:00
 - Talk to old officers soon to get all info.
- V. Brainstorming for Next Year
 1. More Participation
 - Alumni Committee take off
 - Put up signs not only in Eng. Buildings but also in Dorms
 - Target towards Freshman
 - Keep in touch with little sisters
 - Have big sisters call lil sisters before each meeting.
 - Get girls in smaller curricula - write letter at beginning of year
 - Get rep to help with publicity from each curriculum. Get labels from Eng. Hall
 2. Tech Night
 - Have part during day? Then dinner? Then seminars in evening
 - Get companies in smaller areas of engineering (Aero, Ceramic)
 - Perhaps combine with another society (More people and companies)
 - Have two of them?
 - Use Alumni file for company contacts.
 - ✓ 3. New Idea: Professionalism Conference
 - for anyone in spring
 - resume writing, interviewing
 4. Social Events
 - ✓ - More in Fall & Ice rink will be open (October)
 - Day in Chicago
 5. Lil Sister Banquet Help - "Freshmen Package"
 - Pamphlet with things to get involved in
 - Basic Information
 6. Auto Workshop
 - Make sign-up easier

- Make it into one of the General Meetings?
 - Cater to underclassmen
 - Should we charge? (Money makes a commitment)
7. Little Sister Weekend
 - Have Dean open it up- talk about engineering
 - Pamphlets re: each curriculum
 - Something more to do Friday 0 organized tour of campus
 - Keep in mind there is a benefit of it just being "Ave. College Life"
 - Not really structured
 - Could make welcome more formal (in Union)
 - Show a slide show?
 - Thursday night - game to learn each other's name.
 8. Newletters
 - should we mail them?
 - put newsletter boxes in other eng. buildings.
 9. Publicity
 - DI ads?
 - Personals?
 - Mailing newsletters
 10. Work with College
 - See Tom Glenn or anyone in College. They will help us with Room reservations, money, etc.
 11. Industry Board
 - 4 or 5 companies to help us do things
 - speakers, funding, events, contracts for ??? we may have
 - have them come to one officers meeting/month
 - it would have to be interested individuals from close companies
 - Use Alumni File (Julie Herms input)
 - Norma Royston 217-424-6777
 - Illinois Power
 - Psyched to Help us out
 - Also, Donna Muirr, Caterpillar in Peoria
 - Contact companies to supply door prizes for meetings.
 12. Quad Day
 - more ballons - order- WE ARE OUT NOW!
 - flyers with date of 1st meeting
 - SWE info sheet
 13. Fundraising
 - show campus movie - a Good one!
 - sell popcorn - buckets for 25¢
 - make \$ for nationals!!!!

University of Illinois
at Urbana-Champaign

Society of Women Engineers

300 Engineering Hall
1308 West Green Street
Urbana, IL 61801

217 333-3558

SWE Exec. Meeting
Tues. Sept. 1 - 5:00pm

1. Office Hours - sign up for 2 hrs/week. Thanks!
2. Membership forms are in - \$10 fee - leave in treasurers mailbox
3. Industrial file pitched - Lisa re-did it so check it out. Good stuff on special events! After activities, keep a record and make a file.
4. Committee meetings - put on new bulletin board. Put a notice up!
5. Need to elect a new Administrative V.P. How should we do it? Pass out petitions and interview, mention at banquet.
Duties: Resume book, help out with Industrial Mail lists, Mom's Day Banquet, Balloon sales
Forms will be due the week after the 1st meeting.
6. 1st meeting - Wednesday, Sept. 9 - 6:30 in Illini Rm.C. Ice Cream!!
Officers meet at 6:00 in Illini Rm. C.
Back table is information table. Put newsletter back there! Debee says, "Get a speaker." We'll talk to Graziano and see about it. Officers will be introduced - everyone smile and say something about your committees. Dues and registration forms will be collected - Lorelei bring box. Ice cream social will be in 302 after meeting.
7. Engineers Nite - tomorrow Sept. 2 - put on by Engr. Council
Registration forms
1st meeting announcement
Set up at 6:00
Action is from 6:30-8:00 in the ballroom
8. Reps from each major to go back and inform fellow students about meetings, activities, etc. It'll get people involved! "They can also hang the posters," Carol says we'll try to get sophomores.
Women's Wheels- Should we help out?
9. Officer Reports
 - a. Beth (EC Rep) think about social events
 - b. Carolyn - Technical Career Night - September 17
 - Job Fair 1-5, 7-10 BALLROOM
 - Dinner for us with administration at Levis Center
 - Trying to get a fashion show
 - Needs help for a mailing to advertise this event- check during office hours
 - Phi Sigma Rho meeting on Sept. 10th - location unknown.
To be announced at the meeting
 - c. Debee - can you be at banquet at 5:00 to help? Everything's a mess- we'll make tables - everyone search for your little sister, "It'll be a mixer!"
 - Debee needs help for slide show
 - Judith Liebman is speaking

- 5:30 - 7:30 Illini Rm. A & B
- We need prizes for the game - wait till you see the game - its ingenious!!

- d. Therese - How 'bout study buddy program? Sign up with name and number and pair up with the freshmen.
 - Alumni Committee - send them a newsletter
- e. Michelle - check for newsletter boxes
 - minutes will be typed up
 - I need officer reports for newsletter
 - newsletter will be at the 1st meeting
- f. Caron - SWE T-shirts - are we gonna have them?

10. Social Event Idea
TBPI - SWE hayride! No date yet but be thinking 'bout it.

11. Adjourned at 6:00 p.m. BYE!!

SWE Executive Meeting

September 16, 1987

- 1) Next Meeting - Oct. 7, 6:30 p.m., 269 Illini Union
 - Trying to get IBM speaker
 - Either IBM or Eli Lilly will speak
- 2) Dean Graziano - problems with computer usage
Can SWE help out? Advisory Board to offer information
- 3) Budget - Lisa and Lorelei working on it
- 4) Please use Bertie and/or Publications instead of Kinko's when possible
- 5) O'Conner and Assoc.
They will be here Monday (open house meeting)
Have publicity at Tech Election Night
- 6) 8 names for new VP positions. We'll meet next week with them to interview.
- 7) Exec. Board Meeting - when?
5:15 WEDNESDAYS
- 8) "Sign up for Hayride!" - Therese
"Come on you guys! It'll be fun!"
- 9) Next newsletter deadline - Sept. 3 at Exec. Meeting
(Lorelei has laser-writer for IBM XT to print on) Let's spruce it up!
- 10) Tech Elect Night - Dinner tomorrow 4:45 at Levis Center
Lemon Mousse will be there! Also, some deans will be there along with the companies.
- 11) SORF application due tomorrow
Make sure to put "PAID FOR BY SORF" and we can get \$. Give her copies of everything!! We need proof.
- 12) When you pay for something, give an estimate to Lorelei.
- 13) Carolyn's idea: Let's have a make-up demo and fashion show in early November. Sounds good!
- 14) EC dues - how many members do we have? 121
- 15) Program to take a dean to Krannert with SWE members. It'll be fun!

University of Illinois
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SWE EXECUTIVE MEETING

Wed. - Sept. 23, 1987

1. AIAA skating party with SWE - beginning of Spring semester
2. Interviews for New Officers
3. U. of N. Dakota - Regional Conference
Oct. 23-25
Pres. of National SWE is speaking
Lisa is talking to Purdue regarding a bus out there
Anyone interested? Check your schedules.
4. Pictures for NOG: 5:27 Wed., Sept. 30th - in the middle of the officer's meeting at 300 Engineering Hall
5. Speaker for general meeting is from IBM. (Oct. 7, 6:30 p.m.)
6. Have your articles for the newsletter by next Wed., Sept. 30th.
Please write them out completely.

That's all, folks...

MO/smm
9-24-87

University of Illinois
at Urbana-Champaign

Society of Women Engineers

300 Engineering Hall
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Urbana, IL 61801

217 333-3558

SWE EXECUTIVE MEETING

Wed. Sept. 30th

1. Regional Conference - Oct. 23-25
Who's goin' to North Dakota?
2. Check from P & G - Wonder how much it is?!
That might help get us to Regionals!!
3. Membership forms are in, but the wrong ones!
We'll have the right ones by the meeting - Oct. 7th 6:30 p.m. - (IBM is speaking.)
4. Two new VP's picked by Friday.
5. Techtronics - wants to take our officers to dinner
Tues. Oct. 6th 6:30 p.m.
Round Barn
Fun! (But are you sure that the ASME meeting wouldn't be more fun?!)
6. Newsletter to high schools and to alumni - what do you think?
(One each semester) Administrative VP will take care of it.
7. New ideas?? We need em' - Let's do NEW and EXCITING projects.

MO/smm
10-1-87

SWE Executive Meeting
November 18, 1987

Michelle - No newsletter this month. I will put one out very soon next semester.

Elizabeth

1. Proofread resumes in Kinkos by Friday, Nov. 20th
2. Alumni newsletter will be sent out -- it is in the working.

Emy

1. Gould Company from Urbana invited us to their informational meeting tomorrow night at 7-9 p.m. in Union.
2. AT&T materials for summer interns available on our desk.
3. Be Professional Workshops
Feb. 8 & 9 Illini Rm. B reserved 6-10 p.m.
Robeson's - informal fashion show with interview suits
Mary Kay Cosmetics - makeovers
Hair Performers - demo haircuts
Resume Round Table - we need ideas, company names
Mock interviews??

Lisa

1. Volleyball this Saturday - 10 a.m.
2. Next week - no executive meeting
3. General meeting - Dec. 2 - No speakers as of yet, but we have some leads.
4. Exec - the next week, Dec. 9, at Giordano's. Yum!
Pizza!

Pam

1. TBPI Job Fair in Feb. 15 and 16. We need 1 rep from our society to help out.
2. Academic Dec. Seminar - March 16. Each society needs to pick a "hot topic" and try to get a corporate rep to speak on the topic.
3. EOH chairman - make sure and go to central meeting.
4. Eng. Calendar - get stuff to Therese or "STAN".

Caron - Topic for EOH - "OPTICS". If you have ideas, talk to Caron.

Lorelei - Needs balloon sales \$.

Therese - Cancel carolling -- too close to finals.

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SWE Exec 1/31/88

Exec - 6:00 Wednesdays

1st General Meetings - this Wed.
241 EEB
Woman Engineer from Cat.

Next meeting - March 2nd
Quaker Oats 6pm
Officer Elections

April 6th
Kimberly Clark
PIZZA!! 6pm

May 4th
Hewlett Packard
Marketing Division

Mom's Day Banquet - Saturday, April 23rd

Little Sis Weekend: April 7,8,9

Plant Trips: Caterpillar - Donna Murr
Procter & Gamble - Iowa City

The office is a MESS! Let's clean up and move into our new mailboxes

Officer Reports

Debee - going to handle plant trips

Michelle - I'll try to get a newsletter out ASAP

Emy - "Be Professional Conference" - Mon & Tues, Feb. 8 & 9
Get volunteers from meeting for makeovers, haircuts,
mock interview. Lorelei is going to help get companies
thru Placement Office. Carol is going to talk to Student
Services about setting up a booth. Lisa is going to talk
to Co-op society. Carson's needs a tape player, Lisa will
bring.

Elizabeth - needs committees for Mom's Day Banquet and Valentine
balloon sale.
Speaker for banquet - Gould or Mrs. Turston from GE

University of Illinois
at Urbana-Champaign

Engineering Council
300 Engineering Hall
1308 West Green Street
Urbana, IL 61801

College of Engineering
217 333-3558

SWE OFFICER MEETING
March 16, 1988

Upgrade Membership: encourage seniors to do it now; only \$20 now,
but \$40 if you rejoin

Budget for Nat'l Conference:

Costs more this year. Just open to new officers and Ruchi.
We're going to ask Dean's office for money. DuPont might
also help us.

Next Meeting: Kimberly Clark is sending down a couple of reps.
Let's get a big turnout. Free pizza!!

Picnic: End of the year for SWE members and faculty. Debee
might be interested in organizing. We will plan it
sometime in May.

Therese: Doing the alumni newsletter Friday, so it'll be out
before Spring Break. Please hand in your articles!

Elizabeth: Mom's Day Banquet; speaker: General Engineering
Prof. Beth is working on program. Tix will be
sold the week after Spring Break. \$7 is the cost.
11 a.m. in General Lounge on Sat., April 23rd.
Get gifts for new officers.

Emy: 6 or 7 companies have sponsored scholarships so far.
The forms are now available. They will be awarded at
banquet.

Lorelei: Who has time to put in names for alumni file into
computer? Beth does. Thanks Beth!

Beth: Central job fair was unanimously voted in - early Sept.

Debee: Cat plant trip - date needs to be set. It'll be fun!

Lisa: Iowa City plant trip to P & G. MAJOR ROAD TRIP!

NO MEETING NEXT WEEK!!

Caron - EOH going OK.

Note:

Mailings need to be approved from now on. Anyone who needs one let Lisa know so we can tell Engineering Hall. Lil Sis weekend - 200 or 250 U.S. Mail (Eng. Hall) Mom's Day Banquet.

See ya WEDNESDAY. BYE!!!!

SWE Exec. Meeting
Wed. April 20 - 6:00 p.m.

1. Warning - Due to the fact that these minutes were done haphazardly they tend to be scrambled, short, thrown together, uncategorized, and a tad bit messy. Please excuse...
2. Officers need to get their key to Rm. 302 in room 207 from Ms. Nelson before the end of the semester. The old officer must turn in their key to her first so that you may pick it up.
3. When you make copies for SWE at Kinkos remember to include "Paid for by SORF". Also turn in the receipt and one copy to the tres. so that we may be reimbursed.
4. SWE will participate in Quad Day. I (yvette) will make a newsletter to be passed out to people interested on that day.
5. Linda was going to notify people of the next SWE meeting. It has already been done.
6. There will be a plant trip to McDonnell Douglas in the beginning of the Fall semester. The trip will be two days long.
7. Lorelei needs the addresses of the officers for the summer and the fall.
8. The first SWE exec. meeting will be at 6:00 p.m. on 24 August 1988.
9. Officers will need to schedule office hours next semester. Two hours per week.
10. It was suggested that we have a computer awareness type fair. SWE will pass out information about campus computer availability, use, location, etc... Lorelei will be organizing this.
11. Little sis banquet will be on a Thursday night in the first few weeks of classes.
12. It was suggested that we move the General Meeting times to 6:30 instead of 6:00.
13. Information on how to make use of the secretaries and officers current addresses were passed out at the meeting.
14. Engineering Olympics- Tau Beta Pi is organizing this. Tentatively set for October 14 and 15. All societies are encourage to participate plus independent groups. Ten people per team. Anyone interested in helping? Call Mike Raschke.
15. I forgot to mention ~~that mention~~ that spelling and grammer are lacking when I do things haphazardly, also typing...can you tell? Hope you've enjoyed reading this. Next week I hope to show a world of improvement! Have an awesome day!!!

University of Illinois
at Urbana-Champaign

Society of Women Engineers

300 Engineering Hall
1308 West Green Street
Urbana, IL 61801

217 333-3558

SWE Exec. Meeting
Wed. April 27 - 6:00p.m.

1. The first general meeting next semester will be August 31. The guest speaker will be Hewlet Packard.
2. Officers must remember to pick up their keys to Rm. 302 from Ms. Nelson in Rm. 207 before the end of the semester.
3. The Little Sister banquet will be held on the 28th of August.
4. We are receiving \$330 to fund Richie's trip to SWE's National meeting in Puerto Rico.
5. I need articles from all the officers for the Quad Day newsletter by May 11. Say a little something about yourself and what will be going on in the fall semester. Be creative!!
6. The next executive meeting will be Tuesday at 6:00p.m.
7. The picnic with Engineering Council is this coming Friday at either Illini Grove or Illini Meadows and will start between 4:00 and 4:30.
8. Hope I covered the important stuff. If not let me know and I'll put it in next week's minutes! Tah, tah..

SWE Executive Meeting Minutes
May 3, 1988

1. If you cannot attend a General Meeting ^{or} ~~of~~ Executive Meeting please notify Lorelei prior to the meeting. This is so we may get your report and present it at the meeting for you.
2. Mail boxes: 1) Your names have been put on the new mail boxes
2) Mail boxes by door are for mail and messages
3) Mail boxes on the SWE desk are for anything else
3. You may use North of Green to publicize SWE activities. North of Green comes out every Monday. You must submit an article the Wednesday before the Monday you want the article to come out.
4. Please feel free to use the bulletin board above the SWE desk for such things as sign up sheets, messages, publicity, etc...
5. First General Meeting next semester is an ice cream social.

Officer Reports

Sharon Ward (Conference VP):

- Will try to get Dean Thurston to be the speaker for the Little sister Banquet.
- Trying to get together with McDonnell Douglas

Suman Pinnamaneni (Tresurer):

- If you need something done over the summer, Suman will be on campus. Her address is 409 E. Chalmers, Champaign, IL 61820

Yvette Fujimoto (Secretary):

- Remember to turn in an article to my box by May 11. This is for the newsletter for Quad Day. Include such things as a description of yourself, job, and what will be happening in the Fall semester.

6. Have a safe and fun summer!

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A Few Dates to Remember

General Meetings:

Tuesday, August 30	6:30 p.m.	Illini Room A
Wednesday, September 28	6:30 p.m.	273 Illini Union
Wednesday, October 26	6:00 p.m.	241 EEB
Wednesday, November 23	6:00 p.m.	241 EEB

Quad Day

Wednesday, August 24

Little Sister Banquet

Sunday, August 28 Illini Room C

Engineer's Night

Wednesday, August 31 Illini Union Ballroom

Executive Meeting

Tuesday, August 23 6:00 p.m. 302 Engineering Hall

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SWE Executive Meeting Minutes
August 23, 1988

- University of Illinois' SWE chapter won an Outstanding Student Activity award for the "Be Professional Conference" held last semester.
- We will be holding interviews to fill in the Administration Vice President position and the Engineering Council Rep. (year) position.
- T-shirts: The cost of short sleeve shirts will be approx. \$5 and if we get long sleeve shirts the cost will be approx. \$9.
- If you did not give an article to the secretary explaining yourself and your position, please do so ASAP.
- Executive Meeting will be Monday, 6:00 p.m. (August 29, 1988).
- General Meeting will be Tuesday, 6:30 p.m. followed by the ice cream social.
- The scheduled General Meeting for November 23, 1988 has been rescheduled to November 16, 1988 in EEB.

First General Meeting Agenda
August 30, 1988 6:30 p.m.
Illini Room A, Illini Union

- I Welcome
- II Officer Reports
 - A. President-Lorelei Hunt
 - B. Industrial Vice-President-Carol Casada
 - C. Conference Vice-President-Sharon Ward
 - D. Engineering Council Representative-Sue Kroll
 - E. Collegiate Vice-President-Melissa Herrick
 - F. Secretary-Yvette Fujimoto
 - G. Treasurer-Suman Pinnamanani
 - H. Publicity-Linda Gogola
 - I. Special Projects-Valerie Keller
- III Speaker
Wei-Wei Jeang from Caterpillar
- IV Ice Cream Social!!
301 Engineering Hall

A Few Dates to Remember

September 21	Be Professional Conference committee meeting
September 28	General Meeting, 6:30 p.m. 273 Illini Union
October 6	Resume Book application due-302 Engineering Hall
October 19-20	Be Professional Conference, Illini Union
October 24	First SWE EOH meeting
October 26	General Meeting, 6:00 p.m. 241 Everitt Lab
November 16	General Meeting, 6:00 p.m. 241 Everitt Lab

SWE Executive Minutes
August 29, 1988

General Announcements

- Executive meetings will be held on Mondays at 6:00 p.m.
- Officers need to sign-up for office hours
- Interviews to fill the Administrative VP and Engineering Council Rep positions will be from 6 p.m.-7:30 p.m., September 6 and September 8. Applicants may sign up at our General Meeting.
- Due date for resume forms is set for 06 October 1988. Resume books will be \$70 this year.

Officer Reports

President-

- We will try to get the Alumni Program going.

Conference VP-

- Little Sis Banquet was excellent!
- Will be sending our Thank You's to the Deans and guests that attended the banquet.

Industrial VP-

- Be Professional Conference Committee will meet at 5:30 on 01 September 1988.

Collegiate VP-

- EOH Committee meeting tentatively scheduled for 6:30, 24 October 1988.
- T-shirt will be \$5. Order forms will be distributed at the General Meeting.

Secretary-

- There will be two newsletters this semester.

Publicity-

- Quad Day went well.
- 6:30 p.m. September 21, 1988, Publicity Committee meeting.

Special Projects-

- It was suggested we go Ice Skating this semester. Valerie will try to plan it with AIAA.

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SWE Executive Meeting
September 12, 1988

OFFICER REPORTS

President

- Executive meetings will be regularly scheduled for 7:00 p.m. Mondays
- Sign-up for at least 2 office hours
- Officers who have not turned in membership forms should do so
- Officers are expected to submit resumes for the Resume Book
- Wednesday, 28 September 1988 at 6:30 will be our general meeting in 273 Illini Union. LTV Steel will be making a presentation, and refreshments will be served.
- SWE regional conference will be Nov. 4, 5, & 6 at Michigan State University

Industrial VP

- Thursday, 22 September 1988 at 5:30 there will be a "Be Professional Conference" committee meeting.

Conference VP

- Working on a plant trip to McDonnell Douglas
- Also looking into various other ideas (i.e. AT&T, other Chicago companies)

Collegiate VP

- 15 T-shirts were ordered. They will be in Sept. 13.

Special Projects

- Trying to plan an October Fest. Looking into various locations to hold event.

Secretary

- Need Newsletter articles from the new officers
- Will put out 2 newsletters at the start of October and end of November.

Treasurer

- If you need to reserve space for next semester, you must do so before Nov. 1, 1988.

Engineering Council

- Engineering Olympics will be held on Oct. 1, 1988. Sign-ups will be Wed., Sept. 21 to Wed., Sept. 28. Admission is \$3.00 and includes a T-shirt.
- SWE will sponsor a "TWISTER" competition. Valerie Keller is looking into it.

Publicity

- Illio pictures will be taken at our Sept. 28, 1988 meeting at 6:45 p.m.
- Sept. 21, 1988 at 6:30 p.m. there is a Publicity Committee meeting. There will be plenty of folding and stamping for all!

CONGRATS TO OUR NEW SWE OFFICERS!

Administrative VP - Kelly O'Neill
Engineering Council Rep - Christine Briggs
SWE Counselor - Shary Chin

Welcome!!

Chen

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SWE Executive Meeting
September 19, 1988

OFFICER REPORTS

President - Lorelei Hunt

- There will be no executive meeting on Monday (Sep. 26, 1988).
- SWE General Meeting will be held on September 28, 1988, in Rm. 273 Illini Union at 6:30pm. Officers should show up at 6:00pm to discuss SWE executive business.
- Whenever you leave 302 Engineering Hall, lock the door behind you (unless there is someone present). This is for security purposes with the computer, software and typewriter.

Administrative VP - Kelly O'Neill

- Officers, please turn in a resume form!

Secretary - Yvette Fujimoto

- If you have an article for the newsletter, place it in my box by Friday, September 23, 1988. I need more articles!!

Treasurer - Suman Pinnamanani

- Officers need to complete a membership form and pay dues.

Special Projects - Valerie Keller

- Working on "Twister" event for Engineering Olympics.

**Note -- Shary's last name is spelled Chen, not Chin. Sorry!

Second General Meeting Agenda
September 28, 1988 6:30 p.m.
Illini Meeting Room #73, Illini Union

- I Illio Picture 6:45 P.M.
- II Officer Reports
 - A. President-Lorelei Hunt
Engineering Olympics
 - B. Industrial Vice-President-Carol Casada
Be Professional Conference
 - C. Administrative Vice-President-Kelly O'Neill
Resume Book
 - D. Collegiate Vice-President-Melissa Herrick
T-Shirts
Engineering Open House
 - E. Treasurer-Suman Pinnamanani
Membership
- III Speaker
Nancy Bernside from LTV Steel
- IV Ajournment and Refreshments

A Few Dates to Remember

- | | |
|---------------|------------------------------------------------------------------------------------------------------|
| October 1 | Engineering Olympics, 10-5
SWE Twister Event
135 Mechanical Engineering Building
11:30-2:00 |
| October 6 | Resume Book application due-302 Engineering Hall |
| October 19-20 | Be Professional Conference, Illini Union |
| October 24 | First SWE EOH meeting |
| October 26 | General Meeting, 6:00 p.m. 241 Everitt Lab |
| November 16 | General Meeting, 6:00 p.m. 241 Everitt Lab |

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**Society of Women Engineers
General Meeting Agenda
March 1, 1989 6:30 P.M.
322 Illini Union**

- I Welcome
- II Officer Reports
 - A. Sharon Ward - Conference Vice-President
 - Amoco Plant Trip
 - B. Melissa Herrick - Collegiate Vice-President
 - Engineering Open House
 - C. Linda Gogola - Publicity
 - Little Sister Weekend
 - D. Carol Casada - Industrial Vice-President
 - SWE Scholarships
 - E. Lorelei Hunt - President
 - Elections
- III Speakers
 - Kimberly Clark will give a presentation.
- IV Adjournment and Refreshments

Dates to Remember

Next General Meeting
Wednesday, April 5
161 Everitt Lab, 6:00 P.M.
FMC Corporation
Pizza!

Mom's Day Banquet
Saturday April 15
General Lounge, Illini Union
11 A.M. - 3 P.M.

Little Sister Weekend
April 6-8
Sponsor a Little Sister!

Amoco Plant Trip
Monday, March 6

**Chrysler Motors
Cordially Invites the
Society of Women Engineers
to
a Social Buffet
at C.O.D.'s
on Friday, March 3, 1989
at 6 o'clock to 8 o'clock.**

Casual Dress



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SWE Executive Meeting
March 13, 1989

President - Lorelei Hunt

1. Monday, March 27 there will be a SWE executive meeting at 5 p.m.
2. April 7th East-West Corporate Corridor Assoc. will have a speaker (Vito x Val) to discuss International Business.
3. There are 2 more scholarships from AT&T.
4. By April 15th all current officers must meet with the new officer coming in. They must also have the office report completed by this time.

Collegiate V.P. - Melissa Herrick

- * We got 2nd place for EOH!!

Industrial V.P. - Carol Casada

- * We will be sending out SWE scholarship application forms.

Engineering Council - Christine Briggs

- * March 14th at 6 p.m. Engineering Council meeting. Elections will be held at this time.

Secretary - Yvette Fujimoto

- * Newsletter articles are due to me by March 17. If you cannot make this deadline, place a note in my box by March 17 saying you will be getting an article in by March 27.

Publicity - Linda Gogola

- * Committee meeting for the Little Sister Weekend is March 15th at 5:00 p.m.

YF/sm

SWE Executive Meeting
March 27, 1989

President - Lorelei Hunt

1. Old Officer - New Officer meeting will be in 402 Engineering Hall, April 4th at 5:30 p.m.
2. We received \$200 from SORF.
3. We won 2nd place in the EOH display competition and received \$200.
4. All officers! Final reports will be due at Mom's Day Banquet.
5. Coming soon all old officers will be required to submit an idea form to Lorelei.
6. Corporate Newsletter went out before break!

Industrial V.P. - Kelly O'Neill

1. Dress for Mom's Day Banquet will be semi-formal. This will be written on the tickets.
2. Hewlett Packard will be coming down to attend the Mom's Day Banquet and to give out their awards.
3. Door prizes for Mom's Day Banquet will be \$10 gift certificates from Carson's.

Publicity - ~~Carol Casada~~ Linda Grogala

- * Committee meeting for the Little Sister weekend is this Wed. at 5:30 in 302 Engineering Hall.

Industrial V.P. - Carol Casada

- * The deadline for the scholarship applications may be extended depending on the turn out tomorrow.

Secretary - Yvette Fujimoto

- * The SWE minutes binder is missing!! It was last seen on the SWE desk a week before break. If you know where it is, please let me know.

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SWE Executive Meeting
April 23, 1989

1. We discussed the restructuring of SWE officer titles and responsibilities. Melissa's LRP Committee will present a more finalized report soon.
2. New ideas to increase membership participation in SWE were brainstormed. Some ideas included making a certain number of general meetings mandatory, having groups of members in the dorms walk to meetings together and establishing a "SWE honorary" that requires participation for initiation.
3. Next year we hope to send a SWE member to an Engineering Freshman Council Meeting to give a presentation to the group in the hope of attracting new members.
4. We need to decide how we are going to fill the position of Conference Director for next year.
5. Start thinking about dates for the Little Sister Banquet and the Officer Retreat.
6. Please submit to me, Laura Keenan, any information that you would like to include on a flyer to be handed out on Quad Day. (By the end of the semester.)
7. The ^{next} ~~first~~ general meeting ~~next year~~ is May 3rd. Officers should meet at 5:30 in 163 Everitt. If you want to speak at the meeting, contact Dana.
8. If I missed anything, let me know and I'll include it in next week's minutes.

LK/sm

Society of Women Engineers
General Meeting Agenda
April 5, 1989 6:30 P.M.
163 Everitt Lab

I Welcome

II Officer Reports

- A. Lorelei Hunt - President
 - Introduction of new officers
 - Be Professional Conference 1989
 - College of Engineering Canned Food Drive
 - IBM summer job opportunities
- B. Linda Gogola - Publicity
 - Little Sister Weekend
- C. Kelly O'Neill - Administrative Vice-President
 - Mom's Day Banquet
- D. Collegiate Vice-President
 - EOH wrap-up
 - Long Range Planning Committee

The Society of Women Engineers
would like to thank all EOH committee members for
making The Athlete's Feet a successful project this year

Congratulations on 2nd Place!

III Speakers

Cynthia Quire from FMC will give a presentation.

IV Adjournment and Refreshments

Dates to Remember

Next General Meeting
Wednesday, May 3
163 Everitt Lab 6:00 p.m.
Presentation by DuPont
Pizza!

Little Sister Weekend
April 6-8

Mom's Day Banquet
Saturday April 15
General Lounge, Illini Union
11 a.m. - 3 p.m.

Be Professional Conference 1989
planning meeting
302 Engineering Hall
6:30 p.m.

SWE Old Officer/New Officer Meeting
April 4, 1989

1. Booklets were handed out to new officers on the policies surrounding engineering societies. Lorelei went through this handout at the meeting.
2. New officers will officially take their positions at the Mom's Day Banquet. Old officers and new officers are required to attend. If you cannot attend, notify Lorelei as soon as possible.
3. New officers gave their address and phone numbers to Lorelei along with signing up for office hours beginning after the Mom's Day Banquet.
4. It is very important that you keep your office hours because of the two computers in the room and so the college knows we care.
5. Computers in 302 EH are for all societies to use. You are to do society work only!
6. Keys. Old officers may keep their keys til the Mom's Day Banquet. After this time, the old officer and new officer should go to 207 EH and see Bertie to have the keys transferred.
7. Mailboxes. Every officer has 2 boxes. 1 box is near the secretary's desk and this is for correspondence. The other box is on the SWE desk, this is basically for storage.
8. 207 EH. In 207 you may make copies (less than 100, if you have more talk to Bertie), long-distance phone calls, or borrow a slide projector.
9. Room reservations. For Illini Union Space you need to go to the Illini Union. For any other space you need to go to the Space Utilization office in Davenport House. If you have activities in the Fall, reserve the room now!
10. Mailings. Publicity will handle all mailings in the future. If you have publicity to mail, contact the publicity person. If you have mailing to do other than for publicity, go to the Mailing Center, east of Daniels Hall on Green St. You will need the SWE account number 5305.
11. Copies. Along with using 207 EH you may also make copies at Kinko's. Charge it to the SWE account.

12. Reimbursement. For all purchases you wish to be reimbursed for, make sure you save your receipts. All purchases should be prior approved by the treasurer.
13. Participation. Officers should show up at all SWE functions to represent the society and because they are expected to be there, especially at the exec and general meetings. If you cannot attend the meetings or events make sure you notify the President.
14. Supplies. You may reserve supplies (overhead, VCR, etc...) in Rm. 400 Engineering Hall. Just have the SWE account number 5305.
15. Officer Retreat. By unanimous vote, the new officers will be having a retreat in the fall to discuss the semester ahead, plans and ideas. The Long Term Planning Committee will be responsible for the planning of this event.
16. Nationals - SWE will be sending 2 representatives to Oakland California for the National SWE Conference, June 26 - July 1. Lorelei needs to know what New Officers are interested so she may make the application deadline.

SWE Executive Meeting
April 10, 1989

A. President - Lorelei Hunt

1. Old officers - please turn in your Idea Sheet to Lorelei as soon as possible. This is a list of ideas and suggestions you have for next semester.
2. Old officers - You need to return your keys to Bertie in Rm. 207 EH. If possible have the new officer accompany you so she may pick up the keys then.
3. Officers officially get turned over on April 15, 1989.
4. All officers should have purchased Mom's Day Banquet tickets from Kelly O'Neill. If you cannot attend you were to have notified Lorelei.

B. Publicity - Linda Gogola

Little sister weekend went well.

C. Industrial V.P. - Carol Casada

Scholarship recipients have been chosen and both winners and others that participated will be notified of the results.

D. Administrative V.P. - Kelly O'Neill

1. Tentative agenda for the Mom's Day Banquet is 1. lunch, 2. officer presentation, 3. speaker, 4. awards.
2. Kelly is looking for someone to take pictures at Mom's Day Banquet. If you know of someone, please contact Kelly.
3. You may pick up your tickets from 3-5 on Tuesday, April 11 or Wednesday, April 12.

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SWE Executive Meeting
Aug. 28, 1989

1. The first general meeting is Sept. 6th at 6:30. Each officer should prepare a two minute pitch about their activities.
2. Our "SWE active member" point system was discussed. To be eligible for scholarships and awards, a member must earn a minimum of 15 points. Patrice has the details about assigning points.
3. LRP is currently planning an "Etiquette Dinner" for the Spring Semester. Get excited!
4. All officers must fill out membership forms now!
5. The Be Professional Conference is scheduled for Sept. 19th and 20th. Lorelei is really organized, and it is going to be awesome. Everyone attend!
6. We need an itemized list of all your anticipated expenses for SORF purposes.
7. We are considering having a barn dance with Engineering Council in October.
8. Please give your time commitment schedule to Dana as she can schedule meetings.
9. Start giving me info. for the first newsletter.
10. Anything forgotten? Let me know!

LK/smm

SWE Executive Meeting
October 3, 1988

I. OFFICER REPORTS

A. President - Lorelei Hunt

- Lorelei will be attending the SWE Regional Conference
- General meeting, 6:00 p.m., Oct. 26th in Rm. 241 Everitt. R-R Donnelly will be the speaker and there will be pizza after the meeting.
- Knights of St. Pat nominations (2) will be taken at the general meeting.

B. Conference V.P. - Sharon Ward

- Possibly planning plant trip to Amoco

C. Collegiate V.P. - Melissa Herrick

- T-shirt sales are going great!

D. Industrial V.P. - Carol Casada

- Fashion Show for "Be Professional Conference" will be done by Susie's Casuals.

E. Administrative V.P. - Kelly O'Neill

- Will start calling printing companies for resume book.
- Posters for resume book forms will be going up on campus.
- Extra resume forms are located in her mailbox if you have friends who may be interested.

SWE Executive Meeting
October 10, 1988

Officer Reports:

I. President - Lorelei Hunt

Leadership Conference (University of Illinois) - It will be held at the University Inn from 9:00am to 3:00pm on Saturday, October 29, 1988. Registration fee is \$5 and SWE will pay for participants. Three representatives are needed from SWE. Lorelei and Christine will definitely participate.

II. Industrial V.P. - Carol Casada

Be Professional Conference:

- Ten companies will participate (7 for mock interviews, 3 for seminars).
- Seminar topics will probably be Transition Between School and Work, Experience in the Workplace, Job Hunting and Resumes.
- Refreshments will be served.
- Articles will be in North of Green and the DI.

III. Administrative V.P. - Kelly O'Neill

- 152 resumes have been turned in!
- Currently working on finding a printer.
- Working on improvements to resume books (i.e. binding, illustrations, cover).
- Mom's Day Banquet will be held approximately 11am-3pm on April 15, 1988 in the General Lounge of the Union.

IV. Engineering Council Rep. - Christine Briggs

Career Fair:

- Applications for Chairpersons are located outside 300 Engineering Hall.
- SWE must submit 5 companies we would like to see participate in the fair by October 14, 1988. We will submit 6 companies: Arthur-Anderson as our top choice, Northern Telcom, LTV Steel, Tektronix, Monsanto, General Electric, and Walt Disney.

Dean Advisory Committee

- One representative from SWE will need to serve on the Dean Advisory Committee and present ideas to the new Dean. Also work on a report discussing improvements needed.

Nomination for Everitt Award, Pierce Award, and Knights of St. Pat Award are needed.

V. Collegiate V.P. - Melissa Herrick

- SWE EOH meeting is October 24, 1988 at 6:30pm in 406 Engineering Hall.

Sharon Ward's Birthday is October 24, 1988!!!

SWE Executive Meeting
October 17, 1988

Officer Reports:

I. President - Lorelei Hunt

- Speakers for General Meeting are all scheduled for the year.
- Christine, Yvette and Lorelei will be attending the Leadership Seminar on October 29, 1988.
- SWE General Meeting will be at 6:00 pm on Oct. 26, 1988. We will not have an executive meeting on Monday, October 24, 1988. Instead the executive meeting will be at 5:30 Oct. 26, 1988 before the general meeting.

II. Industrial V.P. - Carol Casada

- Those people who volunteered to be hosts for the companies at the Be Professional Conference need to meet outside of Illini Union Rm. A at 6:40pm on Wednesday, October 19, 1988.

III. Collegiate V.P. - Melissa Herrick

- Attended 1st EOH meeting. The theme for this year's EOH is "Reviving the Dream." If you have any ideas, let Melissa know.

IV. Secretary - Yvette Fujimoto

- Newsletter articles for the November 14 issue need to get to me by November 7th.

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**Society of Women Engineers
October General Meeting Agenda
Wednesday, October 26, 1988
241 Everitt Lab, 6:00**

- I Welcome
- II Officer Reports
 - A. Lorelei Hunt-President
 Knights of St. Pat nominations
 - B. Melissa Herrick-Collegiate Vice-President
 Engineering Open House
 - C. Carol Casada-Industrial Vice-President
 Be Professional Conference Report
 - D. Kelly O'Niell-Administrative Vice-President
 Resume Book Report

- III Speaker
 Cari Slaats from R.R. Donnelley

- IV Adjournment and Pizza!

Remember

Final General Meeting of the semester
November 16, 1988
6:30 241 Everitt Lab

Major Dunlop from Army Core of Engineers will be speaking on Leadership and Executive skills and how to make it "Up the Ladder" in business.

SWE Executive Meeting
November 7, 1988

Officer Reports:

I. President - Lorelei Hunt

- A. Information concerning SWE Technical Presentation will be coming out in the next newsletter. If you have anything you may want to present please do! We need people to participate.
- B. Nov. 16 in 241 Everitt at 6 p.m. is the next General Meeting. Executive Meeting for that week will be held on the same day as the General Meeting at 5:30 p.m. Hot chocolate and cookies will be served.
- C. Lorelei has the agenda for the next SWE Regional Conference to be held in 1989.
- D. Conserve on copier use. Complaints abound.
- E. Feb. 1st is deadline for SWE scholarship applications. Transcript and 4 references are needed. Information is on the SWE desk.

II. Collegiate VP - Melissa Herrick

- A. EOH meeting Wednesday at 4:30.

III. Special Projects - Valerie Keller

- A. Ice skating rink has been reserved on Friday the 10th or 17th of Feb. from 10 - 12. It was suggested we do it with Tau Beta Pi.
- B. Little Sister Christmas Pot Luck dinner is tentatively set for Dec. 1, 1988 at 6 p.m. in ISR Multipurpose Room. If RSVP is very small perhaps we can hold the dinner at Sharon's.

IV. Engineering Council Rep - Sue Kroll

- A. Engineering Freshman Committee is holding a Blood Drive from 11-3p.m. on Fri., Nov. 11. There is competition between departments.
- B. Social Affairs Committee for E.C. is holding a volleyball game on Dec. 3rd. You need to sign up prior to the 3rd of December.

Society of Women Engineers
General Meeting Agenda
November 16, 1988
6:00 241 Everitt Lab

I Officer Reports

A. Lorelei Hunt-President

Scholarships (National)

-All applications available in 302 Engineering Hall

-Due February 1

-Freshman and Reentry Scholarships due July 1

Scholarships (Sectional)

-Applications in the Spring

-\$100 denominations

-All classes eligible

Technical Paper Competition

Volleyball!

Saturday December 3 at IMPE

B. Melissa Herrick-Collegiate Vice-President

Engineering Open House

C. Sharon Ward-Conference Vice-President

Amaco Plant Trip

D. Kelly O'Neill-Administrative Vice-President

Resume Book

II Speaker

Major Dunlop from the Army Core of Engineers will be speaking about Leadership and Management Skills in Engineering.

III Adjournment and Refreshments

SWE Executive Meeting
November 28, 1988

Officer Reports:

I. President - Lorelei Hunt

- A. There will be a meeting discussing general education requirements at 7 p.m. Tuesday, Nov. 29 in the General Lounge of the Union.

II. Administrative VP - Kelley O'Neill

- A. Resumes may be proofread in the SWE office Dec. 1, 2, and 3.
- B. Officers will have flyers in their box Tuesday, Nov. 29 by 9 to be posted up ASAP. The flyers announce the resume proofreading.

III. Collegiate VP - Melissa Herrick

- A. This Wednesday, Nov. 30 at 4 p.m. there will be an EOH committee meeting.
- B. No theme has been decided upon but the display will be more of a research display rather than a Physical display. A few ideas were superconductors or the history of trains.
- C. It was suggested that SWE sponsor someone to participate in the EOH shopping contest. Melissa will ask EOH committee members if they are interested. Also, members may be contacted through flyers for interest.

IV. Industrial VP - Carol Casada

- A. Working on selling the resume book.
- B. Also working on the Company newsletters. These newsletters will inform various companies of our activities. It was suggested that we have one newsletter per semester.

V. Special Projects - Valerie Keller

The Christmas Potluck Dinner is now the SWE Executive Officer Christmas Potluck Dinner. It will be held at 6 p.m.

Thursday in the ISR multipurpose room. Meat and drinks will be provided. Please sign-up on the sheet in Valerie Keller's mailbox. Feel free to invite your little sis.

VI. Secretary - Yvette Fujimoto

A short welcome back newsletter will be going out as soon as we get back to school. I will be needing articles from the officers when we get back ... you've been warned.

*** The first SWE Exec. meeting for next semester will be January 23rd at 5:00 p.m. in the SWE offices.

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Society of Women Engineers

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217 333-3558

SWE Executive Meeting
Jan. 30, 1989

- I. President - Lorelei Hunt
 - a. If you are interested in running for the U of I senate, Lorelei has information.
 - b. Next Monday, if you are free, Hewlett-Packard is treating Giovanni's at 7:00 pm.
 - c. General meeting next Wednesday at 6:30 pm. Officers should show up at 6:00 pm.
 - d. Wednesday Jan. 1 at 7:00 pm there will be a meeting discussing the Long Term Planning Committee.
- II. Counselor - Shary Chen
Planning possible community service project with VIP.
- III. Collegiate VP - Melissa Herrick
EOH project will deal with shoes and feet. She will need to have extra help to organize posters and presentation approx. 2 weeks prior to EOH.
- IV. Conference VP - Sharon Ward
Working on plant trip to Amoco Oil. There will be a \$10 check fee for signing up for the trip. The check will be returned as soon as the people board the bus. The trip is scheduled for Monday, March 6, morning to evening.
- V. Secretary - Yvette Fujimoto
Feb. 27 Newsletter - Article due date is Feb. 15.
Apr. 03 Newsletter - Article due date is Mar. 15.
- VI. Industrial VP - Carol Casada
 - a. The Be Professional Conference is tentatively set for Sep. 19 & 20, 1989. If you know of any conflicts with this date, please let Carol know.
 - b. The company newsletter is being worked on.

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SWE Executive Meeting
January 23, 1989

Officer Reports:

President - Lorelei Hunt

- sign up for office hours
- if you have changed your address since last semester, notify Lorelei
- executive meetings will be held every Monday at 5 p.m.
- 1st general meeting will be held on February 8 in 273 Union at 6:30 p.m. Textronics will be speaking and refreshments will be served

Collegiate V.P. - Melissa Herrick

- EOH meeting Thursday, Jan. 26 in 302 Engineering Hall at 5:30 p.m.

Society of Women Engineers
General Meeting Agenda
February 8, 1989 6:30 P.M.
269-73 Illini Union

- I Welcome
- II Officer Reports
 - A. Lorelei Hunt - President
 - Elections
 - Long Range Planning Committee
 - Ice Skating Party
 - B. Sharon Ward - Conference Vice-President
 - Amoco Plant Trip
 - C. Melissa Herrick - Collegiate Vice-President
 - Engineering Open House
 - D. Linda Gogola - Publicity
 - Little Sister Weekend
- III Speakers
 - Elaine Warfield and Grace Tsang from Tektronix
- IV Adjournment and Refreshments

Dates to Remember

Next General Meeting
Wednesday, March 1
322 Illini Union 6:30 P.M.
Kimberly Clark Presentation
Elections !!!

First Long-Range Planning
Committee Meeting
Wednesday, February 15
406 Engineering Hall 7:00 P.M.
Bring your ideas!
Pizza!!

SWE/TBP Skating Party
Saturday, February 18
time TBA

Amoco Plant Trip
Monday, March 6

Little Sister Weekend
April 6-8
Sponsor a Little Sister!

Officer's Meeting
Sept. 13, 1989

1. TBPI wants to organize a phone table with info. from all the societies. Laura will organize SWE's info. sheet.
2. TBPI wants to have an ice-skating party with us on Friday, Nov. 3, 11 p.m.-1 a.m. We have agreed. All SWE officers will be expected to go if at all possible.
3. We have decided to have a fundraiser - movie with popcorn sales in the YMCA. Dalila will organize the event.
4. In order for the phone tree to work, each officer must call their "branches." If you can't reach one of your branches, then it is your responsibility to call her branches as well.
5. SWE Regionals are Nov. 3, 4 and 5 at Purdue Univ. in Indiana. We need to ask companies for money because it costs \$60 per person, and we would like to send up to 4 officers. It sounds like a fun weekend! Talk to Dana if your are interested.
6. Every officer should be at the Social Hour at the Levis Center on Tuesday, Sept. 19, 5:30 - 6:30 p.m. It is part of the Be Professional Conference, which SWE officers should plan on attending.
7. We want to buy a wedding gift for Professor Thurston who is getting married in October. Every officer should make a donation - please donate whatever you can afford, about \$3-\$6. Give your donations to Liz as soon as possible.
8. The first newsletter will be out in the end of September. If you have anything to go into the newsletter, put it in Laura's box. Officers are encouraged to write a small paragraph, just to introduce yourself.
9. The next general meeting is Wed., Oct. 4, 6:30 p.m., in 322 Illini Union.
10. Next week's officers' meeting will be announced early next week through the phone tree.

SWE officer meeting-September 26,1989

officer reports:

Lisa/Lenai: EC meeting--1st EOH meeting in 314A Union at 8:00 on October 2. Suggestion that flyers about SWE events be placed in Altgeld, Noyes, ect.

Lorelie: Be Prof conference wrap up notes. Also, idea suggested to merge the Be Prof with Engineering Expo (i.e. they should be within a specified time period for the sake of the representatives). Corporate Newsletter--review and make suggestions for improvement.

Patrice: Membership up to 163. Committee has been organized with the idea of having a phone tree for the members. Push membership during your office hours!!!! Extensive mailings planned with Tracy.

TBPi: Spring Job Fair to be held at Kenney Gym/ Krannert. NB! if all societies are to contribute, then they should also be given credit formally...i.e. not just "TBPi's Job fair".

Stephanie: Study groups going well--formulation of a phone tree system. 1st group meetings ,along with EOH meeting coming up. Illio picture cost to be decided on soon.

Liz: Rick Cabello(GE) will be our speaker on Oct 4. 5 people to go to dinner with him (Liz,Dana,Lorelie,Melissa, and Dalila). Hughes Luncheon attendees will be Liz and Patrice. Do not forget \$5 for Prof. Thurston's gift. the Dec Meeting will be changed to Nov 30th tentatively in a "nice, big room in the Union". For these elections LRP is to clearly define the role of each office.

Melissa: Interviews for new LRP members. Organizing meetings between the general meetings--try to set up a regular schedule of meetings (e.g. every two weeks.) Will get "Take the Lead" info to us ASAP.

Dalila: Fundraiser Idea. MOvie at the YMCA. A fun idea, but the costs might not be balanced by income. New ideas suggested: Auction--have prof. donate things (e.g. a pie in Dean Wakeland's face), make it into a class battle (jr vs. sr.) or majors against each other, etc. Sounds like a good one, guys.....

Officer Meeting Minutes 10/12/89

1. We received a computer donation from Zenith and \$50 Amoco.
2. We would like to hold a raffle for the computer and give prizes for the top ticket sellers.
3. Stephanie has study groups underway. The first EOH meeting is next Wednesday, October 18th at 7:00, in 253 MEB.
4. SWE will be sponsoring a team for the Tau Beta Pi assassin game.
5. We are 18 people short of our membership goal. Keep pushing for new members.
6. Remember to keep track of points. Approximately 1 point for each 1/2 hour.
7. Patrice has the phone list ready to go. Good job!
8. SWE is considering sending out birthday cards.
9. Tracy is planning a mass mailing for our next general mtg.
10. T-Shirts and sweatshirts will be sold soon.
11. We are looking into getting a SWE banner.
12. Suggestion for a homecoming float for next year.
13. LRP is busy getting everything ready for officer elections. They are outlining election rules, writing up officer descriptions and planning a special meeting.
14. Professor Thurston is getting married. Liz is buying a gift.
15. Our North of Green picture is scheduled for 5:14 pm on 10/19 in 301 Eng. Hall.
16. We will nominate two people for Knights of St. Pat at the 11/1 general meeting.
17. The Corporate Newsletter will be out soon.
18. We are placing an entry in the Alpha Lambda Delta Societies book.
19. Tektronix will be here on 10/24.
20. Minimum points to run for an office is 6 pts.
21. Our next officer meeting is next Wednesday at 8:00.

SWE Officer Meeting Minutes
10/18/89

Lorelei-

The Corporate Newsletter will probably be out around 10/25.

The Be Professional Student Survey results are in.

Patrice-

Membership is up to 186 now. We need to mention in the points guideline that students away from the university are exempt. A fundraiser idea is to have company sponsors for SWE t-shirts.

Priscilla-

We are short about \$1100. Make copies in 207 Eng Hall. Use Up Close or the Engineering Print Shop to make copies.

Stephanie-

30 people showed up for the first EOH meeting. They brainstormed and came up with some good ideas. The next meeting is 11/1 at 5:30.

Tracy-

We are trying to organize the raffle. Lorelei will make some phone calls to try to get additional prizes. We need to work really hard to publicize and sell lots of tickets.

Liz-

The next two general meetings are set. We are asking Professor Thurston to attend the 11/1 meeting.

Melissa-

Please fill out the officer retreat questionnaire. LRP has set up guidelines for the two-tier officer system. They will have officer descriptions ready for next week. The Etiquette Dinner sounds very exciting. We need to figure out how to pay our awesome guest speaker. LRP may plan a scavenger hunt for Monday, November 6th. Plans for the officer retreat are underway. The retreat will probably be held in Savoy.

Dana, Melissa, Tracy and Lorelei will be meeting with Tektronix at 2:30 in the Union on 10/24.

Our next general meeting is at 6:30 on 11/1 in 217 Noyes Lab. Speaker from Eli Lilly.

The meeting on 11/30 will be at 6:30 in rooms 269-273 Illini Union. Elections and the computer raffle will be held.

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SWE Executive Officers Meeting 10/29/89

1. If anybody has something to say at the General Meeting, please let Dana know as soon as possible. Even if you don't have something to say, let her know.
2. Reminder - the General Meeting is Wednesday at 6:30 in 217 Noyes Lab.
3. Nominations for awards for outstanding professors are due November 15th. (Stanley H. Pierce and Everitt Awards).
4. Start thinking about Knights of St. Pat nominations. We will have a meeting about this on Thursday at 6:15.
5. We will decide what event we would like to sponsor for Engineering Olympics at the meeting on Thursday. (11/12)
6. If you are interested in doing a Technical Presentation at national, see Dana.
7. SWE will support the Students for Environmental Concerns policy named "The Right to Know Act."
8. Each officer will give a description of their office at the meeting outlined by LRP.
9. LRP will be running officer elections. We will have a ballot system. Questions limited to 3 - no discussion. There will be a mandatory candidates meeting before elections where Patrice will tell about points.
10. The raffle is a little chaotic. We're working on it.

SWE OFFICER MEETING MINUTES
11/20/89

1. Christmas gathering with Professor Thurston tentatively set for the evening of December 8th.
2. Anything that needs to go on the phone tree for the next meeting needs to be told to Patrice by Monday at noon.
3. Keep working really hard to sell those raffle tickets.
4. The Resume Book Committee is putting the final touches on the book. Good job!
5. The Etiquette Dinner is set for February 15, 1990.
6. The officer exchange is in Room 209, Illini Union. Old officers should be there at 6:30.
7. Voting at the election is going to be restructured to members only. Members can vote from 10:00 to 12:30 on Thursday if they cannot attend the meeting.
8. The computer drawing will be at 6:00 on December 3rd. The location is 204A N. Coler, Urbana.
9. The EOH Chairperson will be elected in the Spring.
10. We have sold eleven resume books so far.

SOCIETY OF WOMEN ENGINEERS
EXECUTIVE MEETING MINUTES

September 11, 1990

1. Everyone needs to get a copy of her schedule into Tracy assoon as possible!
2. Congrats to Ealeana for a successful Little Sister Banquet. Way To Go Officer of the Week!!!
3. We started a new idea: The Officer of the Week Award. The award goes to the officer who has contributed her services the most during the week. The Officer will be voted on during the executive meeting by Tracy, Dalila, Amy, and Joni. Most of the work done is channelled through them, therefore they know who is doing what. The Officer will get a delicious cookie from The Cookie Jar. Yummy!!!
4. Carrie is working on the Be Professional Conference and she needs YOUR help. Give her a call and a hand! She is in the process of gathering a committee to help her, but until then there is tons to do. She needs your hands and IDEAS!
5. Welcome to a new office, Paula! Paula is our new Industry Director. She's working on the Corporate Connection Newsletter so give her anything that you want printed NOW!
6. Region H Conference, University of Wisconsin, Madison, is October 19-21 (Homecoming Weekend). Would be great if you could attend. Everything (food, lodging, transportation) will be paid for, possibly by Ford Motor Company. We will leave our campus Friday afternoon/ evening and return Sunday afternoon (leave U of W in the morning getting back in the afternoon). Tracy needs to know by September 26th if you are going to go.

SOCIETY OF WOMEN ENGINEERS
OFFICER MEETING MINUTES
September 24, 1990

1. The following people are going to Madison, Wisconsin for the Regional H Conference: Amy, Paula, Tracy, Joni.
2. Ford is giving us \$500 on Wednesday, September 26, 1990, at 5:00 PM at University Inn in the Concord Room.
3. Are you interested in Engineering Speakers' Bureau or Engineering Campus Guide? Check the flyers in Rooms 300-302 Engineering Hall for details.
4. Anderson Consulting donated \$75,000 to 207 Engineering Hall. We have to position ourselves in order to receive funds; for example, we could ask for money to support the Be Professional Conference, etc. Give Tracy any ideas as to what some money could go for.
5. We brainstormed for the following offices: Social and Collegiate.
6. Goals were set according to Amy's great game plan:
SPECIAL
PERFORMANCE
INVOLVEMENT
REALISM
OBSERVABILITY
You people set some really good goals, don't let them drift to the back of your minds! Keep them in sight! In sight, in mind!

SWE OFFICERS' MEETING

October 22, 1990 Minutes

1. Knights of St. Pat nominees are Tracy Hoselton and Tricia Tseng.
2. College of Engineering needs student hosts for a meeting with alumni on Sat., Nov. 3 about 8:30-12 noon. Contact Brad Elias (EOH) if interested.
3. Scholarships - SWE, see Tracy for handout with information.
4. SWE Regional Conference - Tracy, Paula, Amy, and Tricia attended. Would like to see more people next time - (Michigan had 26 reps!)
5. Anyone interested in working on bidding for a SWE Regional Conference to be held here - contact Tracy or Paula.
6. Amy has some suggestions from regionals:
 - (a) Bigger upgrade drive
 - (b) Exchange with engineering fraternity (study exchange)
 - (c) Luncheon program
 - (d) Complementing job fair with seminars, etc.
7. Ice Cream Pig-Out is still on, but only 15 people are signed up. If you want to come and haven't signed up, just show up with your \$2 (and bring a friend or two, \$4 for non-members). Wed., Oct. 24 11-12 midnight at Baskin-Robbins
8. Paula has had several responses from companies. Any ideas on what kinds of activities we could do with Cummins Engine?
9. Etiquette Dinner - more details and flyers are on the way.

SOCIETY OF WOMEN ENGINEERS

October 29, 1990

Officer Minutes

1. Officers of the week:

Ginger- good job on PIG-OUT!

Paula- Way to increase our industry database-300%!!!

2. Lily Lim is working on the SWE Regional Database of Speakers. She attended the National Conference in New York last summer.

3. Tracy passed around two magazines, In View and Women Engineer. Copies of the magazines are available in the Placement office if you are interested.

4. See Tracy if you know of a "Distinguished Educator" who is a woman engineering educator. Information on how to nominate someone is available, ask Tracy.

5. Entries to the Technical Presentation Competition are due on March 1, 1991. See Tracy for details.

6. See Tracy for EOH design competition for details.

7. The SWE 1993 National Convention is in Chicago. We are looking for ways to get involved and help out. Give Tracy your ideas.

8. The Regional Newsletter deadline is November 2. We would like to include:

- information on membership increase
- information on the Etiquette Dinner
- A thank-you note to Ford for sending us to regionals.

Any ideas on what else to include?

9. Tracy's comments on Regionals:

- some sections have set summer internship programs with certain companies.

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- "shadow" program with some companies
- pre-print index cards for meetings- Patrice is working on this
- program to encourage poor math/science students (grade school/ high school) to do better in these subjects- could we possibly make a video?
- possible dues increase
- possible Regional Awards this year, more information forthcoming.

10. Elections will be late November/early December.
LRP was dissolved so we no longer have a committee to handle elections, so we must do it ourselves.

SOCIETY OF WOMEN ENGINEERS OFFICER MEETING MINUTES
November 26, 1990

1. Betsy Krauseroff from the Women's Studies Program is studying Women in Science and Engineering and attended our meeting. She passed out some flyers about an informal discussion on December 3 at 4:00 in 100 Met. & Min. Information about it is posted.
2. Officer of the Week: JOAN MOFFITT! -- Yeah! Thanks for helping out with the Resume Book!
3. United Technologies has donated \$1000 for the "Student Scribe Award." The award is designed to assist SWE Student Sections in promoting engineering as an exciting career for young women.
4. The elections will still be on. December 5th. The mandatory meeting for prospective candidates was changed from November 29th to December 4th. The meeting and the elections will be held at 5:00.
5. We invited Professor Thurston to our meeting so we could get her more involved. The biggest factor in our relationship with her is lack of time. She suggested searching out a tenured Professor. Professor Thurston did offer herself on an individual basis.
6. Rita Rockmill from Union Carbide will be speaking at Dec. 5th's meeting.
7. Friday, December 7th at 4:00 at Papadell's on Green will be our last informal get together. All officer's be there!!