

ADMINISTRATION BUILDING BENEFITS

I. Chancellor's (and Vice Chancellors') Office

A. Security

1. English Building Location

- a. Locker Room
- b. First Floor Access

2. Coble Hall

- a. All wood joist construction
- b. Lacks sprinklers
- c. Limited life location

43,276  
29,269  
17,005

MISC  
released again  
now in Adm Bldg  
(President's office)

B. Consolidation

1. Current Locations

- a. English Building
- b. Davenport House
- c. Coble Hall

2. Improve Coordination

- a. Within Units
- b. Between Administrative Offices

C. Relieve Space Needs

- 1. Current Deficiencies
- 2. Future Needs

II. Business Affairs Office

A. Consolidation

- 1. With other Administrative Units

Administration Buildings

1971

2. With other Business Affairs Units
  - a. Bursars
  - b. Purchasing
  - c. Comptroller

III. Admissions & Records

A. Consolidation

1. Current Locations
  - a. Administration Building
  - b. 627½ S. Wright (above Follets)
  - c. Metallurgy & Mining Building (in process)  
--Graduate Admissions Unit
  - d. Davenport House
  - e. Law Building (storage)
2. Improve Coordination
  - a. Within Unit
  - b. Between Data Processing
  - c. Between Other Administrative Units
3. Improve Service
  - a. To Students
  - b. To Parents
  - c. To Staff

B. Relieve Space Needs

1. Service Space in Administration Bldg.
2. Record Storage Space
  - currently basement storage
  - currently hallway storage

IV. Administrative Studies

A. Current Location

1. 909 S. Sixth
  - must be razed for Speech & Hearing Clinic
  - inadequate facilities
2. Recently moved from Springfield
  - for Illiac IV construction
3. New location will be ? ? ?

V. Legal Counsel

A. Separation

1. From University Legal Office

B. Coordination

1. With Chancellor's Offices
2. With Business Affairs Office
3. With University Offices

VI. Data Processing

A. Security

1. Current Locations
  - a. Administration Building
    - O.K.
  - b. Davenport House
    - poor
  - c. 707 S. Wright (above Camera Shop)
    - poor
  - d. 701 S. Wright (above Drug Store)
    - poor

2. Consolidation
  - a. Within Unit
    - coordinating work
    - transferring cards
    - testing programs
  - b. Between Users
    - proper personnel available
    - one location

VII. Public Information

A. Security

1. Current Location (Davenport House)
  - a. Wood construction
  - b. Multiple Usage

B. Consolidation

1. Access to Chancellor
2. Access to Other Administrative Units

C. Relieve Space Needs

1. Assistant (Fred Mohn) & secretary in same office
2. Several reporting personnel double officed
  - noisy operation

VIII. Bursars Office

A. Security

1. Current Locations
  - a. Administration Bldg.
    - good security

- b. Davenport House
  - poor security
  - Federal Grant Section (Bill Griffith)

B. Consolidation

- 1. Within Bursars Office
- 2. Within Business Affairs Office
- 3. Within Administrative Offices

IX. Other Benefits of Project

A. Released Space

- 1. Considerable Amount
  - 29,269 square feet
- 2. Potential Beneficiaries
  - University Extension
  - Dean of Students
  - Math Department
  - Other Administrative Units
  - English Department
  - Plant & Services
  - Illini Union (Paul Doebel's Office)